



Fw: emails to DHBs and emergency services providers re data sharing - FOR YOUR SIGN OUT AND ACTION

Jane Kelley to: Ruairi O'Connell
Sent by: Cathie Fraser

15/05/2020 08:40 am

From: Jane Kelley/MOH
To: Ruairi O'Connell/MOH@MOH
Sent by: Cathie Fraser/MOH

Morning Ruairi, could you print these out for Jane's Monday pack please.

Thank you,
Cathie

----- Forwarded by Cathie Fraser/MOH on 15/05/2020 08:39 am -----

From: Gemma Wong/MOH
To: Jane Kelley/MOH@MOH
Cc: Zoe Coulson-Sinclair/MOH@MOH, Steve Waldegrave/MOH@MOH, NHCC National Coordinator/MOH@MOH, Phil Knipe/MOH@MOH, Angus Blyth/MOH@MOH
Date: 14/05/2020 05:38 pm
Subject: emails to DHBs and emergency services providers re data sharing - FOR YOUR SIGN OUT AND ACTION

Kia ora Jane

At the start of April I put together a memo for Ashley covering the Ministry's policy positions on sharing personal information about people with COVID-19 in different situations, in response to concerns from DHBs about the way data was being shared and would be used.

Ashley signed off on a targeted comms approach (recommendation 'i' of the memo linked below), to:
a. clearly outline to emergency services providers and CDEM what their obligations are to treat data appropriately
b. reassure DHBs that the above was happening and that our internal processes are robust.

I have drafted the attached letters to go to emergency services providers and DHB CEs/CIOs.

Could you please let me know:

- 1. if you are happy to send these emails out from your inbox
- 2. if Ashley needs to sign them out before they go or if you're happy to CC him

yes
cc him all good



Email to emergency services providers.docx Email to DHB CEs and CIOs.docx



Guide to info sharing attachment.docx 14052020165348-0001.pdf (signed audit trail)

	Date	Author	Title
	06/04/2020	Gemma Wong	COVID 19: Position on the release of COVID-19 patient information

Happy to discuss

Ngā mihi
Gemma
s 9(2)(a)

Gemma Wong | Policy Analyst | Family and Whānau | System Strategy and Policy | Ministry of Health

COVID-19 RESPONSE AUDIT TRAIL AND COMMISSIONING TOOL



Document details			
Document title: Letters to emergency services providers, CDEM, and DHBs re data sharing processes		Proactive release: N/A	EA / Admin contact:
Date requested by Minister's office: N/A	Date request sent to team: N/A	Date due to Minister: N/A	HR / reference number:
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Lotus Notes Database:	Lotus Notes Drawer:	Lotus Notes Folder:	

Audit trail				
	Name	Title	Date	Signature
Author	Gemma Wong	Policy Analyst	4/5/20	
Peer reviewer	John Roy	Senior policy Analyst	4/5/20	
Proof-reader	Tessa Foon	Policy Analyst	7/5/20	
SMEs	Phil Knipe	Chief Legal Advisor	6/5/20	
	Simon Ross	Manager Data Governance	6/5/20	
	Natalie Richardson	NHCC National Coordinator	6/5/20	
	Stuart Powell	Chief Advisor Performance	5/5/20	
	Rebecca Drew	NHCC Intelligence Lead	5/5/20	
Covid-19 lead (tier 3)	Steve Waldegrave	Group Manager Operational Policy	14/5/20	
Deputy Director-General	Maree Roberts	Deputy Director-General	14/5/20	
Director NHCC	Jane Kelley	Director NHCC	15/5/20	

Background for Director-General / additional context

Director-General feedback			
	Noted	<input type="checkbox"/>	
	Approved	<input type="checkbox"/>	
	Needs change	<input type="checkbox"/>	
	Other (see notes)	<input type="checkbox"/>	
DG Advisor:	Signature:	Date:	Friday bag: Yes / no