



Connected Health Supplier Accreditation Instructions

Introduction

These instructions are for suppliers to the New Zealand health sector who are intending to provide products and services as part of the Connected Health network. In order to do so, you must first become an accredited supplier. Supplier accreditation enables you to then apply for certification for each of your products and services.

Accreditation lasts for three years. At the end of this period, you will need to apply for renewal.

Purpose

This document provides brief instructions on how to become accredited for Connected Health. For full details on the procedures involved, please refer to the *Connected Health Accreditation and Certification Supplier Guide*.

Procedure

1. Complete and sign an Accreditation Application form.
2. Send the application form via one of the methods specified on page 2.
3. If the Ministry of Health is satisfied that you meet the eligibility criteria for accreditation, you will receive an Accreditation Package containing the following.
 - Accreditation Agreement.
 - Operational Policy.
 - Principles.
 - Marketing Pack.
4. Read **all** of the documents contained within the package.
5. If you agree to abide by the Connected Health Principles and follow the Connected Health Operational Policy, sign the Accreditation Agreement.
6. Send the signed agreement via post to the address below.
7. If the Ministry is satisfied with the signed agreement, you will receive the following:
 - Accreditation Agreement, counter-signed by a representative of the Connected Health Accreditation Group.
 - Accreditation Certificate.

Connected Health Contact Details

Below are the details of where to send your completed Accreditation Application (any method) and signed Accreditation Agreement (postal only).

METHOD	DETAILS
Postal Address	Health Network & Domain Moderator Ministry of Health PO Box 5013 WELLINGTON 6011
Fax Number	(04) 496 2340
Email Address	steve_martin@moh.govt.nz

Questions

If you have any questions regarding the accreditation process, go to the Connected Health website (<http://www.ithealthboard.health.nz/connectedhealth>) or contact Steve Martin on (04) 816 2851.