

Public Health Advisory Committee

Meeting agenda

Date/time: Tuesday 5 December 2023, 9:30am to 4:30pm

Location/platform: Online via Zoom

Attendees: Kevin Hague (Chair), Professor Peter Crampton, Associate Professor Jason Gurney, and Associate Professor Ruth Cunningham

Secretariat (Acting): Jacqui Yip, Sidd Mehta and Anna Jackson from Public Health Agency (PHA).

Guests: none

Apologies: none

Time	Agenda Item	Presenter/Paper
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Morning session

9:30am	Opening of meeting <ul style="list-style-type: none"> - Karakia - Review register of interests - Review and agree minutes of 14 November 2023 - Chair update on activities - Schedule of meetings for 2024 	<ol style="list-style-type: none"> 1. Register of interests 2. Minutes of last meeting 3. Schedule for 2024
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10:00am-11:00am	Food Environments – Part I Initial comments on consistency of: <ul style="list-style-type: none"> - Tone - Narrative - Readability - Structure changes – have the changes worked? 	<ol style="list-style-type: none"> 4. Report
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11:00am-11:15am	Morning break	
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11:15am- 12:15pm	Food Environments – Part II Focus on priority actions section and recommendations	4. Draft Food Report
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12:15pm- 1:15pm	Lunch	
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Afternoon session

1:15pm – 2:15pm	Food Environments – Part III <ul style="list-style-type: none"> - Focus on recommendations - if required - Agree pen holders on areas designated for further work - Break out into rooms to confirm completions of designated sections 	Break out rooms
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2:15pm- 2:30pm	Short break	
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2:30pm- 4:00pm	Continued breakout rooms	
4:00pm- 4.30pm	Next steps <ul style="list-style-type: none"> - Peer review – confirm date for sending - Closing karakia 	

Next meeting: January 2024 in person, Wellington