

Minutes

Teleconference: HAIGG

Date:	30 April 2015
Time:	10.00am – 11.00am
Location:	Teleconference
Chair:	Jane O'Malley (Ministry), Don Mackie
Attendees:	Sally Roberts, Gabrielle Nicholson, Ruth Barratt, Bob Buckham, Noeline Whitehead, Michelle Balm, Sheldon Ngati, Grant Pidgeon. Jane Pryer
Apologies:	Chris McKenna, Arthur Morris

Item	Notes
1	<p>Welcome and introductions</p> <p>Jane welcomed Michelle Balm to the group as the new Infectious Diseases Physician representative.</p>
2	<p>Confirmation of minutes 17 December</p> <p>Minutes reviewed, confirmed and accepted as true and accurate.</p>
3	<p>Action Plan update</p> <p>13.1 Governance:</p> <p>Need for a separate Chief Executive HAI champion discussed in view of HAIGG having CMO representation.</p> <p>Action: Further discussion between Jane O'Malley, Don Mackie, Grant Pidgeon and Chris McKenna to discuss this matter.</p> <p>13.3 Surveillance:</p> <p>6 DHB sites have been capturing surveillance results around hospital CDI. Awaiting the interim report from ESR on results.</p> <p>Action: Debbie Williamson to ask permission from CD team re: CDI report before next HAIGG meeting.</p> <p>13.24 Workforce Capacity:</p> <p>Waiariki Institute of Technology now have a level 8, Masters IPC course available.</p> <p>Discussion on how all disciplines could benefit from a 'shared' learning between disciplines.</p> <p>Action: Jane O'Malley to discuss with Jenny Parr (Waitemata) on what is happening in the sector around educational opportunities.</p> <p>Master's programme to be sent to members of HAIGG for information.</p> <p>HAIGG members agreed that this action point can be removed due to the complexity and dedicated time needed to write a workforce development plan.</p> <p>13.25 Victorian Cleaning Standards:</p> <p>Awaiting advice from MOH, Health Legal team in regard to one section of the copyright laws. – Group to be updated once resolved.</p>

13.26 IT/IPC programme requirements for DHBs:

Update from Gabrielle to group –Steering group established and have met several times with the working group. The working group have also met with the National IT board and engagement form the e-Health team; There was a recent meeting with the project sponsors to update them on progress and to get guidance on the next steps.

Action: The working group will provide the HAIGG with a comprehensive update on progress at the next face to face meeting.

Don Mackie and Jane O’Malley to meet with the DG of the MOH, The CE of the HQSC and the CEO of ESR to review the financial input required.

13.30 Vaccination requirements for healthcare workers

Jane O’Malley updated the group on the series of teleconferences held over the Feb/Mar period with the clinical leads (CMO’s DoN’s, Directors of Allied Health, Occupational Health, Quality and Risk) from DHBs.

It was noted that not all DHBs engage in the teleconferences which resulted in some specialties not being aware of the work being done by DHBs.

The group asked what learnings could be taken forward in the ARC sector particularly in the aged care sector

- **Actions:** Email to go out to clinical leads, to ask for learnings from what primary care, Health Promotion Agency and Immunisation team has done around promotion in ARC facilities.
- Minutes and other relevant material from the three meetings to be circulated to HAIGG members.
- Invite HAIGG members to September Influenza follow up meeting to listen to the learnings from this seasons Influenza campaign.
- Jane O’Malley to report back to the next Directors of Nursing and Allied Health national meeting on the outcome and learning from the Influenza teleconferences.

13.31 Antimicrobial Stewardship

Update regarding work that has been done so far:

- A draft ‘step-by-step’ plan was provided to the HAIGG representatives for review and feedback.
- Feedback received (following an email sent through ASID)from some individual ID physicians (individually and collectively on the utility of the Australian Therapeutic Guidelines (ATG) as a possible resource/guidance document in New Zealand

Concerns were raised by some members of the group that wider consultation needs to be undertaken, it was noted that the message in the e-mail may have been edited which alluded that the ATG was going to be implemented rather than reviewed as a suitable reference document.

Agreed:

The need for National antibiotic guidelines and standardisation.

Communication plan, across the sector to keep DHB’s and other stakeholders informed on the HAIGG work plan in this area.

Action:

Follow up teleconference between Sally Roberts, Michelle Balm, Bob Buckham and Jane Pryer to establish a work plan to encompass the above agreed points before next meeting.

4	<p>Other business</p> <p>HAIGG membership.</p> <p>Due to a large amount of memberships due to expire at same time, it was agreed that it would be more sensible to phase the memberships out over a set period rather than at once.</p> <p>Action:</p> <p>Jane Pryer to liaise with representatives whose membership is due to expire this year and decide on a mutual leaving strategy.</p> <p>Next meeting</p> <p>June 17, De Havilland Conference Room, Wellington Airport. 09.00 – 3.00 p.m.</p> <p>Close of meeting</p> <p>11.10</p>
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