



HAWKE'S BAY
District Health Board

TERMS OF REFERENCE

Hawke's Bay District Health Board
Fusion Group

May 2014

Purpose	The purpose of the Fusion Group is to provide operational guidance to Local Response Team members. To assess and align appropriate resources. To ensure initiatives are evidence based and support best outcomes for the community of Hawkes Bay
Functions	<p>The functions of the Fusion Group are to:</p> <ol style="list-style-type: none"> Identify and convey the needs for social, health and wellbeing of the people within Hawke's Bay. To approve any external Communications/Media Releases relative to Suicides, both post and prevention Ensure Best Practice Guidelines are maintained Monitor the operational performance of services targeted particularly at communities dealing with Suicide - Post and Prevention Assess all requests from Local Response Team and re-align resources, funding as and where appropriate Support the Local Response Team members to prioritise meetings as agreed by all agencies Support the sharing of information between agencies <p>The aim of the Fusion Group advice is to:</p> <ol style="list-style-type: none"> Reduce the barriers experienced by the local response teams Encourage inter-agency and coordinated responses Enhance the communities experience through ensuring all services are accessible and responsive to meet their needs. Make swift, decisive evidenced based choices aligned with best practice
Level of Authority	The Fusion Group has the authority to make evidence based choices that align with best practice and to reallocate resources as deemed appropriate.
Membership	<ul style="list-style-type: none"> Members are representatives from varying agencies Members can be reappointed but only by each agency General criteria for membership shall consist of a mix of: <ul style="list-style-type: none"> Managers who can allocate or influence resource and funding Policy development skills Knowledge and experience in the social or health or education sector Managers team/s who engage with communities At least one member of Fusion Group shall have attributes that represent local Iwi. At least one member of the Fusion Group shall have Clinical Expertise in Mental Health Services
Chair	The Chair shall be the Suicide Postvention Coordinator or where necessary the member with Clinical Expertise in Mental Health Services

Quorum	A quorum will be half the members if the number of members is even, and a majority if the number of members is odd.
Meetings	Meetings will be held monthly or more frequently at the request of the Chair.
Reporting	Following each meeting, the Chair shall report on Fusion Group business to the Local Response Team and to the Governance Group in quarterly reports.
Minutes	Minutes will be circulated to all members of the Fusion Group within one week of the meeting taking place. Governance Group will be sent a copy of the minutes, on request.
Support	<p>The Fusion Group shall be supported by the Governance Group, Director of Population Health/Health Equity Champion and the Suicide Postvention Coordinator</p> <p>A Suicide Postvention Manual is readily available to guide actions and access to support networks following the notification of suspected suicides.</p>