

# Aide-Mémoire

## National Quality Forum

**Date due to MO:** 17 November 2025 **Date of Event:** 26 November 2025

**Security level:** IN CONFIDENCE **Reference:** H2025073314

**To:** Hon Simeon Brown, Minister of Health

**Consulted:** Health New Zealand: ☐

**Proactive release:** This **title** is proposed by the Ministry of Health for proactive release: ☒

## Contact for telephone discussion

| Name                    | Position                                                       | Telephone |
|-------------------------|----------------------------------------------------------------|-----------|
| <b>Brittany Jenkins</b> | Clinical Chief Advisor, Strategy and Policy                    | s 9(2)(a) |
| <b>Rosie Moore</b>      | Group Manager Clinical Quality and Safety, Strategy and Policy |           |

# Aide-Mémoire

## National Quality Forum

|                        |                                      |                   |             |
|------------------------|--------------------------------------|-------------------|-------------|
| <b>Date due:</b>       | 17 November 2025                     |                   |             |
| <b>To:</b>             | Hon Simeon Brown, Minister of Health |                   |             |
| <b>Security level:</b> | IN CONFIDENCE                        | <b>Reference:</b> | H2025073314 |

### About the Event

**Purpose of Event** You are delivering the opening address at the National Quality Forum. This quarterly meeting is convened by the Health Quality & Safety Commission (HQSC) to enable collaborative health agency leadership and oversight on quality and safety priorities.

Your draft speech is attached as **Appendix One**.

**Details of Event**

**Date:** 26 November 2025  
**Time:** 9.40am to 10.10am  
**Venue:** Ministry of Health  
 133 Molesworth Street, Wellington  
 GN 8 & 9, Ground Floor.

**Attendees** 30 attendees including health consumers, health entity Chief Executives, senior health professionals and agency officials, the Chair of Health NZ's Clinical Senate, and HQSC staff. The agenda is attached as **Appendix Two**.

**Ministry representatives** Audrey Sonerson, Director-General of Health  
 Aumea Herman, Clinical Chief Advisor, Pacific Health  
 Joe Bourne, Chief Medical Officer  
 Lorraine Hetaraka, Chief Nursing Officer  
 Rosie Moore, Group Manager Clinical Quality & Safety

**Other information**

- Questions and answers are attached as **Appendix Three**.
- Key attendees are attached as **Appendix Four**.
- A run sheet is attached as **Appendix Five**.

**Media** No media has been invited.

## Background and context

### Further information about the National Quality Forum

1. The HQSC invited you to attend this meeting.
2. The National Quality Forum is the peak body for quality and safety of the public health and disability system in New Zealand. Their purpose is to work together to identify and respond to complex cross-sector quality and safety issues that cannot be addressed by just one or two member organisations.
3. The National Quality Forum was established by the HQSC in July 2021 as part of the Pae Ora (Healthy Futures) health system reforms. This meeting of the Forum will be chaired by the CEO of the HQSC, Professor Sunny Collins.
4. The previous Minister of Health, Hon Dr Shane Reti, spoke at the November 2024 National Quality Forum [H2024053016 refers].

### National Quality Forum priorities and agenda topics

5. The National Quality Forum's current priorities are improving quality of care in maternity services, optimising the safe use of medicines, and improving health system safety reporting.
6. Key agenda items include the HQSC's fourth *System Quality and Safety Insights Report*, which the HQSC discussed in their meeting with you 29 September 2025. Other agenda topics include presentations on the Health NZ Clinical Senate work programme, and the Mental Health and Wellbeing Commission's insights on safety risks and mental health.
7. Historical agenda topics have included the Mandaluyong Patient Safety Declaration [H2025069147 refers] and the HQSC's System Safety Strategy. The HQSC briefed you about this strategy ahead of their meeting with you on 29 September. The HQSC are responsible for developing this strategy, which is expected as part of the Government's Policy Statement on Health 2024-2027.

### Practical details about your visit

8. On arrival you will be greeted by Rae Lamb, Chair of the HQSC Board.
9. A podium will be setup at the front of the room. Attendees will be seated around tables for discussion-based work.

  
Rosie Moore

Group Manager Clinical, Quality & Safety

**Strategy and Policy**

20 November 2025

PROACTIVELY RELEASED

PROACTIVELY RELEASED

PROACTIVELY RELEASED

## Appendix Two: National Quality Forum- Agenda

|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |               |                                                                                                |
|--------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|------------------------------------------------------------------------------------------------|
| <b>Date:</b>       | Wednesday 26 November 2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>Venue:</b> | Ministry of Health<br>133 Molesworth Street, Thorndon, Wellington 6011<br>Meeting room G8 & G9 |
| <b>Time:</b>       | 9.30am – 1.00pm                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |               |                                                                                                |
| <b>Members:</b>    | <b>Chair:</b> Sunny Collings (HQSC CE)<br><br><b>Members:</b> Sarah Marshall, Dilky Rasiah (ACC); Morag McDowell, Ikimoke Tamaki-Takarei, Rose Wall (HDC); Joe Bourne, Rosie Moore, Lorraine Hetaraka, Aumea Herman (Ministry of Health); Sarah Morley (NZ Blood Service); David Hughes (Pharmac); Rami Rahal, Gabrielle Nicholson (Cancer Control Agency); Prabani Wood (RNZCGP); Karen Orsborn (MHWC); Penny Andrew, Richard Sullivan, Sarah Jackson, Marama Tauranga, Nina Scott (Health NZ) |               |                                                                                                |
| <b>HQSC staff:</b> | Kere Pomare, Martin Thomas, Richard Hamblin, Carlton Irving, Telesia Siale, Raoul Sarup                                                                                                                                                                                                                                                                                                                                                                                                         |               |                                                                                                |
| <b>Guests:</b>     | <b>Minister of Health:</b> Hon Simeon Brown<br><b>Ministry of Health:</b> Audrey Sonerson<br><b>Health NZ:</b> Jonathan Christiansen (Clinical Senate Chair), Jo Witko (Principal Advisor)<br><b>HQSC:</b> Rae Lamb (Board Chair)<br><b>MHWC:</b> Sonya Russell (Principal Advisor), Alison Schneller (Director Mental Health and Addiction Sector Leadership)                                                                                                                                  |               |                                                                                                |
| <b>Apologies:</b>  | Carmela Petagna (MSD)                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |               |                                                                                                |

| Timing                                   |                               | Item                                                                                                                                                                                    | Lead                                                      |
|------------------------------------------|-------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|
| 1.                                       | 9.30am – 9.40am<br>(10mins)   | <b>Welcome</b><br>Attendees are formally welcomed                                                                                                                                       | Rae Lamb (HQSC)                                           |
| 2.                                       | 9.40am – 10.10am<br>(30mins)  | <b>Opening Address: Hon Simeon Brown</b>                                                                                                                                                | Hon Simeon Brown                                          |
| 3.                                       | 10.10am – 11.05am<br>(55mins) | <b>Health NZ Clinical Senate</b><br>Presentation on Clinical Senate work programme and ways the NQF can support                                                                         | Jonathan Christiansen (Health NZ)<br>Jo Witko (Health NZ) |
| <b>BREAK 11.05am – 11.20am (15 mins)</b> |                               |                                                                                                                                                                                         |                                                           |
| 4.                                       | 11.20am – 11.35am<br>(15mins) | <b>System safety strategy</b><br>Update on progress since last NQF meeting                                                                                                              | Martin Thomas (HQSC)                                      |
| 5.                                       | 11.35am – 12.05pm<br>(30mins) | <b>Safety risk and mental health</b><br>Presentation on a phased approach to leading and facilitating a national conversation on risk, safety and mental health over the next few years | Sonya Russell (MHWC)<br>Alison Schneller (MHWC)           |
| 6.                                       | 12.05pm – 12.25pm<br>(20mins) | <b>Insights report and quality alerts</b><br>Discussing interpretation of HQSC's insights reports and quality alerts                                                                    | Richard Hamblin (HQSC)                                    |
| 7.                                       | 12.25pm – 12.50pm<br>(25mins) | <b>Horizon scanning</b><br>Discussing common themes across agencies and areas for collaboration                                                                                         | All                                                       |
| 8.                                       | 12.50pm – 12.55pm<br>(5mins)  | <b>Review previous minutes and actions</b>                                                                                                                                              | All                                                       |
| 9.                                       | 12.55pm – 1.00pm<br>(5mins)   | <b>Closing</b>                                                                                                                                                                          | Sunny Collings (HQSC)                                     |

PROACTIVELY RELEASED



## Appendix Four: Key attendees

|                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|   | <p><b>Professor Sunny Collings</b>, <i>HQSC Chief Executive</i></p> <p>Professor Collings brings a depth of experience in public health, research, and executive leadership.</p> <p>She held previous roles as the Chief Executive of the Health Research Council, and the Dean and Head of Campus at the University of Otago.</p> <p>She is also a Professor of Psychiatry and has made contributions to health equity, mental health, and the evidence base supporting improved outcomes for all New Zealanders.</p> |
|  | <p><b>Jonathan Christiansen</b>, <i>Chair of the NZCS</i></p> <p>Dr. Christiansen is a cardiologist with a background in clinical leadership and medical education.</p> <p>He is a former Aotearoa NZ President of the Royal Australasian College of Physicians and has held senior roles including Chief Medical Officer at Waitematā DHB until August 2025.</p> <p>He is also an Associate Professor at the University of Auckland and Chair of the Clinical Senate.</p>                                             |

## Appendix Five: Run Sheet

| Time        | Details                                                                                  | Minister's Office notes |
|-------------|------------------------------------------------------------------------------------------|-------------------------|
| 0930-0940   | Meet at the main entrance, by Rae Lamb, Chair of HQSC Board                              |                         |
| 0940-0955   | Opening Address: Hon Simeon Brown<br>Introduced by Professor Sunny Collings, CEO of HQSC |                         |
| 0955 – 1010 | Questions and answers                                                                    |                         |
| 1010        | Thanked by Professor Sunny Collings, CEO of HQSC                                         |                         |