

Public Health Advisory Committee

Minutes of Meeting

Meeting: 12th December 2024, 9:30am to 1.40pm

Location/platform: online via Microsoft teams

Attendees

PHAC Members: Kevin Hague (Chair), Jason Gurney, Ruth Cunningham, Peter Crampton, Caroline McElnay

Secretariat: Catriona Murray, Kitty Truell

Guests: Gabrielle Baker, Andrew Old

Apologies: Fa’afetai Sopoaga, Beverly Te Huia, Hannah Quigan

Opening of meeting

1. Opening karakia by Jason Gurney
2. Review of register of interests– noted the updated ROI by Caroline –Clinical Lead, Immunisation, National Public Health Service (from 2 Dec). Committee noted the procedures in the PHAC Terms of Reference ([TOR](#)) are appropriate to deal with any potential COI which may arise.
3. The Committee reviewed and agreed minutes from November 2024.
4. Update on activities since last meeting
 - a. Cabinet Circular – wait until official response
 - b. Advancing phase two of the Public Health Spend will be reviewed in 2025
 - c. Letter and Interview Request– re: food environments
 - d. SIA meeting with the chair
 - e. Pacific health expert review and guidance
 - f. WHO – Equity and Health – aiming for February PHAC meeting
 - g. Te Mana Ola Pacific engagements and community insights
 - h. Disability review

Actions:

- Secretariat to action advice from the Health of Disabled Peoples Policy team into SDOH report – January 2025
- Secretariat to look into Te Mana Ola and MPP provided resources for SDOH report – January 2025
- Chair to respond to letter and Interview Request/Article from Food Tank
- Seek further opportunities to engage with SIA in 2025

SDOH Logic Model follow on discussion

Presentation and discussion.

Actions:

- Gabrielle to shape diagram based on discussion for January review
- PHAC to continue to think about interventions and determinants in diagram

Session 2. PHA and health sector update

- Dr Andrew Old and PHAC. Note – secretariat absent.

Session 3 Social determinants of Health report

1. Discussion of data required for each determinant
Note – report is not benchmarking data, however will look at progress over time between data points.
Discussion of including key measures in an executive summary. Look to existing indicators in NZ health system, WHO, and in the 1998 PHAC report.
2. Discussion of strengthening framing of public health upstream interventions
3. Progressing the key informant interviews
4. Planning for and discussion of community engagement.

Actions:

- Secretariat to develop list of indicators for PHAC review, and plan for indicators in 2025
- Secretariat send completed key informant interviews if/when key informant interviewees give consent.
- Secretariat to plan remaining interviews for January/February 2025.
- Caroline to work with Secretariat to strengthen the public health framing in the vision section of the report

Next meeting: In person Wellington February 19 2024.