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Wellington 6140
New Zealand
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12 January 2022

s 9(2)(a)

Ref: H202116943

s 9(2)(a)

Response to your request for official information

Thank you for your request under the Official Information Act 1982 (the Act) to the Ministry of Health (the Ministry) on 29 November 2021 for:

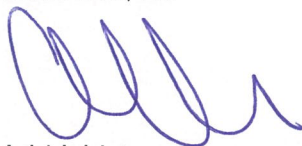
“...a copy of the MOH contract with the MOH agent Host, in this case Enliven. I would also appreciate a copy of the MOH contract with Geneva, Lifewise, and Manawanui Support Ltd, all of whom provide Hosting services for the MOH”

The Ministry has identified four documents within scope of your request. These documents are itemised in Appendix 1 to this letter, and copies of the documents are enclosed. Where information is withheld, this is outlined in the Appendix and noted in the document itself. Please note that three contracts have been included for Manawanui Support Limited. This is because each contract relates to a different aspect of the Individualised Funding (IF).

I trust this information fulfils your request. Under section 28(3) of the Act, you have the right to ask the Ombudsman to review any decisions made under this request. The Ombudsman may be contacted by email at: info@ombudsman.parliament.nz or by calling 0800 802 602.

Please note that this response, with your personal details removed, may be published on the Ministry of Health website at: www.health.govt.nz/about-ministry/information-releases.

Nāku noa, nā



Adri Isbister
**Deputy Director-General
Disability**

Appendix 1: List of documents for release

#	Date	Document details	Decision on release
1	1 July 2021	Contract between the Ministry of Health and Enliven New Zealand 1 July 2021 – 31 October 2025 (261660/12)	Released with information deemed out of scope excluded.
2		Contracts between the Ministry of Health and Manawanui Support Limited: <ul style="list-style-type: none">• 1 July 2021 – 30 June 2025 (362772/03)• 1 July 2021 – 30 June 2025 (362772/04)• 1 July 2021 – 31 October 2025 (362769/05)	
3		Contract between the Ministry of Health and The Lifewise Trust 1 July 2021 – 31 October 2025 (261666/10)	
4		Contract between the Ministry of Health and Geneva Healthcare Limited 1 July 2021 – 31 October 2025 (261624/12)	

Disability Support Services Outcome Agreement Variation

Ministry of Health

and

Presbyterian Support (Northern)

Provider number	426964
Contract name	Home and Community Support Services
Variation start date	01 July 2021
Expiry date	31 October 2025
Contract number	261660 / 12

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Outcome Agreement Variation

Section A

1 Introduction

1.1 Out of scope

1.2 This Variation Agreement forms part of that Outcome Agreement.

2 Variation to the Outcome Agreement

2.1 This is the 12 Variation to the Outcome Agreement. This Variation begins on 01 July 2021 and ends on 31 October 2025.

This variation to the Outcome Agreement changes the price.

2.2 The Outcome Agreement is varied in accordance with the Framework Terms and Conditions.

3 Confirmation of Outcome Agreement

All Terms and Conditions not varied by this Variation are confirmed.

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Section B

4 Details

The following details apply to this Variation

Provider name	Presbyterian Support (Northern)
Provider number	426964
Contract number	261660 / 12
Variation start date	01 July 2021
Variation end date	31 October 2025

5 Variation

5.1 Payment Table

Details of all purchase units which apply to this Variation. Details in this section relate to Appendix 5 of the Agreement

Purchase unit ID	Purchase unit description	Old Unit price (excl GST)	New Unit price (excl GST)	GST rate %	Payment type
Out of scope					
DSS-IFA	Individualised Funding Agency – Host Services – Set Up Fee 1 July 2021 to 31 October 2025	\$555.50 per set up	\$567.83 per set up	15	CMS
DSS-IFA	Individualised Funding Agency – Host Services – Management Fee 1 July 2021 to 31 October 2025	\$38.08 per fortnight	\$38.93 per fortnight	15	CMS

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5.2 Payment Details (CMS Payments)

5.2.1 Price

The price we will pay for the service you provide is specified above. Note that all prices are exclusive of GST.

5.2.2 Invoicing

We will pay you on the dates set out in the Payment Details for the services you provide in each invoice period so long as we receive a valid GST tax invoice from you. The invoice must meet all legal requirements and must contain the following information:

- (a) Provider name (legal entity name)
- (b) Provider number (legal entity number)
- (c) Provider invoice number
- (d) Contract number
- (e) Purchase unit number or a description of the service being provided
- (f) Date the invoice is due to be paid/date payment expected
- (g) Dollar amount to be paid
- (h) Period the service was provided
- (i) Volume, if applicable
- (j) GST rate
- (k) GST number
- (l) Full name of Funder

5.2.3 Invoicing Address

Send invoices to:

providerinvoices@health.govt.nz

or post to:

Provider Payments
Ministry of Health
Private Bag 1942
Dunedin 9054

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5.2.4 Payment Schedule for DSS-IFA Individualised Funding Agency – Host Services – Management Fee & DSS-IFA Individualised Funding Agency – Host Services – Set Up Fee

Payments will be made by us on these dates:	On invoices received by us on or before:	For services supplied in the period:
2 August 2021	20 July 2021	1-25 July 2021
30 August 2021	20 August 2021	26 July – 22 August 2021
27 September 2021	16 September 2021	23 August – 19 September 2021
26 October 2021	15 October 2021	20 September – 17 October 2021
22 November 2021	10 November 2021	18 October – 14 November 2021
20 December 2021	10 December 2021	15 November – 12 December 2021
17 January 2022	10 January 2022	13 December 2021 – 9 January 2022
14 February 2022	31 January 2022	10 January – 6 February 2022
14 March 2022	28 February 2022	7 February – 6 March 2022
11 April 2022	31 March 2022	7 March – 3 April 2022
9 May 2022	30 April 2022	4 April – 1 May 2022
7 June 2022	20 May 2022	2-29 May 2022
4 July 2022	20 June 2022	30 May – 26 June 2022
1 August 2022	20 July 2022	27 June – 24 July 2022
29 August 2022	20 August 2022	25 July – 21 August 2022
26 September 2022	10 September 2022	22 August – 18 September 2022
25 October 2022	10 October 2022	19 September – 16 October 2022
21 November 2022	10 November 2022	17 October – 13 November 2022
19 December 2022	10 December 2022	14 November – 11 December 2022
16 January 2023	31 December 2022	12 December 2022 – 8 January 2023
13 February 2023	31 January 2023	9 January 2023 – 5 February 2023
13 March 2023	28 February 2023	6 February – 5 March 2023
11 April 2023	31 March 2023	6 March – 2 April 2023
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20 October 2025	10 October 2025	15 September – 12 October 2025
17 November 2025	10 November 2025	13-31 October 2025

REL
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s 9(2)(a)

6 Signatures

Signed as an agreement

for and on behalf of the **Ministry of Health** as follows:
s 9(2)(a)

[Redacted Signature]

Authorised Signatory

Name: Amanda Bleckmann

Position: Group Manager, Operational Performance

29 November 2021

Date

Signed as an agreement

for and on behalf of the **Provider** as follows:
s 9(2)(a)

[Redacted Signature]

Authorised Signatory

Name: Denise Cosgrove

Position: Chief Executive

22/11/2021

Date

s 9(2)(a)

[Redacted Signature]

7 Provider Specific Terms and Conditions

7.1 EGL Principles

The EGL Principles are the foundation of Disability Supports and are summarised in the table below.

Self-determination	Disabled people are in control of their lives.
Beginning early	Invest early in families and whānau to support them; to be aspirational for their disabled child; to build community and natural supports; and to support disabled children to become independent, rather than waiting for a crisis before support is available.
Person-centred	Disabled people have supports that are tailored to their individual needs and goals, and that take a whole life approach rather than being split across programmes.
Ordinary life outcomes	Disabled people are supported to live an everyday life in everyday places. They are regarded as citizens with opportunities for learning, employment, having a home and family, and social participation - like others at similar stages of life.
Mainstream first	Disabled people are supported to access mainstream services before specialist disability services.
Mana enhancing	The abilities and contributions of disabled people and their families are recognised and respected.
Easy to use	Disabled people have supports that are simple to use and flexible.
Relationship building	Supports build and strengthen relationships between disabled people, their whānau and community.

Successful Disability Supports occur when the EGL Principles have been embedded in provider practice.

The Disabled Person needs to be satisfied that:

- they have been able to choose who supports them and how they are supported
- they are respected as an individual
- supports are assisting them progress towards their desired outcomes
- they have the support that they require to be able to exercise the level of self-determination and management they wish over their supports.

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7.2 Additional Provider Specific Terms and Conditions

This variation applies the 2021/2022 general price increase.

Any funding owed between 1 July 2021 and 31 October 2021 will be calculated and paid at a later date.

Contract Periods

Invoicing must be split into the relevant contract and rate periods. Services that were delivered before the new rate was applied must be invoiced separately to services that were delivered in the period after the new rate was applied.

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Variation to Agreement

between

**HER MAJESTY THE QUEEN IN RIGHT OF HER
GOVERNMENT IN NEW ZEALAND**
(acting by and through the Ministry of Health)



MANATŪ HAUORA

650 Great South Road
Private Bag 92-522
Auckland
Ph: 09-580 9000

130 Grantham Street
PO Box 1031
Hamilton
Ph: 07-858 7000

133 Molesworth Street
PO Box 5013
Wellington
Ph: 04-496 2000

6 Hazeldean Road
PO Box 3877
Christchurch
Ph: 04-496-2000

481 Moray Place
PO Box 5849
Dunedin
Ph: 03-474 8040

Contact:

Viv Ruth (Christchurch)

and

Manawanui Support Limited

Enabling Good Lives Christchurch Hosting Services

PO Box 83
Albany Village
Auckland
Ph: 09-444 8440

Contact:

Marsha Marshall

CONTENTS OF THIS AGREEMENT

A:	SUMMARY	2
B:	PROVIDER SPECIFIC TERMS AND CONDITIONS	3

REL
D UNDER THE OFFICIAL INFORMATION ACT 1982

B: PROVIDER SPECIFIC TERMS AND CONDITIONS

B1 It is agreed that the following details apply to this Variation

Legal Entity Name	Manawanui Support Limited
Legal Entity Number	967654
Contract Number	362772 / 03
Variation Commencement Date	01 July 2021
Variation End Date	30 June 2025

B2 Details of all purchase units which apply to this Variation

Purchase Unit (PU ID)	Unit Price excl. GST (per PU)	GST Rate (%)	Payment Type
Out of scope			
DSS-IFA Individualised Funding Agency Set Up Fee	\$550.00 Per Set Up	15	CMS
DSS-IFA Individualised Funding Agency Management Fee	\$37.70 Per Fortnight	15	CMS
Out of scope			

PAYMENT DETAILS

B3 Price

B3.1 The price we will pay for the Service you provide is specified above. Note that all prices are exclusive of GST.

B4 Invoicing

B4.1 We will pay you on the dates set out in the Payment Schedule below for the services you provide in each invoice period so long as we receive a valid GST tax invoice from you. The invoice must meet all legal requirements and must contain the following information:

- a. provider name (legal entity name)
- b. provider number (legal entity number)
- c. provider invoice number
- d. contract number
- e. purchase unit number or a description of the service being provided
- f. date the invoice is due to be paid/date payment expected

A: SUMMARY

A1 Definitions

- a. "we", "us", "our" means Her Majesty the Queen in Right of Her Government in New Zealand (acting by and through the Ministry of Health (MoH))
- b. "you", "your" means Manawanui Support Limited
- c. "either of us" means either we or you
- d. "both of us" means both we and you

A2 The Agreement

In 2019 both of us entered into a Health and Disability Services Agreement (the Agreement). The Agreement commenced on 1 April 2019 and ended on 30 June 2020 and was numbered (967654 / 362772/00).

A3 Variation

This is the 03 variation to the Agreement and extends the Agreement term. This variation to the Agreement begins on 01 July 2021 and ends on 30 June 2025.

A4 Section B

The attached Section B includes all of the adjustments to this Agreement as a result of this variation.

A5 Remainder of Agreement

The remaining terms and conditions of the Agreement are confirmed in all respects except for the variations as set out in this document.

A6 Signatures

Please confirm your acceptance of the Agreement by signing where indicated below.

For Her Majesty the Queen:

s 9(2)(a)

For Manawanui Support Limited:

s 9(2)(a)

(signature)

Name Amanda Bleckmann

Position Group Manager, Operational Performance

Date 16 July 2021

Name Russell FERNANDES

Position C.F.O.

Date 02/07/2021

- g. dollar amount to be paid
- h. period the service was provided
- i. volume, if applicable
- j. GST rate
- k. GST number
- l. full name of funder

If we do not receive an invoice from you by the date specified in the payment schedule below, then we will pay you within 20 days after we receive the invoice.

B5 Invoicing Address

Send invoices to:

providerinvoices@health.govt.nz

or post to:

Provider Payments
Ministry of Health
Private Bag 1942
Dunedin 9054

B6 Payment Schedule

Payments will be made by us on these dates:	On invoices received by us on or before:	For services supplied in the period:
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B7 Children's Act 2014

According to section 15 of the Children's Act 2014¹, children's services cover the following:

- services provided to one or more children
- services to adults in respect of one or more children

NB At a future date, the scope of children's services can be expanded by regulations. Expansion may include services to adults which could significantly affect the well-being of children in that household.

Child Protection Policy

If you provide children's services as per section 15 of the Children's Act 2014 you will adopt a child protection policy as soon as practicable and review the policy within three years from the date of its adoption or most recent review. Thereafter, you will review the policy at least every three years. In accordance with the requirements set out in section 19(a) and (b) of the Children's Act 2014, your child protection policy must apply to the provision of children's services (as defined in section 15 of the Act), must be written and must contain provisions on the identification and reporting of child abuse and neglect in accordance with section 15 of the Oranga Tamariki Act 1989.

Worker Safety Checks

If you have workers that provide children's services, the safety check requirements under the Children's (Requirements for Safety Checks of Children's Workers) Regulations 2015 will need to be complied with.²

¹ <http://www.legislation.govt.nz/act/public/2014/0040/latest/DLM5501618.html>

² <http://www.legislation.govt.nz/regulation/public/2015/0106/latest/DLM6482241.html>

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481 Moray Place
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Dunedin
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Contact:

Viv Ruth (Christchurch)

and

Manawanui Support Limited

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PO Box 83
Albany Village
Auckland
Ph: 09-444 8440

Contact:

Marsha Marshall

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For Manawanui Support Limited:

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(signature)

Name Amanda Bleckmann

Name Russell FERNANDEZ

Position Group Manager, Operational Performance

Position C.O.O.

Date 6 September 2021

Date 03/09/21

B: PROVIDER SPECIFIC TERMS AND CONDITIONS

B1 It is agreed that the following details apply to this Variation

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PAYMENT DETAILS

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21 July 2025	30 June 2025	June 2025

B7 Children's Act 2014

According to section 15 of the Children's Act 2014¹, children's services cover the following:

- services provided to one or more children
- services to adults in respect of one or more children

NB At a future date, the scope of children's services can be expanded by regulations. Expansion may include services to adults which could significantly affect the well-being of children in that household.

Child Protection Policy

If you provide children's services as per section 15 of the Children's Act 2014 you will adopt a child protection policy as soon as practicable and review the policy within three years from the date of its adoption or most recent review. Thereafter, you will review the policy at least every three years. In accordance with the requirements set out in section 19(a) and (b) of the Children's Act 2014, your child protection policy must apply to the provision of children's services (as defined in section 15 of the Act), must be written and must contain provisions on the identification and reporting of child abuse and neglect in accordance with section 15 of the Oranga Tamariki Act 1989.

¹ <http://www.legislation.govt.nz/act/public/2014/0040/latest/DLM5501618.html>

Worker Safety Checks

If you have workers that provide children's services, the safety check requirements under the Children's (Requirements for Safety Checks of Children's Workers) Regulations 2015 will need to be complied with.²

B8 Provider Specific Terms and Conditions**B8.1 EGL Principles**

The EGL Principles are the foundation of Disability Supports and are summarised in the table below.

Self-determination	Disabled people are in control of their lives.
Beginning early	Invest early in families and whānau to support them; to be aspirational for their disabled child; to build community and natural supports; and to support disabled children to become independent, rather than waiting for a crisis before support is available.
Person-centred	Disabled people have supports that are tailored to their individual needs and goals, and that take a whole life approach rather than being split across programmes.
Ordinary life outcomes	Disabled people are supported to live an everyday life in everyday places. They are regarded as citizens with opportunities for learning, employment, having a home and family, and social participation - like others at similar stages of life.
Mainstream first	Disabled people are supported to access mainstream services before specialist disability services.
Mana enhancing	The abilities and contributions of disabled people and their families are recognised and respected.
Easy to use	Disabled people have supports that are simple to use and flexible.
Relationship building	Supports build and strengthen relationships between disabled people, their whānau and community.

Successful Disability Supports occur when the EGL Principles have been embedded in provider practice.

The Disabled Person needs to be satisfied that:

- they have been able to choose who supports them and how they are supported
- they are respected as an individual
- supports are assisting them progress towards their desired outcomes
- they have the support that they require to be able to exercise the level of self-determination and management they wish over their supports.

² <http://www.legislation.govt.nz/regulation/public/2015/0106/latest/DLM6482241.html>

B8.2 Additional Provider Specific Terms and Conditions

This variation applies the 2020/2021 general price increase, missed under the previous agreement.

REL
D UNDER THE OFFICIAL INFORMATION ACT 1982

Variation to Agreement

between

**HER MAJESTY THE QUEEN IN RIGHT OF HER
GOVERNMENT IN NEW ZEALAND**
(acting by and through the Ministry of Health)



650 Great South Road
Private Bag 92-522
Auckland
Ph: 09-580 9000

130 Grantham Street
PO Box 1031
Hamilton
Ph: 07-858 7000

133 Molesworth Street
PO Box 5013
Wellington
Ph: 04-496 2000

6 Hazeldean Road
PO Box 3877
Christchurch
Ph: 04-496-2000

481 Moray Place
PO Box 5849
Dunedin
Ph: 03-474 8040

Contact:

Lou Garrido

and

Manawanui Support Limited

Individualised Funding

PO Box 83
Albany Village
Auckland
Ph: 09-444 8440

Contact:

Marsha Marshall

CONTENTS OF THIS AGREEMENT

A:	SUMMARY	2
B:	PROVIDER SPECIFIC TERMS AND CONDITIONS	3

REL
D UNDER THE OFFICIAL INFORMATION ACT 1982

A: SUMMARY

A1 Definitions

- a. "we", "us", "our" means Her Majesty the Queen in Right of Her Government in New Zealand (acting by and through the Ministry of Health (MoH))
- b. "you", "your" means Manawanui Support Limited
- c. "either of us" means either we or you
- d. "both of us" means both we and you

A2 The Agreement

In 2019 both of us entered into a Health and Disability Services Agreement (the Agreement). The Agreement commenced on 1 April 2019 and ended on 31 October 2020 and was numbered (967654 / 362769/00).

A3 Variation

This is the 05 variation to the Agreement and changes the Agreement price. This variation to the Agreement begins on 01 July 2021 and ends on 31 October 2025.

A4 Section B

The attached Section B includes all of the adjustments to this Agreement as a result of this variation.

A5 Remainder of Agreement

The remaining terms and conditions of the Agreement are confirmed in all respects except for the variations as set out in this document.

A6 Signatures

Please confirm your acceptance of the Agreement by signing where indicated below.

For Her Majesty the Queen:

For Manawanui Support Limited:

s 9(2)(a)

s 9(2)(a)

Name Amanda Bleckmann

Name Marsha Marsden

Position Group Manager, Operational Performance

Position CEO

Date 18 November 2021

Date Nov 15, 2021

B: PROVIDER SPECIFIC TERMS AND CONDITIONS

B1 It is agreed that the following details apply to this Variation

Legal Entity Name	Manawanui Support Limited
Legal Entity Number	967654
Contract Number	362769 / 05
Variation Commencement Date	01 July 2021
Variation End Date	31 October 2025

B2 Details of all purchase units which apply to this Variation

Purchase Unit (PU ID)	Old Unit Price excl. GST (per PU)	Unit Price excl. GST (per PU)	GST Rate (%)	Payment Type
DSS-IFA Individualised Funding Agency - Host Services-Mgm. Fee	\$38.08 Per Client Fortnightly	\$38.93 Per Client Fortnightly	15	CMS
DSS-IFA Individualised Funding Agency - Host Services-Set Up Fee	\$555.50 Per Set Up	\$567.83 Per Set Up	15	CMS

PAYMENT DETAILS

B3 Price

B3.1 The price we will pay for the Service you provide is specified above. Note that all prices are exclusive of GST.

B4 Invoicing

B4.1 We will pay you on the dates set out in the Payment Schedule below for the services you provide in each invoice period so long as we receive a valid GST tax invoice from you. The invoice must meet all legal requirements and must contain the following information:

- a. provider name (legal entity name)
- b. provider number (legal entity number)
- c. provider invoice number
- d. contract number
- e. purchase unit number or a description of the service being provided
- f. date the invoice is due to be paid/date payment expected
- g. dollar amount to be paid
- h. period the service was provided
- i. volume, if applicable
- j. GST rate

- k. GST number
l. full name of funder

If we do not receive an invoice from you by the date specified in the payment schedule below, then we will pay you within 20 days after we receive the invoice.

B5 Invoicing Address

Send invoices to:

providerinvoices@health.govt.nz

or post to:

Provider Payments
Ministry of Health
Private Bag 1942
Dunedin 9054

B6 Payment Schedule

Payments will be made by us on these dates:	On invoices received by us on or before:	For services supplied in the period:
02 August 2021	13 July 2021	01 July 2021 – 25 July 2021
30 August 2021	10 August 2021	26 July 2021 – 22 August 2021
27 September 2021	07 September 2021	23 August 2021 – 19 September 2021
26 October 2021	06 October 2021	20 September 2021 – 17 October 2021
22 November 2021	02 November 2021	18 October 2021 – 31 October 2021
06 December 2021	16 November 2021	01 November 2021 to 28 November 2021
05 January 2022	16 December 2021	29 November 2021 to 26 December 2021
31 January 2022	11 January 2022	27 December 2021 to 23 January 2022
28 February 2022	08 February 2022	24 January 2022 to 20 February 2022
28 March 2022	08 March 2022	21 February 2022 to 20 March 2022
26 April 2022	05 April 2022	21 March 2022 to 17 April 2022
23 May 2022	03 May 2022	18 April 2022 to 15 May 2022
20 June 2022	31 May 2022	16 May 2022 to 12 June 2022
18 July 2022	28 June 2022	13 June 2022 to 10 July 2022
15 August 2022	26 July 2022	11 July 2022 to 07 August 2022
12 September 2022	23 August 2022	08 August 2022 to 04 September 2022
10 October 2022	20 September 2022	05 September 2022 to 02 October 2022
07 November 2022	18 October 2022	03 October 2022 to 30 October 2022
05 December 2022	15 November 2022	31 October 2022 to 27 November 2022
04 January 2023	13 December 2022	28 November 2022 to 25 December 2022
30 January 2023	10 January 2023	26 December 2022 to 22 January 2023
27 February 2023	07 February 2023	23 January 2023 to 19 February 2023
27 March 2023	07 March 2023	20 February 2023 to 19 March 2023
24 April 2023	04 April 2023	20 March 2023 to 16 April 2023
22 May 2023	02 May 2023	17 April 2023 to 14 May 2023
19 June 2023	30 May 2023	15 May 2023 to 11 June 2023
17 July 2023	27 June 2023	12 June 2023 to 09 July 2023
14 August 2023	25 July 2023	10 July 2023 to 06 August 2023
11 September 2023	22 August 2023	07 August 2023 to 03 September 2023
09 October 2023	19 September 2023	04 September 2023 to 01 October 2023
06 November 2023	17 October 2023	02 October 2023 to 29 October 2023
04 December 2023	14 November 2023	30 October 2023 to 26 November 2023
03 January 2024	12 December 2023	27 November 2023 to 24 December 2023
29 January 2024	09 January 2024	25 December 2023 to 21 January 2024

26 February 2024	06 February 2024	22 January 2024 to 18 February 2024
25 March 2024	05 March 2024	19 February 2024 to 17 March 2024
22 April 2024	02 April 2024	18 March 2024 to 14 April 2024
20 May 2024	30 April 2024	15 April 2024 to 12 May 2024
17 June 2024	28 May 2024	13 May 2024 to 09 June 2024
15 July 2024	25 June 2024	10 June 2024 to 07 July 2024
12 August 2024	23 July 2024	08 July 2024 to 04 August 2024
09 September 2024	20 August 2024	05 August 2024 to 01 September 2024
07 October 2024	17 September 2024	02 September 2024 to 29 September 2024
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24 March 2025	04 March 2025	17 February 2025 to 16 March 2025
22 April 2025	01 April 2025	17 March 2025 to 13 April 2025
19 May 2025	29 April 2025	14 April 2025 to 11 May 2025
16 June 2025	27 May 2025	12 May 2025 to 08 June 2025
14 July 2025	24 June 2025	09 June 2025 to 06 July 2025
11 August 2025	22 July 2025	07 July 2025 to 03 August 2025
08 September 2025	19 August 2025	04 August 2025 to 31 August 2025
06 October 2025	16 September 2025	01 September 2025 to 28 September 2025
03 November 2025	14 October 2025	29 September 2025 to 26 October 2025
10 November 2025	21 October 2025	27 October 2025 to 31 October 2025

B7 Children's Act 2014

According to section 15 of the Children's Act 2014¹, children's services cover the following:

- services provided to one or more children
- services to adults in respect of one or more children

NB At a future date, the scope of children's services can be expanded by regulations. Expansion may include services to adults which could significantly affect the well-being of children in that household.

Child Protection Policy

If you provide children's services as per section 15 of the Children's Act 2014 you will adopt a child protection policy as soon as practicable and review the policy within three years from the date of its adoption or most recent review. Thereafter, you will review the policy at least every three years. In accordance with the requirements set out in section 19(a) and (b) of the Children's Act 2014, your child protection policy must apply to the provision of children's services (as defined in section 15 of the Act), must be written and must contain provisions on the identification and reporting of child abuse and neglect in accordance with section 15 of the Oranga Tamariki Act 1989.

Worker Safety Checks

If you have workers that provide children's services, the safety check requirements under the Children's (Requirements for Safety Checks of Children's Workers) Regulations 2015 will need to be complied with.²

¹ <http://www.legislation.govt.nz/act/public/2014/0040/latest/DLM5501618.html>

² <http://www.legislation.govt.nz/regulation/public/2015/0106/latest/DLM6482241.html>

B8 Provider Specific Terms and Conditions**B8.1 EGL Principles**

The EGL Principles are the foundation of Disability Supports and are summarised in the table below.

Self-determination	Disabled people are in control of their lives.
Beginning early	Invest early in families and whānau to support them; to be aspirational for their disabled child; to build community and natural supports; and to support disabled children to become independent, rather than waiting for a crisis before support is available.
Person-centred	Disabled people have supports that are tailored to their individual needs and goals, and that take a whole life approach rather than being split across programmes.
Ordinary life outcomes	Disabled people are supported to live an everyday life in everyday places. They are regarded as citizens with opportunities for learning, employment, having a home and family, and social participation - like others at similar stages of life.
Mainstream first	Disabled people are supported to access mainstream services before specialist disability services.
Mana enhancing	The abilities and contributions of disabled people and their families are recognised and respected.
Easy to use	Disabled people have supports that are simple to use and flexible.
Relationship building	Supports build and strengthen relationships between disabled people, their whānau and community.

Successful Disability Supports occur when the EGL Principles have been embedded in provider practice.

The Disabled Person needs to be satisfied that:

- they have been able to choose who supports them and how they are supported
- they are respected as an individual
- supports are assisting them progress towards their desired outcomes
- they have the support that they require to be able to exercise the level of self-determination and management they wish over their supports.

B8.2 Additional Provider Specific Terms and Conditions

This variation applies the 2021/2022 general price increase for the services 'Host Services-Mgm. Fee and Host Services-Set Up Fee' from 1 July 2021

Disability Support Services Outcome Agreement Variation

Ministry of Health

and

The LIFEWISE Trust

Provider number	658836
Contract name	Home and Community Support Services
Variation start date	01 July 2021
Expiry date	31 October 2025
Contract number	261666 / 10

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REL
D UNDER THE OFFICIAL INFORMATION ACT 1982

s 9(2)(a)

Outcome Agreement Variation

Section A

1 Introduction

- 1.1 In 2015 the Purchasing Agency and the Provider entered into an Outcome Agreement to provide Home and Community Support Services. The Outcome Agreement started on 1 November 2015 and ended on 31 October 2020.
- 1.2 This Variation Agreement forms part of that Outcome Agreement.

2 Variation to the Outcome Agreement

- 2.1 This is the 10 Variation to the Outcome Agreement. This Variation begins on 01 July 2021 and ends on 31 October 2025.

This variation to the Outcome Agreement changes the term and the price.
- 2.2 The Outcome Agreement is varied in accordance with the Framework Terms and Conditions.

3 Confirmation of Outcome Agreement

All Terms and Conditions not varied by this Variation are confirmed.

Section B

4 Details

The following details apply to this Variation

Provider name	The LIFEWISE Trust
Provider number	658836
Contract number	261666 / 10
Variation start date	01 July 2021
Variation end date	31 October 2025

5 Variation

5.1 Payment Table

Details of all purchase units which apply to this Variation. Details in this section relate to Appendix 5 of the Agreement

Purchase unit ID	Purchase unit description	Old Unit price (excl GST)	New Unit price (excl GST)	Total price (excl GST)	GST rate %	Payment type
Out of scope						
DSS-IFA	Individualised Funding Agency – IF – Household Management 1 July 2021 to 31 October 2025	\$31.54 per hour	\$34.74 per hour	N/A	15	CCPS

DSS-IFA	Individualised Funding Agency – IF – Personal Care 1 July 2021 to 31 October 2025	\$31.54 per hour	\$34.74 per hour	N/A	15	CCPS
DSS-IFA	Individualised Funding Agency – IF – Respite 1 November 2021 to 31 October 2025	\$10.00 per unit	\$10.00 per unit	N/A	15	CCPS

Out of scope

DSS-IFA	Individualised Funding Agency – Host Services – Set Up Fee 1 November 2021 to 31 October 2025	\$555.50 per set up	N/A	N/A	15	CMS
DSS-IFA	Individualised Funding Agency – Host Services – Management Fee 1 November 2021 to 31 October 2025	\$38.08 per fortnight	N/A	N/A	15	CMS
Total price of all services				\$36,972.88		

5.2 Payment Details (CMS Payments)

5.2.1 Price

The price we will pay for the service you provide is specified above. Note that all prices are exclusive of GST.

5.2.2 Invoicing

We will pay you on the dates set out in the Payment Details for the services you provide in each invoice period so long as we receive a valid GST tax invoice from you. The invoice must meet all legal requirements and must contain the following information:

- (a) Provider name (legal entity name)
- (b) Provider number (legal entity number)
- (c) Provider invoice number

- (d) Contract number
- (e) Purchase unit number or a description of the service being provided
- (f) Date the invoice is due to be paid/date payment expected
- (g) Dollar amount to be paid
- (h) Period the service was provided
- (i) Volume, if applicable
- (j) GST rate
- (k) GST number
- (l) Full name of Funder

5.2.3 Invoicing Address

Send invoices to:

providerinvoices@health.govt.nz

or post to:

Provider Payments
Ministry of Health
Private Bag 1942
Dunedin 9054

Out of scope

5.2.5 Payment Schedule for DSS-IFA Individualised Funding Agency – Host Services – Management Fee & DSS-IFA Individualised Funding Agency – Host Services – Set Up Fee

Payments will be made by us on these dates:	On invoices received by us on or before:	For services supplied in the period:
22 November 2021	10 November 2021	1-14 November 2021
20 December 2021	10 December 2021	15 November – 12 December 2021
17 January 2022	10 January 2022	13 December 2021 – 9 January 2022
14 February 2022	31 January 2022	10 January – 6 February 2022
14 March 2022	28 February 2022	7 February – 6 March 2022
11 April 2022	31 March 2022	7 March – 3 April 2022

9 May 2022	30 April 2022	4 April – 1 May 2022
7 June 2022	20 May 2022	2-29 May 2022
4 July 2022	20 June 2022	30 May – 26 June 2022
1 August 2022	20 July 2022	27 June – 24 July 2022
29 August 2022	20 August 2022	25 July – 21 August 2022
26 September 2022	10 September 2022	22 August – 18 September 2022
25 October 2022	10 October 2022	19 September – 16 October 2022
21 November 2022	10 November 2022	17 October – 13 November 2022
19 December 2022	10 December 2022	14 November – 11 December 2022
16 January 2023	31 December 2022	12 December 2022 – 8 January 2023
13 February 2023	31 January 2023	9 January 2023 – 5 February 2023
13 March 2023	28 February 2023	6 February – 5 March 2023
11 April 2023	31 March 2023	6 March – 2 April 2023
8 May 2023	30 April 2023	3-30 April 2023
6 June 2023	20 May 2023	1-28 May 2023
3 July 2023	20 June 2023	29 May – 25 June 2023
31 July 2023	20 July 2023	26 June – 23 July 2023
28 August 2023	20 August 2023	24 July – 20 August 2023
25 September 2023	10 September 2023	21 August – 17 September 2023
24 October 2023	10 August 2023	18 September – 15 October 2023
20 November 2023	10 November 2023	16 October – 12 November 2023
18 December 2023	10 December 2023	13 November – 10 December 2023
15 January 2024	31 December 2023	11 December 2023 – 7 January 2024
12 February 2024	31 January 2024	8 January – 4 February 2024
11 March 2024	28 February 2024	5 February – 3 March 2024
8 April 2024	31 March 2024	4-31 March 2024
6 May 2024	20 April 2024	1-28 April 2024
4 June 2024	20 May 2024	29 April – 26 May 2024
1 July 2024	20 June 2024	27 May – 23 June 2024
29 July 2024	20 July 2024	24 June – 21 July 2024
26 August 2024	10 August 2024	22 July – 18 August 2024
23 September 2024	10 September 2024	19 August – 15 September 2024
21 October 2024	10 October 2024	16 September – 13 October 2024
18 November 2024	10 November 2024	14 October – 10 November 2024
16 December 2024	30 November 2024	11 November – 8 December 2024
13 January 2025	31 December 2024	9 December 2024 – 5 January 2025
10 February 2025	31 January 2025	6 January – 2 February 2025
10 March 2025	28 February 2025	3 February – 2 March 2025
7 April 2025	20 March 2025	3-30 March 2025
5 May 2025	20 April 2025	31 March – 27 April 2025
3 June 2025	20 May 2025	28 April – 25 May 2025
30 June 2025	20 June 2025	26 May – 22 June 2025
28 July 2025	20 July 2025	23 June – 20 July 2025
25 August 2025	10 August 2025	21 July – 17 August 2025
22 September 2025	10 September 2025	18 August – 14 September 2025
20 October 2025	10 October 2025	15 September – 12 October 2025
17 November 2025	10 November 2025	13-31 October 2025

6 Signatures

Signed as an agreement

for and on behalf of the **Ministry of Health** as follows:
s 9(2)(a)

[Redacted Signature]

Authorised Signatory

Name: Amanda Bleckmann

Position: Group Manager, Operational Performance

16 July 2021

Date

Signed as an agreement

for and on behalf of the **Provider** as follows:

s 9(2)(a)
[Redacted Signature]

Authorised Signatory

Name: Jo DENVIR

Position: CEO

21.07.2021
Date

7 Provider Specific Terms and Conditions

7.1 EGL Principles

The EGL Principles are the foundation of Disability Supports and are summarised in the table below.

Self-determination	Disabled people are in control of their lives.
Beginning early	Invest early in families and whānau to support them; to be aspirational for their disabled child; to build community and natural supports; and to support disabled children to become independent, rather than waiting for a crisis before support is available.
Person-centred	Disabled people have supports that are tailored to their individual needs and goals, and that take a whole life approach rather than being split across programmes.
Ordinary life outcomes	Disabled people are supported to live an everyday life in everyday places. They are regarded as citizens with opportunities for learning, employment, having a home and family, and social participation - like others at similar stages of life.
Mainstream first	Disabled people are supported to access mainstream services before specialist disability services.
Mana enhancing	The abilities and contributions of disabled people and their families are recognised and respected.
Easy to use	Disabled people have supports that are simple to use and flexible.
Relationship building	Supports build and strengthen relationships between disabled people, their whānau and community.

Successful Disability Supports occur when the EGL Principles have been embedded in provider practice.

The Disabled Person needs to be satisfied that:

- they have been able to choose who supports them and how they are supported
- they are respected as an individual
- supports are assisting them progress towards their desired outcomes
- they have the support that they require to be able to exercise the level of self-determination and management they wish over their supports.

7.2 Additional Provider Specific Terms and Conditions

This variation applies the additional 2.92% increase and 2021 Pay Equity to the Home & Community Support Services from 01 July 2021 and extends the term.

The Guaranteed hours service is being extended to 30 June 2022.

Any funding owed between 1 July 2020 and 30 June 2021 will be calculated and paid at a later date.

Contract Periods

Invoicing must be split into the relevant contract and rate periods. Services that were delivered before the new rate was applied must be invoiced separately to services that were delivered in the period after the new rate was applied.

REL
D UNDER THE OFFICIAL INFORMATION ACT 1982

Disability Support Services Outcome Agreement Variation

Ministry of Health

and

Geneva Healthcare Limited

Provider number	607568
Contract name	Home and Community Support Services
Variation start date	01 July 2021
Expiry date	31 October 2025
Contract number	261624 / 12

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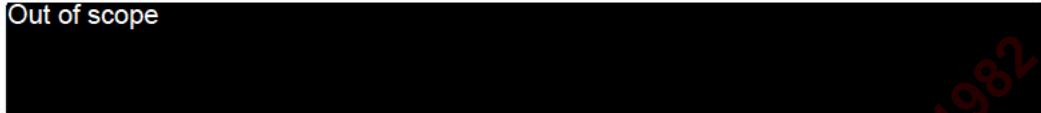
REL
D UNDER THE OFFICIAL INFORMATION ACT 1982

Outcome Agreement Variation

Section A

1 Introduction

1.1 Out of scope



1.2 This Variation Agreement forms part of that Outcome Agreement.

2 Variation to the Outcome Agreement

2.1 This is the 12 Variation to the Outcome Agreement. This Variation begins on 01 July 2021 and ends on 31 October 2025.

This variation to the Outcome Agreement changes the term and changes the price.

2.2 The Outcome Agreement is varied in accordance with the Framework Terms and Conditions.

3 Confirmation of Outcome Agreement

All Terms and Conditions not varied by this Variation are confirmed.

Section B

4 Details

The following details apply to this Variation

Provider name	Geneva Healthcare Limited
Provider number	607568
Contract number	261624 / 12
Variation start date	01 July 2021
Variation end date	31 October 2025

5 Variation

5.1 Payment Table

Details of all purchase units which apply to this Variation. Details in this section relate to Appendix 5 of the Agreement

Purchase unit ID	Purchase unit description	Volume	Old Unit price (excl GST)	New Unit price (excl GST)	Total price (excl GST)	GST rate %	Payment type
Out of scope							
DSS-IFA	Individualised Funding Agency – IF – Household Management 1 July 2021 to 31 October 2025	N/A	\$31.54 per hour	\$34.74 per hour	N/A	15	CCPS

DSS-IFA	Individualised Funding Agency – IF – Personal Care 1 July 2021 to 31 October 2025	N/A	\$31.54 per hour	\$34.74 per hour	N/A	15	CCPS
DSS-IFA	Individualised Funding Agency – IF – Respite 1 November 2021 to 31 October 2025	N/A	\$10.00 per unit	N/A	N/A	15	CCPS

Out of scope

DSS-IFA	Individualised Funding Agency – Host Services – Set Up Fee 1 November 2021 to 31 October 2025	N/A	\$555.50 per set up	N/A	N/A	15	CMS
DSS-IFA	Individualised Funding Agency – Host Services – Management Fee 1 November 2021 to 31 October 2025	N/A	\$38.08 per fortnight	N/A	N/A	15	CMS

Out of scope

Total price of all services					\$288,189.36		
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5.2 Payment Details (CMS Payments)

5.2.1 Price

The price we will pay for the service you provide is specified above. Note that all prices are exclusive of GST.

5.2.2 Invoicing

We will pay you on the dates set out in the Payment Details for the services you provide in each invoice period so long as we receive a valid GST tax invoice from you. The invoice must meet all legal requirements and must contain the following information:

- (a) Provider name (legal entity name)
- (b) Provider number (legal entity number)
- (c) Provider invoice number
- (d) Contract number
- (e) Purchase unit number or a description of the service being provided
- (f) Date the invoice is due to be paid/date payment expected
- (g) Dollar amount to be paid
- (h) Period the service was provided
- (i) Volume, if applicable
- (j) GST rate
- (k) GST number
- (l) Full name of Funder

5.2.3 Invoicing Address

Send invoices to:

providerinvoices@health.govt.nz

or post to:

Provider Payments
Ministry of Health
Private Bag 1942
Dunedin 9054

Out of scope

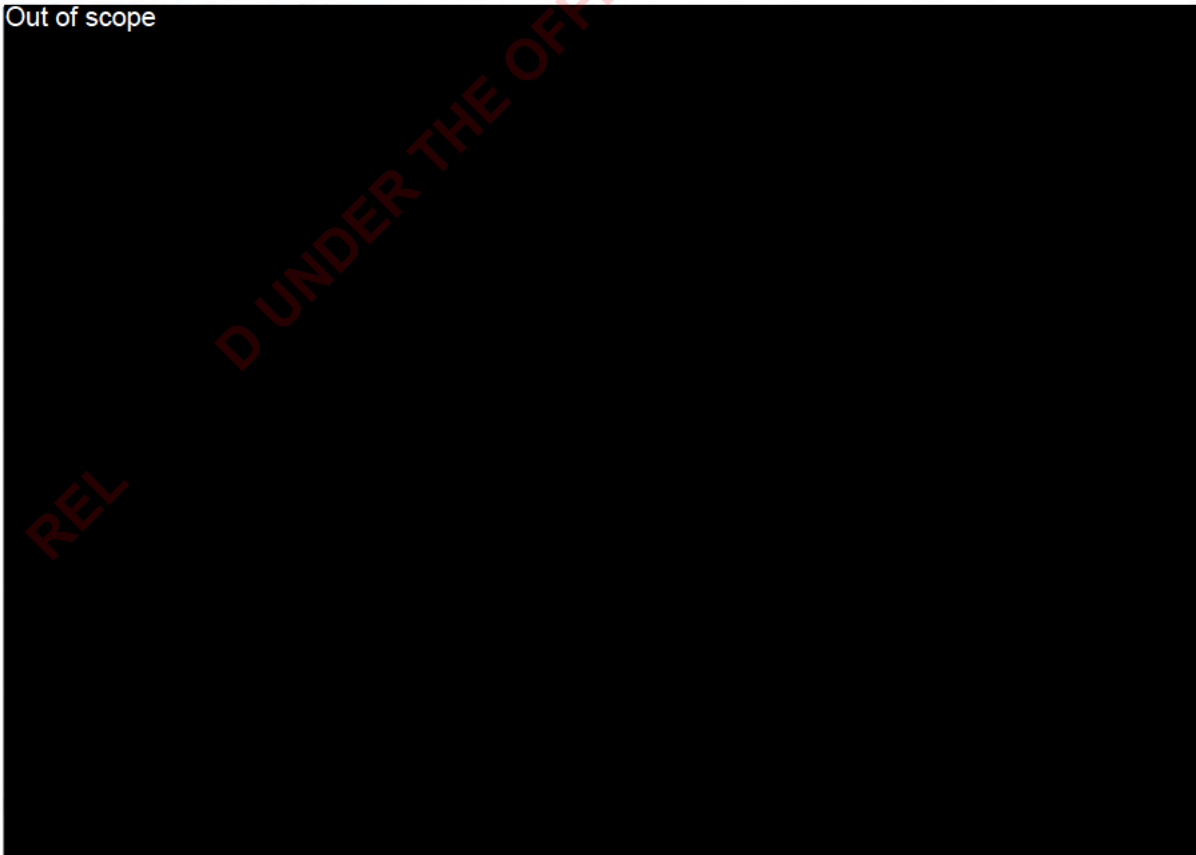
5.2.5 Payment Schedule for DSS-IFA Individualised Funding Agency – Host Services – Management Fee & DSS-IFA Individualised Funding Agency – Host Services – Set Up Fee

Payments will be made by us on these dates:	On invoices received by us on or before:	For services supplied in the period:
22 November 2021	10 November 2021	1-14 November 2021
20 December 2021	10 December 2021	15 November – 12 December 2021
17 January 2022	10 January 2022	13 December 2021 – 9 January 2022
14 February 2022	31 January 2022	10 January – 6 February 2022
14 March 2022	28 February 2022	7 February – 6 March 2022
11 April 2022	31 March 2022	7 March – 3 April 2022
9 May 2022	30 April 2022	4 April – 1 May 2022
7 June 2022	20 May 2022	2-29 May 2022
4 July 2022	20 June 2022	30 May – 26 June 2022
1 August 2022	20 July 2022	27 June – 24 July 2022
29 August 2022	20 August 2022	25 July – 21 August 2022
26 September 2022	10 September 2022	22 August – 18 September 2022
25 October 2022	10 October 2022	19 September – 16 October 2022
21 November 2022	10 November 2022	17 October – 13 November 2022
19 December 2022	10 December 2022	14 November – 11 December 2022
16 January 2023	31 December 2022	12 December 2022 – 8 January 2023
13 February 2023	31 January 2023	9 January 2023 – 5 February 2023
13 March 2023	28 February 2023	6 February – 5 March 2023
11 April 2023	31 March 2023	6 March – 2 April 2023
8 May 2023	30 April 2023	3-30 April 2023
6 June 2023	20 May 2023	1-28 May 2023
3 July 2023	20 June 2023	29 May – 25 June 2023
31 July 2023	20 July 2023	26 June – 23 July 2023
28 August 2023	20 August 2023	24 July – 20 August 2023
25 September 2023	10 September 2023	21 August – 17 September 2023
24 October 2023	10 August 2023	18 September – 15 October 2023
20 November 2023	10 November 2023	16 October – 12 November 2023
18 December 2023	10 December 2023	13 November – 10 December 2023
15 January 2024	31 December 2023	11 December 2023 – 7 January 2024
12 February 2024	31 January 2024	8 January – 4 February 2024

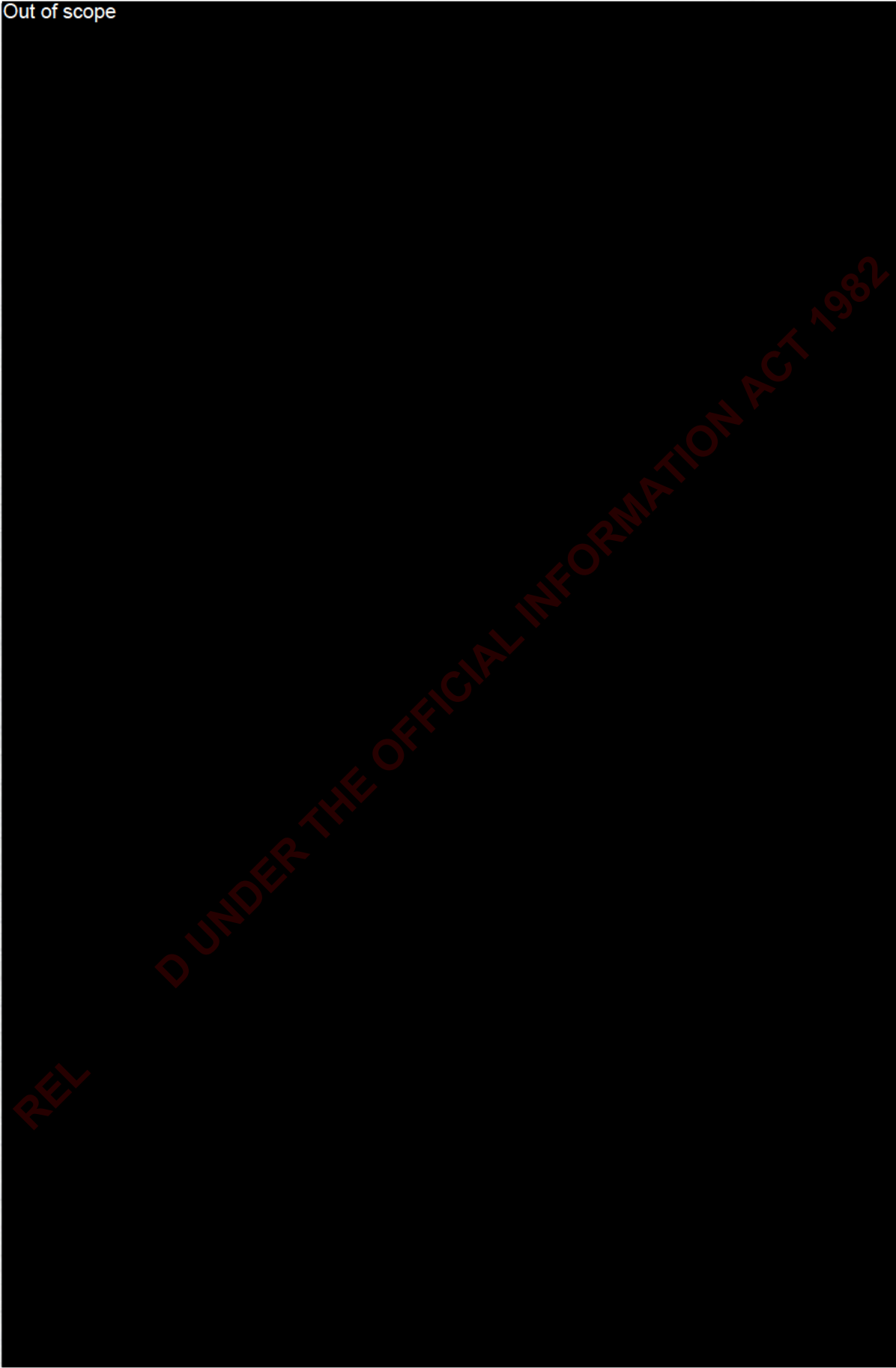
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8 April 2024	31 March 2024	4-31 March 2024
6 May 2024	20 April 2024	1-28 April 2024
4 June 2024	20 May 2024	29 April – 26 May 2024
1 July 2024	20 June 2024	27 May – 23 June 2024
29 July 2024	20 July 2024	24 June – 21 July 2024
26 August 2024	10 August 2024	22 July – 18 August 2024
23 September 2024	10 September 2024	19 August – 15 September 2024
21 October 2024	10 October 2024	16 September – 13 October 2024
18 November 2024	10 November 2024	14 October – 10 November 2024
16 December 2024	30 November 2024	11 November – 8 December 2024
13 January 2025	31 December 2024	9 December 2024 – 5 January 2025
10 February 2025	31 January 2025	6 January – 2 February 2025
10 March 2025	28 February 2025	3 February – 2 March 2025
7 April 2025	20 March 2025	3-30 March 2025
5 May 2025	20 April 2025	31 March – 27 April 2025
3 June 2025	20 May 2025	28 April – 25 May 2025
30 June 2025	20 June 2025	26 May – 22 June 2025
28 July 2025	20 July 2025	23 June – 20 July 2025
25 August 2025	10 August 2025	21 July – 17 August 2025
22 September 2025	10 September 2025	18 August – 14 September 2025
20 October 2025	10 October 2025	15 September – 12 October 2025
17 November 2025	10 November 2025	13-31 October 2025

5.2.6 Payment Schedule for DSS1010 Personal Care HXR1267

Out of scope




Out of scope



REL
D UNDER THE OFFICIAL INFORMATION ACT 1982

Out of scope



REL
D UNDER THE OFFICIAL INFORMATION ACT 1982

6 Signatures

Signed as an agreement

for and on behalf of the **Ministry of Health** as follows:

s 9(2)(a)

[Redacted Signature]

21 September 2021

Authorised Signatory

Date

Name: Amanda Bleckmann

Position: Group Manager, Operational Performance

Signed as an agreement

for and on behalf of the **Provider** as follows:

s 9(2)(a)

[Redacted Signature]

8 Sept 2021

Authorised Signatory

Date

Name: Veronica Manion

Position: Group Chief Operating Officer

7 Provider Specific Terms and Conditions

7.1 EGL Principles

The EGL Principles are the foundation of Disability Supports and are summarised in the table below.

Self-determination	Disabled people are in control of their lives.
Beginning early	Invest early in families and whānau to support them; to be aspirational for their disabled child; to build community and natural supports; and to support disabled children to become independent, rather than waiting for a crisis before support is available.
Person-centred	Disabled people have supports that are tailored to their individual needs and goals, and that take a whole life approach rather than being split across programmes.
Ordinary life outcomes	Disabled people are supported to live an everyday life in everyday places. They are regarded as citizens with opportunities for learning, employment, having a home and family, and social participation - like others at similar stages of life.
Mainstream first	Disabled people are supported to access mainstream services before specialist disability services.
Mana enhancing	The abilities and contributions of disabled people and their families are recognised and respected.
Easy to use	Disabled people have supports that are simple to use and flexible.
Relationship building	Supports build and strengthen relationships between disabled people, their whānau and community.

Successful Disability Supports occur when the EGL Principles have been embedded in provider practice.

The Disabled Person needs to be satisfied that:

- they have been able to choose who supports them and how they are supported
- they are respected as an individual
- supports are assisting them progress towards their desired outcomes
- they have the support that they require to be able to exercise the level of self-determination and management they wish over their supports.

7.2 Additional Provider Specific Terms and Conditions

This variation applies the additional 2.92% increase and 2021 Pay Equity to the Home & Community Support Services from 01 July 2021 and extends the term.

The Guaranteed hours service is being extended to 30 June 2022.

Any funding owed between 1 July 2020 and 30 June 2021 will be calculated and paid at a later date.

Contract Periods

Invoicing must be split into the relevant contract and rate periods. Services that were delivered before the new rate was applied must be invoiced separately to services that were delivered in the period after the new rate was applied.

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D UNDER THE OFFICIAL INFORMATION ACT 1982