

Annual Report on Protected Quality Assurance Activity

September 2024

The purpose of reporting is to meet requirements under the Health Practitioners Competency Assurance Act and satisfy the Minister of Health that the PQAA continues to be in the public interest and is effective in achieving its goals in terms of:

- (i) the type of activities undertaken;
- (ii) the information generated from the activities; and
- (iii) the actions and results from the activities.

The current report should include the progress and implementation of recommendations identified in a previous report that had not been implemented at the time.

If you have more than one PQAA they should be reported on separately.

Please refer to the guidance on our website before completing your annual report. Completed reports should be sent to QAA@health.govt.nz

Organisation Name: _____

Responsible Person Name: _____

Reporting Period: _____

1. Name of Quality Assurance Activity?

Please state the name of the PQAA notice as published in the Gazette, and the name of the activity e.g 'Provider (Notice year) Name of activity'

2. List any problems or issues that have been identified during, or as a result of the activity.

Note: All taken actions, improvements, and recommendations should have a reflected issue or problem they relate to identified in this section.

3. List what actions have been taken, and improvements made to resolve the identified problems/issues.

This may include updating processes, making decisions, putting policies in place etc.

4. List what recommendations have been made as a result of the activity.

Where recommendations have been made to address issues/problems e.g update process document, please list them below.

5. Describe how implementation of these recommendations will be monitored

Who will be checking recommendations have been implemented and how will this be recorded?

6. Describe how any improvements to the practice or competence of your organisation, or any of your organisation’s practitioners are to be managed.

What mechanisms or processes will be used to implement, measure, and monitor the improvements made?

7. Summarise how the activity and its improvements produce benefits to the public

Why is it in the public interest that this activity should remain protected? How do improvements benefit the public?



September 2024
HP 9091