

## CCCDHB and HVDHB Covid-19 Vaccination Sequencing and Roll Out Plan to June 2021

### SUMMARY

Discussions have continued with the Ministry regarding the CCDHB and HVDHB's sequencing of Tiers Two, Three & Four and the roll out plan for these populations. This plan outlines the Covid-19 vaccination campaign for the greater Wellington region out till June 2021 as requested by Ministry of Health. It adopts an equity approach that acknowledges the complexities of our communities. The plan is specifically for phase three and phase four of the New Zealand government's sequencing of the Covid-19 vaccination.

This paper provides a summary of:

- **Programme Outcomes** – the programme outcomes we are seeking
- **Programme Governance and structure** – how the programme will be governed and managed
- **Delivery approach** – an outline of the approach proposed for Groups 1, 2 and 3 vaccination delivery
- **Sequencing** – the scale and mix of people in each cohort and the planned timeframes for delivery of the vaccination programme
- **Vaccine requirements** – a forecast of the weekly volume of vaccine that would be required over the next 3 to 4 months to deliver this programme.

### EQUITY

The DHB is partnering with Mana Whenua to support our Maori. We are also working with our Pacifica providers to support delivery of the vaccine to their communities and support key communities to access vaccination services. Detailed plans for Maori, Pacific and Disabilities have been developed that link into our overarching programme that support developing their capacity and capability to support large scale programmes in the future.

Achieving equity of outcome is forefront to the delivery model. This will be achieved in the following way:

1. Commission Additional Māori Workforce
2. Remove barriers to training for the Maori and Pacifica health workforce
3. Train and support the Maori and Pacifica workforce to use the CIR and the booking system
4. Train and support Kaiawhina / Support Workers
5. Ensure we have a range of appropriate locations that support Maori and Pacifica to access services
6. Work with our Maori and Pacifica health providers to establish strong Community Support and Wider Whānau Wellbeing through improving access to COVID vaccination and ensuring additional whānau wellbeing support
7. Ensuring our communications are appropriate from an equity perspective by our broad range of communities.
8. Work with our disability community to ensure strong engagement and participation in the programme, including support for transport and access to services.

## PROGRAMME OUTCOMES

The following programme outcomes are sought:

- The programme is pro-equity and delivers equity for Māori and amongst priority populations.
- Ensures Māori, Pacific and Community Providers have greater vaccination capability and workforce.
- Childhood immunisation, seasonal flu and MMR campaigns are not disrupted.
- Supports the sequencing of populations as specified by the Ministry of Health.
- Is funded and ensures that amongst providers there is not advantage, or disadvantage.
- Data collection and process management is digitised wherever possible minimising duplication and reducing risk.
- The programme is free to all – including the cost of accessing the vaccine for those with access difficulties (older persons, disability, high need populations etc)

## PROGRAMME GOVERNANCE

The programme is governed via the Boards of the two DHBs, a Mana Whenua Governance Group and the 2 DHB Executive Management Team. A 2DHB COVID Response management structure has been established to oversee the programme with a General Manager, and includes the following leads:

- Maori,
- Pacific,
- Disability
- Residential Care lead
- Primary Health Care and Community
- Clinical leadership
- Workforce
- Logistics
- Communications
- Data/Intelligence
- Digital Lead

The programme is being run within the 2DHB Incident Management Team Structure, with 7 day a week cover.

## DELIVERY APPROACH

### Overall Approach

The use of Primary Health Care is the cornerstone to the 2DHB delivery approach across the Wellington and Hutt Valley region to support the vaccination programme. Our three Primary Health Organisations (PHOs), Ora Toa PHO, Tu Ora Compass and Te Awakairangi, will scale up and down as required to provide a range of community vaccination centres across the region to meet the demand. Our other PHO (COSINE) will provide supplementary capacity to the delivery of our vaccination programme.

### Sequencing

The CCDHB and HVDHB sequencing is as follows:

- **Phase One – Initial Supply (Now – 02 May 21):**
  - Completion of Tier One, and
  - **Roll out for Tier Two.**
- **Phase Two – Ramp up (3 May – 1 August 21):**
  - Completion of Tier Two, and
  - Roll out for Tier Three.
- **Phase Three – Open Access (2 August – 5 December 21):**
  - Completion of Tier Three, and
  - Roll out for Tier Four.
- **Phase Four – Wash Up (6 December 20 – 27 February 22).**

### Maori Population Approach

The 2DHB Māori COVID-19 Vaccination roll out plan is clear; protect our whānau by delivering a COVID-19 vaccination programme by trusted faces in trusted places. Although this plan will initially target our kaumatua / kuia and Māori with underlying health conditions, we will be taking a ‘whole of whānau’ approach to support the health and wellbeing of the whole whānau. The DRAFT CCDHB & HVDHB Māori COVID -19 Vaccination roll out plan 2021 is enclosed as appendix One.

### Pacific Population Approach

The Pacific led approach is centred on the formula “Trusted faces in Trusted Places” in order for the rollout programme to reach all Pacific people. This plan outlines the Covid-19 vaccination campaign for Pacific communities in the greater Wellington region. It adopts an equity approach that acknowledges the complexities of Pacific communities. The plan is specifically for phase three and phase four of the New Zealand Government’s sequencing of the Covid-19 vaccination. . The DRAFT CCDHB & HVDHB Pacific COVID -19 Vaccination roll out plan 2021 is enclosed as appendix Two.

### Non DHB Health Workforce – Tier 2a and b

Primary care is front and centre of the delivery approach across the Wellington and Hutt Valley region for the full roll out of the vaccine. Our PHOs have established community vaccination centres across the region to meet the demand of vaccinating the health workforce outside of the DHB environment. The DHB is coordinating between respective health non-government organisations and our PHOs to ensure the right health workforce is being vaccinated.

### DHB Workforce

The 2DHBs will take responsibility for vaccinating the DHB workforce as part of Phase 2 across 3 sites in a six-week cycle.

### Residential Aged Care, Mental Health and Disability

Staff and residents of Aged Residential Care, Mental Health and Disability residences are in Group 2 of the COVID vaccination roll out. This work stream is focussed on ensuring that COVID-19 Vaccine is available to all residents and patient facing residential staff within this timeframe. The vaccine will be delivered safely, following all cold chain and other quality requirements.

- **ARC:** Vaccine will be delivered to residents on site. Staff will also receive vaccine on site. Any staff who cannot have vaccine on site days will be referred to community vaccination sites.
- **Disability and Mental Health Residential Care:** Residents will be supported to attend community vaccination sites where possible. Options to deliver vaccine to residences for exceptional circumstances will be explored.

The DHB is currently considering various models including the establishment of a specific team and workforce (made up of local pharmacists, primary care and others) to support these providers including disability providers and some residential mental health services such as forensic services.

### Group 3 and 4

Our larger general practices will be engaged in the vaccination of their enrolled populations alongside the Community Vaccination Centres for Group Three and Four. Subject to Medsafe changes in the way the vaccine can be stored and transported to sites, Maori providers as well as pharmacy will also play a role in the wider population roll out.

### Vaccination Sites

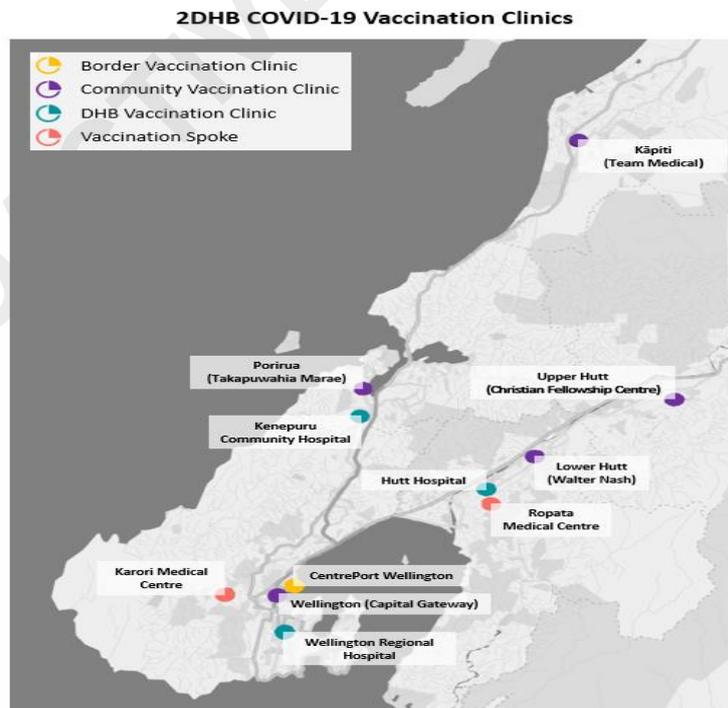
The principles behind our vaccination approach are:

- Making sure we get to those who are priority people
- That we plan for those who will not access these services
- That we support whānau to have better health outcomes

### Community Vaccination Sites

We will retain the five main Community Vaccination Centre Hubs and the two larger general practices (Karori Medical Centre and Ropata Medical Centre):

- Lower Hutt (Loc TBC),
- Upper Hutt (Christian Fellowship Centre),
- Porirua (Takapuwahia Marae),
- Kapiti (Team Medical) and
- Wellington (Capital Gateway).



Further work is underway to confirm and establish other vaccination sites to meet the Tier Three

and Four demand to include Wainuiomata and larger General Practices.

Clinics will run a mix of day, evening and weekend clinics, and are aiming to vaccinate their populations.

We continue to look at the feasibility of establishing a 0800 line to stream calls from the general population regarding the programme. Each PHO will manage its own booking and scheduling programme. All appointments will be scheduled, but we are considering a walk-in model later in the roll out for Group 4 at the end of each session as part of improving access to key populations.

### **Vaccine Distribution**

The delivery model for the vaccines will see vaccines be delivered to the main sites, with daily transport of the vaccine to other sites via cold chain monitored chilly bins.

### **Volume**

The full 2DHB production plan for the COVID vaccination programme is attached as appendix Three.

### **Appendixes**

1. CCDHB and HVDHB Māori COVID-19 Vaccination Roll out Plan 2021 (DRFAT).
2. CCDHB and HVDHB Pacific COVID-19 Vaccination Roll Out Plan 2021.
3. CCDHB and HVDHB COVID-19 Vaccination Cohort Delivery Estimate Between 13 March – 04 July 2021.

CCDHB and HVDHB Māori COVID-19  
Vaccination roll out plan  
2021

Ngā kanohi tiaki, Ngā wāhi tika

Trusted Faces in Trusted Places

PROACTIVELY RELEASED

## INTRODUCTION

A phased COVID-19 vaccine programme has begun to rollout targeting those most at risk of picking up the virus in their workplace, reducing the risk of future outbreaks and lockdowns and then protecting those most at risk of getting seriously ill if they get the virus.

Everyone in New Zealand will be able to get a vaccine and the vaccine will be free. The national sequencing plan is starting with, and targeting, those most at risk of getting and spreading COVID-19 and those most at risk of getting seriously sick from it. The rest of the population will be vaccinated from July onwards and the plan is to have as many people as possible vaccinated by the end of the year.

The 2DHB Māori COVID-19 Vaccination roll out plan is clear; protect our whānau by delivering a COVID-19 vaccination programme by trusted faces in trusted places.

Although this plan will initially target our kaumatua / kuia and Māori with underlying health conditions, we will be taking a 'whole of whānau' approach to support the health and wellbeing of the whole whānau.

## NGĀ KANOHI TIAKI: TRUSTED FACES

### WORKFORCE

Developing a mobile, agile workforce of trusted faces is critical to the delivery of the vaccination programme. The workforce is comprised of a clinical and non-clinical mix including:

- Vaccinators to deliver the vaccination
- Administrators to provide administrative support and data entry
- Kaiawhina to provide support to whānau:
  - Access to the vaccination
  - Support on site
  - Transport (as required)

Vaccinating the Māori workforce		
Activity	Timeframe	Owner
Identify vaccination sites for Māori health workforce to receive COVID-19 vaccination: <ul style="list-style-type: none"> <li>▪ DHB Māori staff</li> <li>▪ Community provider staff</li> </ul>		
Identify community provider staff to be vaccinated		
Organise appointments for staff to be vaccinated		

Organising the Māori workforce		
Activity	Timeframe	Owner
Identify capability <ul style="list-style-type: none"> <li>▪ Vaccinators</li> <li>▪ Administration</li> <li>▪ Booking system               <ul style="list-style-type: none"> <li>▪ Stand by listings</li> <li>▪ 2<sup>nd</sup> vaccination recall</li> </ul> </li> </ul>		
Organise training as required		
Identify vaccination capacity <ul style="list-style-type: none"> <li>▪ Vaccinators</li> <li>▪ Administration</li> <li>▪ Kaiawhina</li> </ul>		

Organising the Māori workforce		
Activity	Timeframe	Owner
Meet with providers to identify and enrol a pooled vaccination team workforce (Casual & Fixed term) with a particular focus on kaiawhina and administrators		
Develop a vaccination team register		
Develop role parameters		
Discuss and consider a Māori Provider led vaccination workforce hub (mobile team)		
Develop a vaccination roster		

Current information shows:

Role	Requirement	Current Workforce
Vaccinators	IMAC Vaccination training CPR training	
Administrators	Administration training	
Kaiawhina	Drivers licence	

Key workforce connections

- Helen Rigby: COVID Workforce response (CCDHB)
- Shelley Alexander: COVID Workforce response (CCDHB)
- Kevin Harris: Workforce Lead 2DHB COVID Vaccination Program (DHB rollout)
- Moko Mataa: COVID Workforce Disability
- Chris Kerr: Director Nursing (2DHB)
- Kiri Pook: Nursing pool (CCDHB)
- Ora Toa PHO: X
- Tū Ora Compass: X
- Cosine: X

### WHĀNAU SUPPORT

The Government has made it clear that everyone in New Zealand will be able to get a vaccine and the vaccine will be free.

We have determined that access to, and from, and delivery of the COVID-19 vaccination will be free in order to support Māori whānau to receive the vaccination.

Provide whānau support		
Activity	Timeframe	Owner
<ul style="list-style-type: none"> <li>• Develop a Māori vaccination list using :               <ul style="list-style-type: none"> <li>▪ GP enrolments</li> <li>▪ Māori provider enrolments</li> </ul> </li> </ul>		
Develop and distribute Vaccination invitation packages including: <ul style="list-style-type: none"> <li>▪ Booking support</li> <li>▪ Easy Read information</li> <li>▪ Frequently Asked Questions</li> </ul>		
Provide off-site kaiawhina and administration support for whānau to access vaccination bookings		
Provide kaiawhina support at vaccination sites		
Provide transport, as required, to and from vaccination sites		

**COMMUNICATIONS**

Good communication with our whanau and providers will support a successful roll out of the COVID-19 Vaccination programme.

Develop effective communications		
Activity	Timeframe	Owner
Develop and implement Māori communications supporting the programme roll out including: <ul style="list-style-type: none"> <li>▪ Key messages on Māori radio (Atiawa Toa FM, Upoko o Te Ika)</li> <li>▪ Social media tiles</li> <li>▪ Māori framed advertising collateral</li> <li>▪ Key straplines:               <ul style="list-style-type: none"> <li>▪ It's free and easy</li> <li>▪ Protect Our Whānau</li> </ul> </li> </ul>		
Develop and distribute e-versions of a Vaccination invitation packages including: <ul style="list-style-type: none"> <li>▪ Booking support</li> <li>▪ Easy Read information</li> <li>▪ Frequently Asked Questions</li> </ul>		
Implement a Champions programme (suggestions below) <ul style="list-style-type: none"> <li>▪ Te Upoko o te Ika Māori Council</li> <li>▪ 2DHB Board</li> <li>▪ 2DHB Executive leadership team</li> <li>▪ Taku Parai</li> <li>▪ Tristram Ingham</li> <li>▪ Ken Laban</li> <li>▪ Naomi Shaw</li> <li>▪ Netball Wellington</li> <li>▪ Hutt Valley Netball</li> <li>▪ Kapi Mana Netball</li> </ul>		

## Key communications connections

- Asher Wilson-Goldman: COVID communications (CCDHB)
- 2DHB Communications team

**NGĀ WĀHI TIKA: TRUSTED PLACES****LOCATIONS**

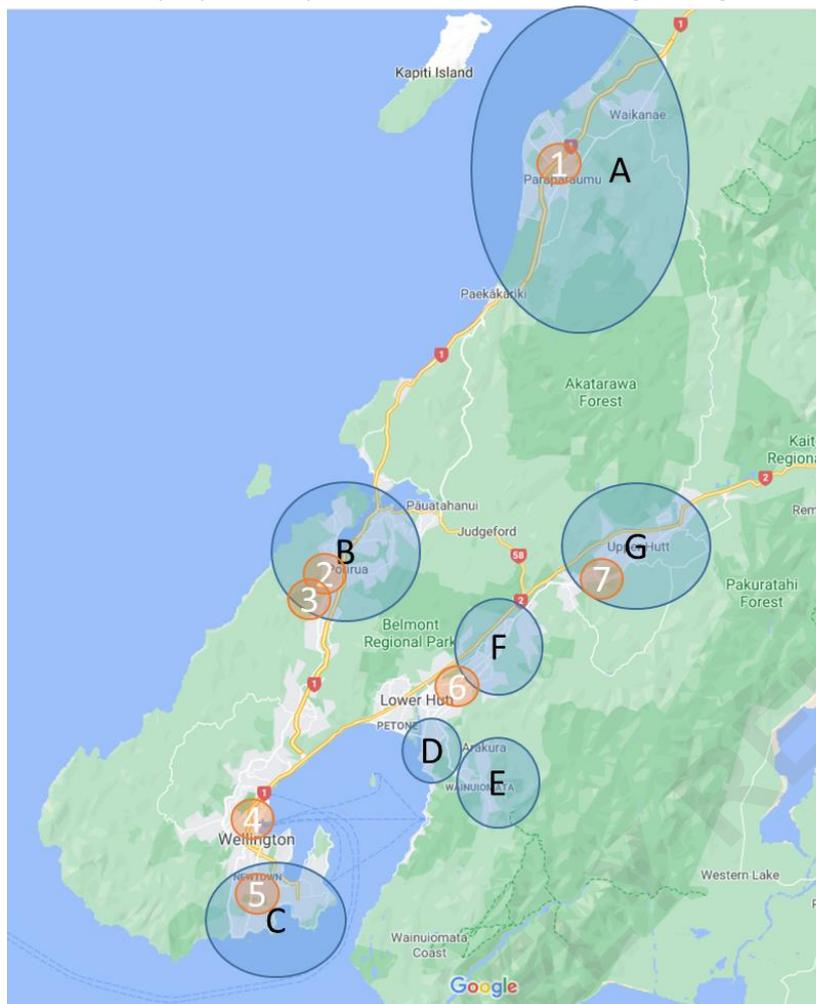
It is important that whānau know where to go to receive the vaccination. The proposed sites are considered trusted places within the communities our whānau live. We will need to support the process of equipping the sites to provide an inviting environment for whānau to be and ensure safe delivery of the vaccination.

Proposed sites are:

Area	Proposed Sites	Provider
Wainuiomata	Whai Oranga o Te Iwi Health Centre	Kokiri Marae Keriana Olsen Trust Whai Oranga
Waiwhetu	Waiwhetu Medical	Te Rūnanganui o Te Āti Awa Waiwhetu Medical
Naenae / Taita / Stokes Valley	Walter Nash Stadium Koraunui Marae	Kokiri Marae Keriana Olsen Trust Te Rūnanganui o Te Āti Awa Waiwhetu Medical
Upper Hutt	Orongomai Marae	Te Rūnanganui o Te Āti Awa Waiwhetu Medical Orongomai
Kāpiti / Waikanae	Kāpiti Health Centre Whakarongotai Marae	Hora Te Pai
Porirua / Titahi Bay	Takapūwāhia Whitireia	Ora Toa Te Roopu Awhina Porirua YOSS
Cannons Creek / Waitangirua	Ora Toa Medical PUCHS Maraeroa Marae	Ora Toa Maraeroa Marae Health PUCHS Te Waka Whaiora Te Roopu Awhina
Strathmore / Kilbirnie / Newtown	Kilbirnie Medical Centre	Ora Toa Te Waka Whaiora

Provide safe and inviting environments		
Activity	Timeframe	Owner
Work with providers to get each site set up <ul style="list-style-type: none"> <li>▪ Vaccination area</li> <li>▪ Observation area               <ul style="list-style-type: none"> <li>▪ Guest WIFI</li> <li>▪ Play area for tamariki</li> <li>▪ Kai and drink</li> </ul> </li> </ul>		
Undertake a short site assessment to identify sites with appropriate Cold Chain accreditation		
Providers to work with COVID Logistics to have access to Vax, Consumables, PPE		
Identify and implement a centralised booking system with a particular focus on: <ul style="list-style-type: none"> <li>▪ Zero waste</li> <li>▪ Having a 2<sup>nd</sup> appointment</li> </ul>		
Undertake a site evaluation at each site		
Each site to undertake a Dry Run before Go Live		

Current and proposed super sites are shown in orange alongside the proposed sites in blue:



①	Team Medical Kāpiti
②	Takapūwahia
③	Kenepuru Hospital
④	Port of Wellington
⑤	Wellington Regional Hospital
⑥	Ropata Medical
⑦	Walter Nash Stadium
Ⓐ	Hora Te Pai
Ⓑ	Takapūwahia / Maraeroa Marae
Ⓒ	Strathmore
Ⓓ	Kokiri Marae / Waiwhetu Medical
Ⓔ	Whai Oranga o Te Iwi Health Centre
Ⓕ	Pacific Health Services
Ⓖ	Orongomai Marae / Walter Nash / Koraunui Marae

PROACTIVE

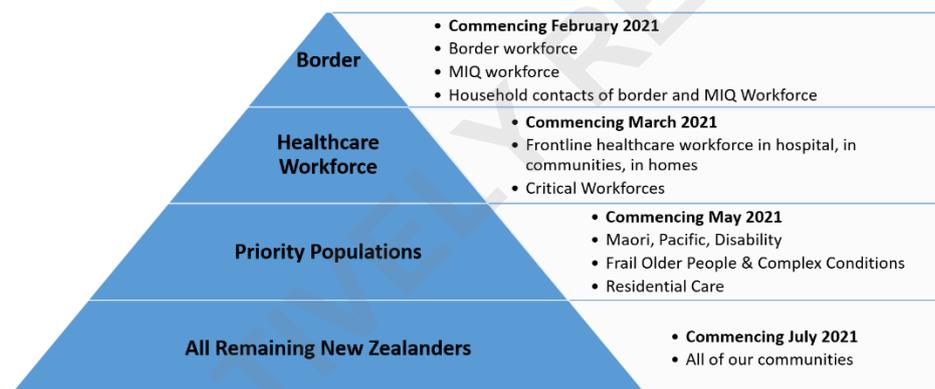
# CCDHB and HVDHB Pacific COVID-19 Vaccination Roll Out Plan 2021

## “Trusted Faces in Trusted Places”

<b>Prepared:</b>	Pacific Lead Covid-19 Response Integration Lead 2DHB Director Pacific
<b>Date:</b>	26/03/2021
<b>Version:</b>	1.0

## 1 Purpose

The Pacific led approach is centred on the formula “Trusted faces in Trusted Places” in order for the rollout programme to reach all Pacific people. This plan outlines the Covid-19 vaccination campaign for Pacific communities in the greater Wellington region. It adopts an equity approach that acknowledges the complexities of Pacific communities. The plan is specifically for phase three and phase four of the New Zealand Government’s sequencing of the Covid-19 vaccination.



### 1.1 Scope

This scope of the plan is “Pacific specific event” within the five main Community Vaccination Centres (CVC) across the Wellington region and includes:

- Commissioning of Pacific Health Providers and Pacific community groups for vaccinators, kaiawhina, and administrators
- Development of additional resources required to support the Pacific specific event through the 2DHB COVID-19 Response Team that includes, but is not limited to – IT systems, transportation, workforce, clinical support, and other features that will strengthen an equitable approach for the Pacific led vaccination roll out.

### 1.2 Equity Approach

The government of New Zealand has set expectations to ensure that the vaccination roll out is free, fair, and equitable for all New Zealander’s. To achieve this, the following expectations for the vaccination rollout:

- A targeted COVID-19 vaccine rollout over the next 3-4 months will start to reach 2 million people in the most at risk groups.
- The plan prioritises people most at risk of harm if they get the virus and those who live and work in places where they are most likely to pick up COVID-19.
- Minimising risk of future outbreaks central to Government planning and prioritisation.
- Zero vaccine wastage.

### 1.3 Values

The values of this plan are consistent with the Government's equity approach to ensure that no one is left behind. We are guided by values that recognise the contribution of Pacific stakeholders, the leadership of the community for equitable approaches to be delivered. We have adopted the values of the Pacific Health and Wellbeing Strategic Plan for the Greater Wellington Region 2020 -2025 to guide a Pacific led roll out. These are:

- **FAMILY** underpins identity, genealogy, relationships and a sense of belonging for Pacific peoples. It lies at the heart of who Pacific peoples are as every Pacific person belongs to a family.
- **ENVIRONMENT** Built and natural environments are important to Pacific peoples. Their connectedness and experiences of both plays a huge role in the holistic approach to health and wellbeing.
- **SPIRITUAL** Churches have historically played a crucial role in the lives of Pacific peoples, providing spiritual guidance with values such as faith, integrity, truth and trust. Churches are still an integral part of Pacific communities and their everyday lives.
- **RESPECT** Showing respect when relating to one another is an important aspect for Pacific people's right from an early age. This includes respect towards older people, people in positions of authority, each other, women and children.
- **CULTURE** Cultural diversity such as the different languages, ethnicities, gender, generational issues (New Zealand-born and Pacific-born), religion, and sexual orientation influences how Pacific peoples view and respond to health services. This diversity is also evident and seen in individuals and family practices, behaviours, understanding and responsiveness to the world around them.

## 2 Delivery approach

### 2.1 Trusted faces

This is delivered with the support of a mobile Pacific workforce (from Pacific Health Providers, Health Sector Partners, and Pacific Community Groups) of trained vaccinators, kaiawhina, and administrators to be rostered during 'Pacific event' to support a strong campaign towards herd immunity. Pacific providers are 'trusted faces' who understand Pacific communities using a family centred approach. Their role is crucial in ensuring the vaccination reaches all Pacific peoples.

### 2.2 Festival Environment

We recognise that Pacific people may find the vaccination process overwhelming. We want to ensure that the environment of the CVC is comfortable, safe, and familiar for the Pacific community. We will commission Pacific community groups to provide healthy food options and entertainment (if applicable) at the CVC's. The festival environment will take place in a separate room to the vaccination, to not take away the importance of the clinical process for the patient.

Pacific Providers	Health Sector Partners	Pacific Community Groups
<ul style="list-style-type: none"> <li>Pacific Health Services Hutt Valley</li> <li>NET Pacific</li> <li>Pacific Health Plus</li> <li>Vaka Atafaga</li> <li>Taeaomanino Trust</li> <li>Vaka Tautua</li> <li>Catalyst Pacific</li> <li>Samoa Capitol Radio</li> </ul>	<ul style="list-style-type: none"> <li>Tu Ora Compass PHO</li> <li>Te Awakairangi Health Network</li> <li>Ora Toa PHO</li> <li>Cosine PHO (Ropata)</li> <li>Regional Public Health</li> </ul>	<ul style="list-style-type: none"> <li>Samoa Mafutaga Faifeau Wellington Forum</li> <li>Pacific church Networks</li> <li>Wellington Tongan Leaders Council</li> <li>Te Umiumiga Tokelau Hutt Valley</li> <li>Niue Community</li> <li>Pacific Leadership Group (Porirua)</li> </ul>

### 2.3 Aiga, Kāiga, Magafaoa, Kōpū Tangata, Vuvale, Fāmili Support:

The Government is clear that everyone in New Zealand will be able to get a free vaccine. We have determined that access to, and from, and delivery of the COVID-19 vaccination will be free in order to support Pacific people to receive the vaccination.

Support		
Activity	Timeframe	Owner
<ul style="list-style-type: none"> <li>Develop a Pacific vaccination list using :               <ul style="list-style-type: none"> <li>GP enrolments</li> <li>Pacific Health provider enrolments</li> </ul> </li> </ul>		
Develop and distribute Vaccination invitation packages including: <ul style="list-style-type: none"> <li>Booking support</li> <li>Easy Read information</li> <li>Frequently Asked Questions</li> </ul>		
Provide off-site kaiawhina and administration support for to access vaccination bookings		
Provide kaiawhina support at vaccination sites		
Provide transport, as required, to and from vaccination sites		

Key connections

- Pacific Health Providers, PHOs

### 2.4 Trusted Places (locations):

It is important that our Pacific people know where to go to receive the vaccination. To warrant a separate pop up site specifically for Pacific people in Wellington will require scale and a workforce to manage this. We have opted to utilize centrally established CVC sites determined by the PHOs and the 2DHB COVID-19 Response team. This will help strengthen CVC's in relation to workforce and resourcing.

Provide safe and inviting environments		
Activity	Timeframe	Owner
Work with providers to ensure in addition to the current site requirements that the following are added on: <ul style="list-style-type: none"> <li>Guest WIFI</li> <li>Play area for children</li> <li>Kai and drink</li> </ul>		

### Provide safe and inviting environments

Activity	Timeframe	Owner
Identify and implement a centralised booking system with a particular focus on: <ul style="list-style-type: none"> <li>▪ Zero waste</li> <li>▪ Having a second appointment</li> </ul>		
Each site to undertake a Dry Run before Go Live		

#### Key communications connections

- 2DHB COVID-19 Response Team
- PHO contacts

## 3 Workforce

While it would be ideal to have Pacific vaccinators, administrators, and kaiawhina during the “Pacific event”, due to workforce limitations, it will be anticipated that a mix of Pacific and non-Pacific vaccinators and administrators will be utilised.

### Organising the Pacific workforce

Activity	Timeframe	Owner
Identify capability <ul style="list-style-type: none"> <li>▪ Vaccinators</li> <li>▪ Administration</li> <li>▪ Booking system               <ul style="list-style-type: none"> <li>▪ Stand by listings</li> <li>▪ 2<sup>nd</sup> vaccination recall</li> </ul> </li> </ul>		
Organise training as required		
Identify vaccination capacity <ul style="list-style-type: none"> <li>▪ Vaccinators</li> <li>▪ Administration</li> <li>▪ Kaiawhina</li> </ul>		
Meet with providers to identify and enrol a pooled vaccination team workforce (Casual & Fixed term) with a particular focus on kaiawhina and administrators		
Develop a vaccination team register		
Develop role parameters		
Discuss and consider a Pacific Provider led vaccination workforce hub (mobile team)		
Develop a vaccination roster		

### Workforce roles

Role	Requirements	Current Workforce
Vaccinators	IMAC Vaccination training , CPR training	
Administrators	Administration training	
Kaiawhina	Drivers licence	

#### Key workforce connections

- Helen Rigby: COVID Workforce response (CCDHB)
- Shelley Alexander: COVID Workforce response (CCDHB)
- Kevin Harris: Workforce Lead 2DHB COVID Vaccination Program (DHB rollout)
- Moko Mataa: COVID Workforce Disability



- Chris Kerr: Director Nursing (2DHB)
- Kiri Pook: Nursing pool (CCDHB)
- Ora Toa PHO: TBC
- Tū Ora Compass: TBC
- Cosine: TBC

PROACTIVELY RELEASED

## 4 Commissioning Process

The proposed commissioning process is to support Pacific Health Provider’s and Pacific Community Groups to set up the Pacific specific event at the main CVC’s. The proposed process aligns with the stages of the commissioning cycle, and identifies tasks, responsibilities, and accountability for decision-making.

### Commissioning process for Pacific Specific Event

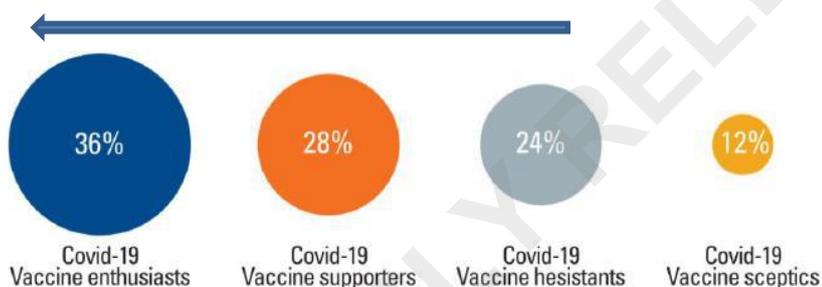
Stage	Detail	Output	Responsible
Purpose	Agree a regional investment framework setting out the commissioning intentions and a consistent commissioning structure for safe, effective and efficient establishment of Pacific specific event and other services that support the vaccination rollout with available resources.	Pacific Specific Event Commissioning Framework	Covid-19 Response Team, Pacific Lead.
Understanding	Engaging with Pacific Health Providers, Pacific Community Groups, and PHO’s to understand trusted places, and how they can support the delivery of the Pacific Specific Event in alignment with national equity approach.	Pacific-led Implementation Plan	Covid-19 Response Team, Pacific Lead, 2DHB Pacific Directorate.
Planning and designing	Co-design the Pacific Specific Event model with relevant stakeholders.	Agreed Pacific Specific Event model	Covid-19 Response Team, Pacific Lead, 2DHB Pacific Directorate.
Delivery	Implementing the Pacific Specific Event model, site set-up, building workforce and capabilities needed to deliver (recruitment, training and development), attracting Pacific clients (promotion, bookings and scheduling), managing risks and issues.	Confirmation of CVC sites	Covid-19 Response Team, Pacific Lead
Monitoring	Monitoring performance and delivery of contract and service specifications, clinical safety and quality, Pacific client use of the service and satisfaction, and service adaption to learning. Conduct assurance activities	Audit and review	Covid-19 Response Team, Pacific Lead, 2DHB Pacific Directorate

Evaluation	Develop a proposal for approval to record processes and assess whether the Pacific Specific Event is on track to deliver expected results, understand user experiences, and opportunities for improvement (Process and impact evaluation) Approval for the evaluation proposal	Approved evaluation procurement Contract with evaluator Evaluation report	MoH
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## 5. Communications Campaign

Consistent communication with Pacific people, Pacific Health providers and key stakeholders will support a successful roll out of the COVID-19 Vaccination programme. We will utilise various communication platforms to highlight positive messaging that focuses on those who sit in the vaccine hesitancy space and encouraging them to move into either vaccine supporters or vaccine enthusiasts.

### Statistics and Insights



Source: Asher Wilson-Goldman (CCDHB) 2021

Develop effective communications		
Activity	Timeframe	Owner
Develop and implement Pacific communications supporting the programme roll out including: <ul style="list-style-type: none"> <li>Radio</li> <li>Social media</li> <li>Advertising collateral</li> <li>Key straplines (to be determined)</li> </ul>		
Develop and distribute e-versions of a Vaccination invitation packages including: <ul style="list-style-type: none"> <li>Booking support</li> <li>Easy Read information</li> <li>Frequently Asked Questions</li> </ul>		
Implement a Champions programme (familiar faces concept) of athletes and well-known popular figures in the Wellington region.		

#### Key communications connections

- Asher Wilson-Goldman: COVID communications (CCDHB)
- 2DHB Communications team

## 6. Sequencing and Modelling

Current modelling and projections are ongoing and will be updated by 2DHB. The information below serves as an estimate for population in each age group for Pacific people as well as by region in greater Wellington that serve as a basis for planning and sequencing purposes.

Sequencing Group	Start	Age group	CCDHB	HVDHB	TOTAL
3	Early May	People aged 65+	1,980	1,050	3,030
3	Early May	People aged 55-64	2,230	1,100	3,330
4	Early July	People aged 15-54	13,800	7,240	21,040
<b>TOTAL</b>			<b>18,010</b>	<b>9,390</b>	<b>27,400</b>

Source: NZ Stats PBFF Projections 2020 (2018 base)

Territorial Authority	Pacific
Kapiti Coast District	1,007
Porirua City	11,779
Wellington City	8,694
Lower Hutt City	9,552
Upper Hutt City	1,537
Wainuiomata *	1,567
<b>TOTAL</b>	<b>34,136</b>

Source: NZ Population Analysis Qlik app (2013 base)

Note: \* Waiuiomata is an enrolment with DHB figure

Key sequencing connections:

- Laith Kourkgy : Senior Health Insight Analyst CCDHB

## 7. Risks/ Mitigation

Risk Description	Risk Rating	Mitigation
Not meeting the workforce demand	Medium	Utilise workforce from Pacific providers/ community groups, and those registering through DHB workforce systems. Partnerships with MSD networks.
Backfilling	Medium	DHB has collected data of workforce who could be redirected to backfill as well as vaccination sites.
Logistics – Transport	Medium	Utilise DHB Covid-19 Response Unit resources
MMR/Flu vax	Medium	Covered through DHB Covid-19 Communications Framework
Funding	Medium	MoH has allocated funding to DHBs and Providers
Pacific people not being able to book due to limited access and/or knowledge of technology	Medium	Communication Strategy, support through Pacific providers.