

Public Health Advisory Committee

Meeting agenda

Date/time: 9 December 2025, 9:00am to 3.30pm

Location/platform: 133 Molesworth Street, Thorndon /Teams online, Wellington.
Room GN.4

Attendees: Caroline McElroy (Chair), Peter Crampton (Deputy Chair), Tai Sopoaga (available 9–1pm); Jason Gurney and Ruth Cunningham (retiring members, for part of day); Kaaren Mathias, Paula Lorgelly, and Matire Harwood (available 11.45–1.15pm) (newly appointed members).

Secretariat: Catriona Murray, Clair Mills, Anihana Thorpe

Guests: Andrew Old, Andrew Forsyth, Jackie Cummings

Apologies: Beverley Te Huia

Time	Agenda Item	Presenter/Paper
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Morning session

9:00am (45mins)	Opening of meeting <ul style="list-style-type: none"> - Karakia - Introductions and whakawhanaungatanga - Acknowledgements 	Chair/all members available and secretariat. NB Matire, Ruth not available
	5 minute break if needed	

9:45am (45mins)	PHAC tikanga/ways of working <ul style="list-style-type: none"> - Role of the chair, revised ToR - Expectations of committee contributions - Role of the PHAC secretariat; introduce Andrew Forsyth - Relationships with PHA/Ministry and Ministers etc. - Review register of interests/potential COI - Review and agree Nov 2025 minutes. 	Chair/PHAC (old and new), Andrew Forsyth (intro) <ol style="list-style-type: none"> 1. Revised PHAC ToR 2. Minutes of last meeting(s) 3. Register of interests NB Matire & Ruth not available.
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10:30am (15mins)	Morning tea/break	
10:40am (40mins)	Session one – Overview of PHAC work <ul style="list-style-type: none"> - PHAC mahi and reports since establishment - Key directions, progress and future steps for the primary care to 2035 work programme - Feedback on draft report/key issues 	Secretariat/Chair <ol style="list-style-type: none"> 1. Powerpoint 2. Primary care papers 3. Draft report 4. Letter of Expectation to TWO/HNZ NB Matire not available, Ruth to join.
11.20am	5 -10 minute break	
11:30am (60mins)	Session two: Primary care policy and funding overview (Prof Jackie Cummings, Health Services Research, VUW) <ul style="list-style-type: none"> -presentation and discussion 	Jackie Cummings (request recording) NB Welcome Matire! (available 11.45-1.15pm)
12:30- 1:00pm	Lunch break/discussion continued	PHAC
1:00pm (20 mins)	PHA and health sector update	Dr Andrew Old DDG, Public Health Agency
1:25- 1:30pm	Break 5 mins	
1:30 - 2pm (30mins)	Briefing MoH primary health care team	Caleb Johnston, Sarah Hill
2.00- 2.30pm (30mins)	Session 3: Update and discussion on the 'Public Health spend' report Part 2	Chair/Clair <ol style="list-style-type: none"> 1. Part 2 draft (Part 1 appended) NB Matire/Tai unavailable
2:30pm (10mins)	Short break - farewell to departing members	Chair
2:40pm	Any other matters	Secretariat

(50mins)	<ul style="list-style-type: none"> - Confirm 2026 meeting schedule - Blue Hope Foundation request - Induction process (one on one) - Budget matters - Reminder to members to claim by 17 January 	<ol style="list-style-type: none"> 1. Draft schedule 2. Induction information memo 3. PHAC budget <p>NB Matire/Tai unavailable</p>
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3.30pm	Closing <ul style="list-style-type: none"> - Closing karakia 	Chair
3.45pm	Finish	
4.30pm	Chair meeting with Minister @ Parliament	Chair <ol style="list-style-type: none"> 1. Talking points