

13 September 2022

s 9(2)(a)

By email: s 9(2)(a)
Ref: H2022010303

Dear s 9(2)(a)

Response to your request for official information

Thank you for your request under the Official Information Act 1982 (the Act) to the Ministry of Health (Manatū Hauora) on 16 August 2022 for information relating to Medsafe. Medsafe will respond to your request in turn.

Please supply:

- A current organisational chart (or equivalent) for Medsafe

Medsafe has identified one document within scope of this part of your request which is enclosed as document one. A copy of the Medsafe organisational structure as at September 2022 is provided to you in full.

- A listing of all vacancies at Medsafe

As at 5 September 2022, Medsafe had the following vacancies:

- Medsafe Compliance Branch: 1 vacancy
- Medicines Control Branch: 2 vacancies
- Regulatory Practice and Analysis Branch: 3 vacancies

- The number of staff at Medsafe itemized by department as of year end, 2020, 2021 and as of August 2022

The final budgeted Full-Time Equivalent (FTE) numbers of staff at Medsafe for year end 2020, 2021, 2022 and current budgeted FTE for 2023 is provided below. The financial year being 1 July to 30 June.

Branch	2019/20 Budgeted FTE	2020/21 Budgeted FTE	2021/22 Budgeted FTE	2022/23 Budgeted FTE
Medsafe Group Manager	4	4	6	3
Product Regulation Branch	21	20.4	22.6	22.6
Compliance Management Branch	14.6	15.6	15.6	16.6
Clinical Risk Branch	12.8	10.9	11.7	13.8
Medicines Control	13.5	14.5	14.1	14.3
Regulatory Analysis and Delivery	11	5.8	6.0	6.0
Medicinal Cannabis Agency	7	6.8	6	5.4
New Zealand Vaping Regulator	N/A	3.5	4	3.5
Total	83.9	81.5	86	85.2

I trust this information fulfils your request. Under section 28(3) of the Act, you have the right to ask the Ombudsman to review any decisions made under this request. The Ombudsman may be contacted by email at: info@ombudsman.parliament.nz or by calling 0800 802 602.

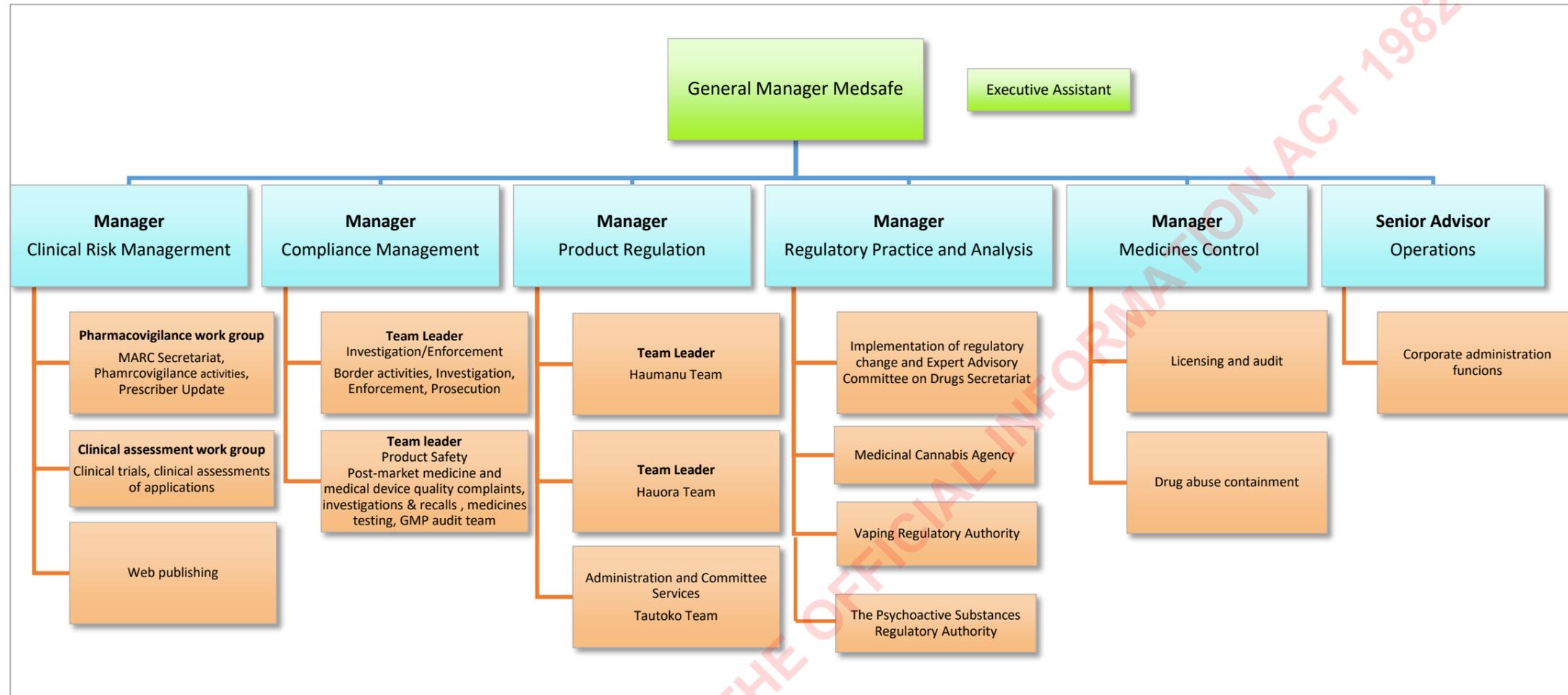
Please note that this response, with your personal details removed, may be published on the Ministry website at: www.health.govt.nz/about-ministry/information-releases/responses-official-information-act-requests.

Yours sincerely



Chris James
Group Manager
Medsafe

Medsafe Organisation Chart-September 2022



RELEASED UNDER THE OFFICIAL INFORMATION ACT 1982