Radius Residential Care Limited - Radius Matamata Retirement Village

Introduction

This report records the results of a Certification Audit of a provider of aged residential care services against the Ngā Paerewa Health and Disability Services Standard (NZS8134:2021).

The audit has been conducted by BSI Group New Zealand Ltd, an auditing agency designated under section 32 of the Health and Disability Services (Safety) Act 2001, for submission to the Ministry of Health.

The abbreviations used in this report are the same as those specified in section 0.4 of the Ngā Paerewa Health and Disability Services Standard (NZS8134:2021).

You can view a full copy of the standard on the Ministry of Health's website by clicking here.

The specifics of this audit included:

Legal entity: Radius Residential Care Limited

Premises audited: Radius Matamata Retirement Village

Services audited: Hospital services - Medical services; Hospital services - Geriatric services (excl. psychogeriatric); Rest

home care (excluding dementia care)

Dates of audit: Start date: 25 July 2023 End date: 26 July 2023

Proposed changes to current services (if any): None

Total beds occupied across all premises included in the audit on the first day of the audit: 68

Executive summary of the audit

Introduction

This section contains a summary of the auditors' findings for this audit. The information is grouped into the six sections contained within the Ngā Paerewa Health and Disability Services Standard:

- ō tatou motika | our rights
- hunga mahi me te hanganga | workforce and structure
- ngā huarahi ki te oranga | pathways to wellbeing
- te aro ki te tangata me te taiao haumaru | person-centred and safe environment
- te kaupare pokenga me te kaitiakitanga patu huakita | infection prevention and antimicrobial stewardship
- here taratahi restraint and seclusion.

As well as auditors' written summary, indicators are included that highlight the provider's attainment against the subsection in each of the sections. The following table provides a key to how the indicators are arrived at.

Key to the indicators

Indicator	Description	Definition
	Includes commendable elements above the required levels of performance	All subsections applicable to this service fully attained with some subsections exceeded
	No short falls	Subsections applicable to this service fully attained
	Some minor shortfalls but no major deficiencies and required levels of performance seem achievable without extensive extra activity	Some subsections applicable to this service partially attained and of low risk

Indicator	Description	Definition
	A number of shortfalls that require specific action to address	Some subsections applicable to this service partially attained and of medium or high risk and/or unattained and of low risk
	Major shortfalls, significant action is needed to achieve the required levels of performance	Some subsections applicable to this service unattained and of moderate or high risk

General overview of the audit

Radius Matamata Retirement Village is owned and operated by Radius Residential Care Limited and cares for up to 99 residents requiring hospital (medical and geriatric) and rest home level of care. On the day of the audit there were 68 residents.

This certification audit was conducted against the Ngā Paerewa Health and Disability Services Standard 2021 and the contracts with Te Whatu Ora Health New Zealand - Waikato. The audit process included the review of policies and procedures, the review of residents and staff files, observations, and interviews with residents, family/whānau, management, staff, and a general practitioner.

There have not been any changes in management since the last audit. The facility manager has qualifications and significant experience in management and leadership in health care. The facility manager is supported by a clinical nurse manager who has been in the role since April 2022. They are both supported by the Radius regional manager and a national quality manager.

The service implemented a new electronic resident management system.

This certification audit identified the service is meeting the Standard.

Ō tatou motika | Our rights

Includes 10 subsections that support an outcome where people receive safe services of an appropriate standard that comply with consumer rights legislation. Services are provided in a manner that is respectful of people's rights, facilitates informed choice, minimises harm, and upholds cultural and individual values and beliefs.



Radius Matamata Retirement Village provides an environment that supports resident rights and safe care. Staff demonstrated an understanding of residents' rights and obligations. There is a Māori health plan and a Pacific health plan. The service aims to provide high-quality and effective services and care for residents.

Residents receive services in a manner that considers their dignity, privacy, and independence. Radius Matamata Retirement Village provides services and support to people in a way that is inclusive and respects their identity and their experiences. The service listens and respects the voices of the residents and effectively communicates with them about their choices. Care plans accommodate the choices of residents and/or their family/whānau. There is evidence that residents and family/whānau are kept informed. The rights of the resident and/or their family/whānau to make a complaint is understood, respected, and upheld by the service. Complaints processes are implemented, and complaints and concerns are actively managed and well-documented

Hunga mahi me te hanganga | Workforce and structure

Includes 5 subsections that support an outcome where people receive quality services through effective governance and a supported workforce.



The business plan includes a mission statement and operational objectives. The service has effective quality and risk management systems in place that takes a risk-based approach, and these systems meet the needs of residents and their staff. Quality improvement projects are implemented. Internal audits, meetings, and collation of data were all documented as taking place as scheduled, with corrective actions as indicated. A health and safety system is in place. Health and safety processes are embedded

in practice. Health and safety policies are implemented and monitored by the health and safety committee. Staff incidents, hazards and risk information is collated at facility level, reported to the regional manager, and a consolidated report and analysis of all Radius facilities are then provided to the Board each month.

There is a staffing and rostering policy documented. Human resources are managed in accordance with good employment practice. A role specific orientation programme and regular staff education and training are in place.

The service ensures the collection, storage, and use of personal and health information of residents and staff is secure, accessible, and confidential.

Ngā huarahi ki te oranga | Pathways to wellbeing

Includes 8 subsections that support an outcome where people participate in the development of their pathway to wellbeing, and receive timely assessment, followed by services that are planned, coordinated, and delivered in a manner that is tailored to their needs.



On entry to the service, information is provided to residents and their whānau and consultation occurs regarding entry criteria and service provision. Information is provided in accessible formats, as required. Registered nurses assess residents on admission. The initial care plan guides care and service provision during the first three weeks after the resident's admission. InterRAI assessments are used to identify residents' needs, and long-term care plans are developed and implemented. The general practitioner completes a medical assessment on admission and reviews occur thereafter on a regular basis. Residents' files reviewed demonstrated evaluations were completed at least six-monthly. Residents who identify as Māori or Pasifika have their needs met in a manner that respects their cultural values and beliefs. Handovers between shifts guide continuity of care and teamwork is encouraged.

There are policies and processes that describe medication management that align with accepted guidelines. Staff responsible for medication administration have completed annual competencies and education.

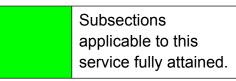
The activity programme is managed by a diversional therapist. The activity team, and programme provide residents with a variety of individual, group activities and maintains their links with the community.

The food service meets the nutritional needs of the residents. All meals are prepared on site. The service has a current food control plan. The organisational dietitian reviews the menu plans. Residents and family/whānau confirmed satisfaction with meals provided.

Transition, exit, discharge, or transfer is managed in a planned and coordinated manner.

Te aro ki te tangata me te taiao haumaru | Person-centred and safe environment

Includes 2 subsections that support an outcome where Health and disability services are provided in a safe environment appropriate to the age and needs of the people receiving services that facilitates independence and meets the needs of people with disabilities.



The building holds a current building warrant of fitness certificate. Residents can freely mobilise within the communal areas with safe access to the outdoors, seating, and shade. Bedrooms (apart from one double room) are single with their own ensuites or shared facilities. There are communal shower rooms with privacy locks. Rooms are personalised.

Documented systems are in place for essential, emergency and security services. Staff have planned and implemented strategies for emergency management including Covid-19. There is always a staff member on duty with a current first aid certificate.

Te kaupare pokenga me te kaitiakitanga patu huakita | Infection prevention and antimicrobial stewardship

Includes 5 subsections that support an outcome where Health and disability service providers' infection prevention (IP) and antimicrobial stewardship (AMS) strategies define a clear vision and purpose, with quality of care, welfare, and safety at the centre. The IP and AMS programmes are up to date and informed by evidence and are an expression of a strategy that seeks to maximise quality of care and minimise infection risk and adverse effects from antibiotic use, such as antimicrobial resistance.

Subsections applicable to this service fully attained.

A suite of infection control policies and procedures are documented. There is a comprehensive pandemic plan. The infection control programme is appropriate for the size and complexity of the service. All policies, procedures, the pandemic plan, and the infection control programme have been approved by the Board.

The infection control officer is the clinical leader (registered nurse). The infection control committee is supported by representation from all areas of the service. The infection control team have access to a range of resources. Education is provided to staff at induction to the service and is included in the education planner. Internal audits are completed, with corrective actions completed where required. There are policies and procedures implemented around antimicrobial stewardship and data is collated and analysed monthly.

Surveillance data is undertaken. Infection incidents are collected and analysed for trends and the information used to identify opportunities for improvements. Internal benchmarking within the organisation occurs. Staff are informed about infection control practices through meetings, and education sessions.

There are documented processes for the management of waste and hazardous substances in place. There are dedicated housekeeping staff, who provide all cleaning and specific on-site laundry duties. Documented policies and procedures for the cleaning and laundry services are implemented, with appropriate monitoring systems in place to evaluate the effectiveness of these services.

Here taratahi | Restraint and seclusion

Includes 4 subsections that support outcomes where Services shall aim for a restraint and seclusion free environment, in which people's dignity and mana are maintained.



Restraint minimisation and safe practice policies and procedures are in place. Restraint minimisation is overseen by the restraint coordinator. At the time of the audit, there were residents using a restraint. Encouraging a restraint-free environment is included as

part of the education and training plan. The service considers least restrictive practices, implementing de-escalation techniques and alternative interventions, and only uses an approved restraint as the last resort.

Summary of attainment

The following table summarises the number of subsections and criteria audited and the ratings they were awarded.

Attainment Rating	Continuous Improvement (CI)	Fully Attained (FA)	Partially Attained Negligible Risk (PA Negligible)	Partially Attained Low Risk (PA Low)	Partially Attained Moderate Risk (PA Moderate)	Partially Attained High Risk (PA High)	Partially Attained Critical Risk (PA Critical)
Subsection	0	29	0	0	0	0	0
Criteria	0	176	0	0	0	0	0

Attainment Rating	Unattained Negligible Risk (UA Negligible)	Unattained Low Risk (UA Low)	Unattained Moderate Risk (UA Moderate)	Unattained High Risk (UA High)	Unattained Critical Risk (UA Critical)
Subsection	0	0	0	0	0
Criteria	0	0	0	0	0

Attainment against the Ngā Paerewa Health and Disability Services Standard

The following table contains the results of all the subsections assessed by the auditors at this audit. Depending on the services they provide, not all subsections are relevant to all providers and not all subsections are assessed at every audit.

There may be subsections in this audit report with an attainment rating of 'not applicable' which relate to new requirements in Ngā Paerewa that the provider is working towards. The provider will be expected to meet these requirements at their next audit.

For more information on the standard, please click <u>here</u>.

For more information on the different types of audits and what they cover please click here.

Subsection with desired outcome	Attainment Rating	Audit Evidence
Subsection 1.1: Pae ora healthy futures Te Tiriti: Māori flourish and thrive in an environment that enables good health and wellbeing. As service providers: We work collaboratively to embrace, support, and encourage a Māori worldview of health and provide high-quality, equitable, and effective services for Māori framed by Te Tiriti o Waitangi.	FA	A Māori health plan is documented for the service. This policy acknowledges Te Tiriti o Waitangi as a founding document for New Zealand. The service currently has residents who identify as Māori. Radius is committed to respecting the self-determination, cultural values, and beliefs of Māori residents and whānau and evidence is documented in the resident care plan and evidenced in practice. Links are established with the local kaumātua via Radius Matamata Country Lodge Māori staff. These links are with kaumātua from the seven local marae that represent two local iwi (Ngāti Raukawa and Ngāti Haua) and Waikato Te Puna Oranga (Māori health service) when needed. Comprehensive Māori assessments are completed for residents who identify as Māori.
		The facility manager stated that they support increasing Māori capacity by employing more Māori staff members when they apply for employment opportunities at Radius Matamata Retirement Village. The Radius Matamata Retirement Village business plan documents a commitment and responsiveness to a culturally diverse workforce. At

the time of the audit, there were staff members who identify as Māori. Radius is supporting Māori staff to succeed in the workplace. Residents and family/whānau are involved in providing input into the resident's care planning, their activities, and their dietary needs. Interviews with twenty staff (eleven healthcare assistants [HCA], one cleaner, three registered nurse [RNs], one housekeeping supervisor, lead cook, kitchen assistant, maintenance person, one diversional therapist) and three managers (facility manager, clinical nurse manager and regional manager) and documentation reviewed identified that the service puts people using the services, and family/whānau at the heart of their services. Subsection 1.2: Ola manuia of Pacific peoples in Aotearoa The Pacific Health and Wellbeing Plan 2020-2025 is the basis of the FA Radius Pacific health plan. The aim is to uphold the principles of The people: Pacific peoples in Aotearoa are entitled to live and Pacific people by acknowledging respectful relationships, valuing enjoy good health and wellbeing. families, and providing high quality healthcare. Te Tiriti: Pacific peoples acknowledge the mana whenua of On admission all residents state their ethnicity. Although there were Aotearoa as tuakana and commit to supporting them to achieve no residents identifying as Pasifika at the time of the audit, the facility tino rangatiratanga. As service providers: We provide comprehensive and equitable manager confirmed that the residents' whanau would be encouraged health and disability services underpinned by Pacific worldviews to be involved in all aspects of care, particularly in nursing and and developed in collaboration with Pacific peoples for improved medical decisions, satisfaction of the service and recognition of health outcomes. cultural needs. Interviews with nine residents (six rest home and three hospital) and five family/whānau (two hospital, and three rest home) confirmed that individual cultural beliefs and values, knowledge, arts, morals, and personality are respected. Radius Matamata Retirement Village partners with their Pacific employees to ensure connectivity within the region to increase knowledge, awareness and understanding of the needs of Pacific people. Relationship with and consultation with Pacific providers is made when indicated and includes (but not limited to) Pacific Island Community Trust (Tauranga); South Waikato Pacific Island Community Services Trust (Tokoroa) and South Pacific Island Institute (Hamilton). The Health and Disability Commissioner's (HDC) Code of Health and Disability Code of Rights (the Code) are accessible in a range of

		Pacific languages. The service is actively recruiting new staff. There are currently staff employed that identify as Pasifika. The facility manager described how Radius Matamata Retirement Village increases the capacity and capability of the Pacific workforce, as described in the business plan.
Subsection 1.3: My rights during service delivery The People: My rights have meaningful effect through the actions and behaviours of others. Te Tiriti:Service providers recognise Māori mana motuhake (self-determination). As service providers: We provide services and support to people in a way that upholds their rights and complies with legal requirements.	FA	Details relating to the Code are included in the information that is provided to new residents and their family/whānau. The facility manager, clinical nurse manager or registered nurses discuss aspects of the Code with residents and their family/whānau on admission. The Code is displayed in multiple locations in English and te reo Māori. Discussions relating to the Code are held during the two-monthly resident meetings. Families/whānau are invited to attend. Residents
		and family/whānau interviewed reported that the service is upholding the residents' rights. Interactions observed between staff and residents during the audit were respectful. Information about the Nationwide Health and Disability Advocacy Service and the resident advocacy is available at the entrance to the facility and in the entry pack of information provided to residents and their family/whānau. There are links to spiritual supports. Church services are held weekly. Staff have completed cultural training which includes Māori rights and health equity. The service recognises Māori mana motuhake, which is reflected in the Māori health care plan and
		specific resident focussed goals. Staff receive education in relation to the Code at orientation and through the annual education and training programme, which includes (but is not limited to) understanding the role of advocacy services. Advocacy services are linked to the complaints process as sighted in the information pack given to residents on admission.
Subsection 1.4: I am treated with respect	FA	Healthcare assistants and registered nurses interviewed described how they support residents to choose what they want to do. Residents

The People: I can be who I am when I am treated with dignity and respect.

Te Tiriti: Service providers commit to Māori mana motuhake. As service providers: We provide services and support to people in a way that is inclusive and respects their identity and their experiences.

interviewed stated they have choice. Residents are supported to make decisions about whether they would like family/whānau members to be involved in their care or other forms of support.

Residents have control over and choice over activities they participate in.

The Radius annual training plan demonstrates training that is responsive to the diverse needs of people across the service. The service promotes care that is holistic and collective in nature, through educating staff about te ao Māori and listening to tāngata whaikaha when planning or changing services.

It was observed that residents are treated with dignity and respect. Satisfaction surveys completed in 2023 confirmed that residents and family/whānau felt they are treated with respect. This was also confirmed during interviews with residents and family/whānau.

A sexuality and intimacy policy is in place, with training as part of the education schedule. Staff interviewed stated they respect each resident's right to have space for intimate relationships.

Staff were observed to use person-centred and respectful language with residents. Residents and relatives interviewed were positive about the service in relation to their values and beliefs being considered and met. Privacy is ensured and independence is encouraged. The family/whānau interviewed stated that they enjoy coming and going as they please to visit the residents and they felt welcomed.

Residents' files and care plans identified resident's preferred names. Values and beliefs information is gathered on admission with family/whānau involvement and is integrated into the residents' care plans. Spiritual needs are identified, church services are held, and spiritual support is available. A spirituality policy is in place.

The facility manager confirmed that cultural diversity is embedded at Radius Matamata Retirement Village and was confirmed during interviews with staff. Te reo Māori is celebrated, and staff are encouraged and supported with correct pronunciation. Te reo resources are available on the education platform.

		Cultural awareness training is provided annually and covers Te Tiriti o Waitangi, health equity and tikanga Māori.
Subsection 1.5: I am protected from abuse The People: I feel safe and protected from abuse. Te Tiriti: Service providers provide culturally and clinically safe services for Māori, so they feel safe and are protected from abuse. As service providers: We ensure the people using our services are safe and protected from abuse.	FA	An abuse and neglect policy is being implemented. Radius Matamata Retirement Village policies prevent any form of institutional racism, discrimination, coercion, harassment, or any other exploitation. Radius is inclusive of ethnicities, and cultural days are completed to celebrate diversity. A staff code of conduct is discussed during the new employee's induction to the service, with evidence of staff signing the code of conduct policy. This code of conduct policy addresses the elimination of discrimination, harassment, and bullying. All staff are held responsible for creating a positive, inclusive and a safe working environment. Cultural diversity is acknowledged, and staff are educated on systemic racism and the understanding of injustices through policy and the code of conduct. Radius Māori Health Strategy includes strategies to abolishing institutional racism.
		Staff complete education on orientation and annually as per the training plan on how to identify abuse and neglect. Staff are educated on how to value the older person showing them respect and dignity. All residents and family/whānau interviewed confirmed that the staff are very caring, supportive, and respectful.
		Police checks are completed as part of the employment process. The service implements a process to manage residents' comfort funds. Professional boundaries are defined in job descriptions. Interviews with registered nurses and healthcare assistants confirmed their understanding of professional boundaries, including the boundaries of their role and responsibilities. Professional boundaries are covered as part of orientation. The staff engagement survey completed February 2023 (sighted), evidence positive comments related to teamwork, leadership, atmosphere, and a positive workplace culture.
Subsection 1.6: Effective communication occurs The people: I feel listened to and that what I say is valued, and I feel that all information exchanged contributes to enhancing my	FA	Information is provided to residents and their family/whānau on admission. Resident meetings identify feedback from residents and consequent follow up by the service.

wellbeing. Te Tiriti: Services are easy to access and navigate and give clear and relevant health messages to Māori. As service providers: We listen and respect the voices of the people who use our services and effectively communicate with them about their choices.		Policies and procedures relating to accident/incidents, complaints, and open disclosure policy alert staff to their responsibility to notify family/next of kin of any adverse event that occurs. Electronic accident/incident forms have a section to indicate if next of kin have been informed of an accident/incident. This is also documented in the progress notes. Twelve accident/incident forms reviewed identified family/whānau are kept informed. This was confirmed through interviews with family/whānau. An interpreter policy and contact details of interpreters is available. Interpreter services are used where indicated. At the time of the audit, there were no residents who did not speak English. Non-subsidised residents are advised in writing of their eligibility and the process to become a subsidised resident should they wish to do so. The residents and family/whānau are informed prior to entry of the scope of services and any items that are not covered by the agreement. The service communicates with other agencies that are involved with the resident, such as hospice and Te Whatu Ora Health New Zealand - Waikato specialist services. The delivery of care includes a multidisciplinary team and residents and family/whānau provide consent and are communicated with regarding services involved. The facility manager and clinical nurse manager described an implemented process around providing residents with time for discussion around care, time to consider decisions, and opportunities for further discussion, if required. Residents and family/whānau interviewed confirmed they know what is happening within the facility and felt informed regarding events/changes through regular communication and newsletters.
Subsection 1.7: I am informed and able to make choices The people: I know I will be asked for my views. My choices will be respected when making decisions about my wellbeing. If my choices cannot be upheld, I will be provided with information that supports me to understand why.	FA	The Resuscitation Management, Resident Representative, Enduring Power of Attorney (EPOA) policy guides informed consent. Resident files reviewed included signed general consent forms. Other consent forms include vaccinations, media release and van outings. Residents and family/whānau interviewed could describe what informed consent

Te Tiriti: High-quality services are provided that are easy to access was and knew they had the right to choose. and navigate. Providers give clear and relevant messages so that In the files reviewed, there were appropriately signed resuscitation individuals and whānau can effectively manage their own health. plans and advance directives in place. The service follows relevant keep well, and live well. best practice tikanga guidelines, welcoming the involvement of As service providers: We provide people using our services or their family/whānau in decision making where the person receiving services legal representatives with the information necessary to make wants them to be involved. Discussions with family/whānau confirmed informed decisions in accordance with their rights and their ability that they are involved in the decision-making process, and in the to exercise independence, choice, and control. planning of resident's care. Admission agreements had been appropriately signed and sighted for all the files seen. Copies of enduring power of attorneys (EPOAs) were on resident files where applicable. Where an EPOA has been activated, an activation letter was on file. Subsection 1.8: I have the right to complain FA The complaints management procedure is provided to residents and family/whānau on entry to the service. The facility manager maintains The people: I feel it is easy to make a complaint. When I complain a record of all complaints, both verbal and written, by using a I am taken seriously and receive a timely response. complaint register. This register is held electronically. Documentation Te Tiriti: Māori and whānau are at the centre of the health and including follow-up letters and resolution demonstrates that complaints disability system, as active partners in improving the system and are being managed in accordance with guidelines set by the Health their care and support. and Disability Commission (HDC). As service providers: We have a fair, transparent, and equitable system in place to easily receive and resolve or escalate Five complaints have been lodged since the previous audit. One complaints in a manner that leads to quality improvement. complaint in April 2023 was raised by a family through Te Whatu Ora - Waikato, related to the care provided to a resident at Radius Matamata Retirement Village. The complaint was followed up on and managed through Te Whatu Ora – Waikato as per the complainant's choice and decision. Robust internal follow up and implementation of corrective actions was undertaken by the management team at Radius Matamata Retirement Village, including (but not limited to) training, and further discussions around complaints at facility meetings. The outcome letter to the complainant was sent by the Health of the Older Person's (HOP) manager, Te Whatu Ora -Waikato, and an apology letter from the facility manager was also sent. A Section 31 report was also completed in relation to this complaint. System based corrective actions are being completed to a standard that prevents similar incidents occurring in the future and

there is a plan for their sustainability being assessed by the service through repeat internal audits and measures of compliance. Complaints logged since last audit (July 2022) include an investigation, follow up, and replies to the satisfaction of the complainant. Staff are informed of complaints (and any subsequent corrective actions) in the quality, staff and registered and enrolled nurses' meetings (meeting minutes sighted). Higher risk complaints are managed with the support of the regional manager. Discussions with residents and family/whānau confirmed they are provided with information on complaints and complaint forms are available at the entrance to the facility and nurses stations. Residents have a variety of avenues they can choose from to make a complaint or express a concern. Resident meetings are held every two months and create a platform where concerns can be raised. During interviews with family/whānau, they confirmed the facility manager is available to listen to concerns and acts promptly on issues raised. Residents/family/whānau making a complaint can involve an independent support person in the process if they choose. Information about support resources for Māori is available to staff to assist Māori in the complaints process. Māori residents are supported to ensure an equitable complaints process. The facility manager acknowledged the understanding that for Māori there is a preference for face-to-face communication. FΑ Radius Matamata Retirement Village has a total of 99 beds certified Subsection 2.1: Governance for rest home, and hospital level of care. Of the 99, 18 are retirement The people: I trust the people governing the service to have the village (Occupation Right Agreement – ORA). These are used by or knowledge, integrity, and ability to empower the communities they reserved for retirement village residents only. Therefore, Radius serve. Matamata Retirement Village currently has 81 beds dedicated to care Te Tiriti: Honouring Te Tiriti, Māori participate in governance in home, with 47 beds are dual-purpose (rest home or hospital), two of partnership, experiencing meaningful inclusion on all governance which are under ORA; 31 rest home beds of which 16 are under ORA bodies and having substantive input into organisational operational and 21 hospital beds. policies. At the time of the audit there were 68 beds occupied: 25 residents at As service providers: Our governance body is accountable for delivering a highquality service that is responsive, inclusive, and rest home level and 43 residents at hospital (including one resident sensitive to the cultural diversity of communities we serve. under a younger person with a disability [YPD] contract, and two

residents on long-term support chronic health care [LTS-CHC] contract). Residents not under a specific contract identified are under the age-related residential care (ARRC) contract.

Radius strategies describe the vision, values, and objectives of Radius aged care facilities. The overarching Radius Care strategic plan 2023-2028 has clear business goals to support their philosophy 'Caring is our calling'. The 2023-2024 Radius Matamata Retirement Village business plan describes specific and measurable goals that are regularly reviewed and updated. These site-specific goals relate to business and services; leadership and management; financial leadership and management; risk management and marketing; advertising and promotion; and clinical quality goals related to reducing restraint use and incorporation of Radius quality and risk systems, including (but not limited to) transition of all resident records to electronic resident management system used by Radius. Goals are regularly reviewed and progress documented, as evidenced in the monthly meetings and reporting.

The regional manager interviewed confirmed there have been no changes to the national Radius residential care governance. The Governance Board consists of the Radius managing director/executive chairman and four professional directors, each with their own expertise. A Māori health strategy is actioned at Board level. There is a Māori cultural advisor to the Board to advise on any issues that require cultural oversight and direction. The terms of reference for the Radius Governance Body adheres to a documented agreed terms and reference. The Board and the senior team have completed cultural training to ensure they are able to demonstrate expertise in Te Tiriti, health equity and cultural safety. There is collaboration with mana whenua in business planning and service development that support outcomes to achieve equity for Māori, as documented in the strategic plan.

The chief executive officer (CEO) is responsible for the overall leadership of the management team. As part of the CEO's role, responsibility for the operations lies with senior management team of Radius Residential Care. The weekly and monthly reporting structure informs the CEO and Board of operations across the organisation. Ethnicity data is captured electronically at facility level and a three-

monthly report is generated for the National Cultural Committee to review, as sighted in the meeting minutes for April 2023. Ethnicity data is then analysed and reported in terms of opportunities for addressing inequalities, improving health equity and outcomes for Māori residents.

The strategic plan reflects a leadership commitment to collaborate with Māori, aligns with the Ministry of Health strategies and addresses barriers to equitable service delivery. The working practices at Radius Matamata Retirement Village are holistic in nature, and inclusive of cultural identity and spirituality. The organisation respects the connection to family/whānau and the wider community to improved health outcomes for Māori and tāngata whaikaha. Opportunities for whānau are provided through general feedback and satisfaction surveys to participate in the planning and implementation of service delivery. There is a National Cultural committee that meets threemonthly to consider how decisions best reflect a cultural response to strengthen Māori influence.

Clinical governance is overseen by the organisation's national quality manager and the risk and compliance manager, and includes regular quality and compliance and risk reports that highlight operational and financial key performance indicators (KPI's). These outcomes and corrective actions are discussed at the compliance and risk meeting led by one of the Board members. High risk areas are discussed alongside corrective measures taken. These measures are then reviewed and adapted until a positive outcome is achieved, or the goal is achieved.

The facility manager has 31 years of experience in management and leadership of which 18 years have been in health sector. The manager has been in the current role at Radius Matamata Retirement Village for three and a half years. The facility manager is supported by a regional manager, the national quality manager, and a clinical nurse manager. The clinical nurse manager has been in the role since May 2022 and has years of experience as a registered nurse in the aged care sector.

The facility manager and clinical nurse manager have maintained at least eight hours of professional development activities related to managing an aged care facility, including (but not limited to) human

		resource management; payroll; rostering; contracts; quality; marketing; staff training; recruitment; values; and governance.
Subsection 2.2: Quality and risk The people: I trust there are systems in place that keep me safe, are responsive, and are focused on improving my experience and outcomes of care. Te Tiriti: Service providers allocate appropriate resources to specifically address continuous quality improvement with a focus on achieving Māori health equity. As service providers: We have effective and organisation-wide governance systems in place relating to continuous quality improvement that take a risk-based approach, and these systems meet the needs of people using the services and our health care and support workers.	FA	Radius Matamata Retirement Village is implementing a quality and risk management programme. Quality and risk management systems include performance monitoring through internal audits and through the collection of clinical indicator data (eg, falls, medication errors, infections, skin integrity/tears, complaints, restraints). A range of monthly meetings (eg, general staff, quality, health and safety, and infection prevention and control, registered and enrolled nurses, and restraint) provide an avenue for discussions in relation to (but not limited to): quality data; health and safety; infection control/pandemic strategies; pressure injuries; complaints received (if any); cultural compliance; internal audit compliance; staffing; and education. Internal audits, meetings, and collation of data were documented as taking place, with corrective actions documented where indicated to address service improvements, with evidence of progress and sign off when achieved. Quality data and trends in data are posted for staff to see. Corrective actions are discussed in meetings to ensure any outstanding matters are addressed with signoff when completed. Quality data analysis including benchmarking, feedback through residents' meetings and complaints management, provide an avenue for critical analysis of work practices to ensure health equity. Quality improvement plans are documented and include progress and monitoring on restraint minimisation. The facility implemented an electronic resident management system in the last quarter of 2022. Staff have completed cultural competency and training to ensure a high-quality service and cultural safe service is provided for Māori. Cultural safety is embedded in the quality system. Tāngata whaikaha have meaningful representation through resident meetings and sixmonthly care conferences.
		The 2023 resident and resident/family satisfaction survey results were released on the day of the audit. The results reflect overall levels of satisfaction with the service provided, specifically related to healthcare

service; the facilities (environment); and ensuring that rights and privacy was protected and maintained. The facility manager (interviewed) confirmed that the results are compared with previous surveys, will be discussed at the next resident, family/whanau meeting, and opportunities for continuous improvement looked at.

There are procedures to guide staff in managing clinical and non-clinical emergencies. Policies and procedures and associated implementation systems provide a good level of assurance that the facility is meeting accepted good practice and adhering to relevant standards. A document control system is in place. Policies are regularly reviewed by the national quality manager and have been updated with further updates required to meet Ngā Paerewa 2021 Health and Disability Standard. New policies or changes to policy are communicated and discussed with staff.

A health and safety system is in place. The health and safety team, led by the health and safety representative, meets monthly. The health and safety coordinator (facility manager) was interviewed and confirmed that three members of the committee received external health and safety training for their roles. Hazard identification forms and an up-to-date hazard register were reviewed. Staff incidents, hazards and other health and safety issues are discussed monthly as part of the staff/quality and health and safety meetings. Staff incidents, hazards and risk information is collated at facility level, reported at company level by the support office to the operations management team, and a consolidated report of the analysis of facilities are provided to the Board.

Electronic reports are completed for each incident/accident. Incident and accident data is collated monthly and analysed. A summary is provided against each clinical indicator. Benchmarking occurs on a national level against other Radius facilities. Ethnicity data is linked to benchmarking data. The electronic resident management system escalates alerts to Radius senior team members depending on the risk level. Results are discussed in meetings and at handover. Opportunities to minimise future risks are identified by the clinical nurse manager, in consultation with RNs and healthcare assistants.

Discussions with the facility manager reflected their awareness of their requirement to notify relevant authorities in relation to essential

		notifications. There have been weekly Section 31 notifications completed to notify HealthCERT of registered nurse shortages since last audit, pressure injuries, and health and safety risk to residents (one related to the complaint in May 2023). Public Health authorities have been notified in relation to two Covid-19 outbreaks (May and July 2023) and one gastro outbreak (January 2023).
Subsection 2.3: Service management The people: Skilled, caring health care and support workers listen to me, provide personalised care, and treat me as a whole person. Te Tiriti: The delivery of high-quality health care that is culturally responsive to the needs and aspirations of Māori is achieved through the use of health equity and quality improvement tools. As service providers: We ensure our day-to-day operation is managed to deliver effective person-centred and whānau-centred services.	FA	A Radius policy is in place for determining staffing levels and skills mix for safe service delivery. Sufficient staff are rostered on to manage the care requirements of the residents. Registered nurses have sufficient time available to complete interRAI assessments (with five of them being interRAI trained) and care planning evaluations within contractual timeframes. Although Radius Matamata Retirement Village has completed and submitted RN shortage Section 31 notifications to the Ministry and Te Whatu Ora— Waikato; the facility has been able to meet contractual requirements as they always have a registered nurse on duty 24/7. This has been by review of the roster to 12-hour shifts for a period of time and use of the clinical leader and clinical nurse manager support. Interviews with residents and family/whānau identify that staffing is adequate to meet the needs of residents.
		Radius recruitments strategies and initiatives to attract international qualified nurses (IQN) has been successful. There is one internationally qualified nurse who has completed the competency assessment programme, is now registered with New Zealand Nursing Council; however, still awaiting their visa to be able to work as a registered nurse at Radius Matamata Retirement Village, and one who got their New Zealand Nursing Council registration at the time of the audit. With these positions filled, there will be no registered nurse vacancies. The registered nurses and diversional therapist hold current first aid
		certificates. There is a first aid trained staff member on duty 24/7. The activities team provide a programme for weekdays Monday to

Friday.

At the time of the audit, there were no healthcare assistant vacancies. Healthcare assistants reported satisfaction with the roster skill mix and cover. The roster reviewed for the last three weeks were fully covered and backfilled when staff were absent on short notice. Staff and residents are informed when there are changes to staffing levels, evidenced in interviews. Residents interviewed confirmed their care requirements are attended to in a timely manner.

The facility manager and the clinical nurse manager work full-time (Monday to Friday) and jointly cover on-call responsibilities.

The Māori health plan includes objectives around establishing an environment that supports cultural safe care through learning and support. There is an annual education and training schedule being implemented. The education and training schedule lists compulsory training, including (but not limited to) falls, abuse and neglect, dementia, behaviour management, continence, cultural awareness, and fire and emergency training This includes staff completing a cultural competency. There are external training opportunities for care staff, including training through Te Whatu Ora -Waikato and hospice.

Staff participate in learning opportunities that provide them with up-todate information on Māori health outcomes and disparities, and health equity. Staff confirmed that they are provided with resources during their cultural training and sharing information. Māori staff also share information and whakapapa experiences to learn about and address inequities.

The service supports and encourages healthcare assistants to obtain a New Zealand Qualification Authority (NZQA) qualification. Thirty-six healthcare assistants are employed and 75% hold the national certificate in health and wellbeing level two or above. Radius supports all employees to transition through the NZQA certificate in health and wellbeing.

A training policy is being implemented. All staff are required to complete competency assessments as part of their orientation. Additional registered nurse specific competencies include subcutaneous fluids, syringe driver and interRAI assessment competency. All RNs attended in-service training which includes

medical conditions specific to the demographic of Radius Matamata Retirement Village residents. Five of eight registered nurses are interRAI trained. All healthcare assistants are required to complete competencies at orientation. Annual competencies include for restraint, moving and handling, hand hygiene and cultural competencies. A selection of healthcare assistants completes annual medication administration competencies. A record of completion is maintained on an electronic human resources system. There are documented policies to manage stress and work fatigue. Staff could explain workplace initiatives that support staff wellbeing and a positive workplace culture. Staff are provided with opportunity to participate and give feedback at regular staff meetings, employee survey (with last one completed March 2023) and performance appraisals. Staff wellness is encouraged through participation in health and wellbeing activities and initiatives. Signage supporting organisational counselling programmes are posted in visible staff locations. Interviews with staff confirmed that they feel supported by the managers and workplace initiatives are encouraged. FΑ Subsection 2.4: Health care and support workers There are human resources policies in place, including recruitment, selection, orientation and staff training and development. Staff files The people: People providing my support have knowledge, skills, are on an electronic human resources system. Nine staff files values, and attitudes that align with my needs. A diverse mix of reviewed (two healthcare assistants, two RNs, one diversional people in adequate numbers meet my needs. therapist, one kitchen manager, one office manager, the clinical nurse Te Tiriti: Service providers actively recruit and retain a Māori health manager, and the housekeeper supervisor) evidenced implementation workforce and invest in building and maintaining their capacity and of the recruitment process, employment contracts, police checking capability to deliver health care that meets the needs of Māori. and completed orientation. As service providers: We have sufficient health care and support workers who are skilled and qualified to provide clinically and There are job descriptions in place for all positions that includes culturally safe, respectful, quality care and services. outcomes, accountability, responsibilities, and functions to be achieved in each position. A register of practising certificates is maintained for all health professionals. The appraisal policy is being implemented. All staff have a three-monthly appraisal following their period of orientation, followed by annual performance appraisals. All performance

appraisals were completed as per the appraisal schedule. The service has a role-specific orientation programme in place that provides new staff with relevant information for safe work practice and includes buddying when first employed. A comprehensive range of competencies are completed at orientation, including (but not limited to) moving and handling; hoist; handwashing; restraint; emergency procedures; and medication management related competencies (role specific). The service demonstrates that the orientation programmes support RNs and healthcare assistants to provide a culturally safe environment to Māori. Information held about staff is kept secure, and confidential. Ethnicity data is identified, and the service maintains an employee ethnicity database. Following any staff incident/accident, evidence of debriefing, support and follow-up action taken are documented. There is a clinical records policy. Resident files and the information Subsection 2.5: Information FΑ associated with residents and staff are retained and archived. The people: Service providers manage my information sensitively Electronic information is regularly backed-up using cloud-based and in accordance with my wishes. technology and password protected. There is a documented Radius Te Tiriti: Service providers collect, store, and use quality ethnicity business continuity plan in case of information systems failure. data in order to achieve Māori health equity. As service provider: We ensure the collection, storage, and use of The resident files are appropriate to the service type and personal and health information of people using our services is demonstrated service integration. Records are uniquely identifiable. legible, and timely. Signatures that are documented include the name accurate, sufficient, secure, accessible, and confidential. and designation of the service provider. Hardcopy documents are securely stored in a locked room and easily retrievable when required. Residents entering the service have all relevant initial information recorded within 24 hours of entry into the resident's individual record. An initial care plan is also developed in this time. Personal resident information is kept confidential and cannot be viewed by other residents or members of the public. The facility manager is the privacy officer and there is a pathway of communication and approval to release health information. The service is not responsible for National Health Index registration.

Subsection 3.1: Entry and declining entry The people: Service providers clearly communicate access, timeframes, and costs of accessing services, so that I can choose the most appropriate service provider to meet my needs. Te Tiriti: Service providers work proactively to eliminate inequities between Māori and non-Māori by ensuring fair access to quality care. As service providers: When people enter our service, we adopt a person-centred and whānau-centred approach to their care. We focus on their needs and goals and encourage input from whānau. Where we are unable to meet these needs, adequate information about the reasons for this decision is documented and communicated to the person and whānau.	FA	On enquiry, an information booklet detailing entry criterion is provided to prospective residents and their family/whānau. There is a resident admission policy that defines the screening and selection process for admission. Review of residents' files confirmed that entry to service complied with entry criteria. The service has a process in place if access is declined, should this occur. It requires that when residents are declined access to the service, residents and their family/whānau, the referring agency, and general practitioner (GP) are informed of the decline to entry. Alternative services when possible are to be offered and documentation of reason in internal files. The resident would be declined entry if not within the scope of the service or if a bed was not available.
		The Needs Assessment and Service Coordination (NASC) assessments are completed for entry to the service. The admission policy requires the collection of information that includes (but is not limited to): ethnicity; spoken language; interpreter
		requirements; iwi; hapu; religion; and referring agency. Interviews with residents and families/whānau and review of records confirmed the admission process was completed in a timely manner.
		Ethnicity, including Māori, is being collected and analysed by the service. The clinical nurse manager described relationships with identified Māori service provider groups within the community.
Subsection 3.2: My pathway to wellbeing The people: I work together with my service providers so they know what matters to me, and we can decide what best supports my wellbeing. Te Tiriti: Service providers work in partnership with Māori and whānau, and support their aspirations, mana motuhake, and whānau rangatiratanga. As service providers: We work in partnership with people and	FA	Registered nurses are responsible for all residents' assessments, care planning and evaluation of care. Nine resident files reviewed: five at hospital level, including one resident on a younger person with a disability (YPD) contract, and one on a long-term support chronic health contract (LTS-CHC); and four at rest home level care. Initial care plans are developed with the residents or EPOA consent within the required timeframe. Care plans are based on data collected during the initial nursing assessments, which include dietary needs, pressure injury, falls risk, social history, and information from pre-entry

whānau to support wellbeing.

assessments completed by the needs assessment service coordination (NASC) team or other referral agencies.

The individualised electronic long-term care plans (LTCPs) are developed with information gathered during the initial assessments and the interRAI assessment. All LTCP and interRAI assessments sampled had been completed within three weeks of the residents' admission to the facility. Documented interventions and early warning signs meet the residents' assessed needs. Long-term care plans are holistic and individualised to meet all social and medical needs and preferences of the resident.

The residents who identified as Māori have a Māori health care plan in place, which describes the support required to meet their needs. The registered nurses interviewed describe removing barriers so all residents have access to information and services required to promote independence, and working alongside residents and relatives when developing care plans so residents can develop their own pae ora outcomes.

Short-term care plans (STCP) are developed for acute problems, for example, infections, wounds, and weight loss.

The initial medical assessment is undertaken by the GP within the required timeframe following admission. Residents have reviews by the GP within required timeframes and when their health status changes. There is documented evidence of the exemption from monthly GP visits when the resident's condition is considered stable. The GP visits the facility at least weekly. Documentation and records reviewed were current. The GP interviewed stated that there was good communication with the service and that they were informed of concerns in a timely manner. The facility is provided access to an after-hours service by the GP. A physiotherapist visits the facility as required and reviews residents referred by the clinical nurse manager or RNs.

Contact details for family are recorded on the electronic system. Family/whānau/EPOA interviews and resident records evidenced that family are informed where there is a change in health status.

A wide range of wound care products were available at the facility as sighted. The review of the wound care plans evidenced wounds were

assessed in a timely manner and reviewed at appropriate intervals. Photos were taken where this was required. There were seven residents with stage I pressure injuries, six stage II, and one unstageable (non-facility acquired). Where wounds required additional specialist input, this was initiated, and a wound nurse specialist was consulted. Other wounds included skin tears, abrasions, surgical wounds, and chronic ulcers. The nursing progress notes are recorded and maintained. Monthly observations such as weight and blood pressure were completed and are up to date. Neurological observations are recorded following all un-witnessed falls. Policies and protocols are in place to ensure continuity of service delivery. Staff interviews confirmed they are familiar with the needs of all residents in the facility and that they have access to the supplies and products they require to meet those needs. Staff receive handover at the beginning of their shift. Resident care is evaluated on each shift and reported at handover and in the progress notes. If any change is noted, it is reported to the RN. Long-term care plans are formally evaluated every six months in conjunction with the interRAI re-assessments and when there is a change in the resident's condition. Evaluations are documented by the RN. The evaluations include the degree of achievement towards meeting desired goals and outcomes. Residents interviewed confirmed assessments are completed according to their needs and in the privacy of their bedrooms. FΑ Subsection 3.3: Individualised activities The residents' activities programme is implemented by a full-time diversional therapist and a part-time activities coordinator. Activities The people: I participate in what matters to me in a way that I like. for the residents in the hospital and rest home are provided Monday to Te Tiriti: Service providers support Māori community initiatives and Friday 8.00 am to 4.30 pm. Healthcare assistants have access to a activities that promote whanaungatanga. cupboard with table games, puzzles, guizzes, and other resources to As service providers: We support the people using our services to assist with activities after hours and weekends. A selection of movies maintain and develop their interests and participate in meaningful is available for residents. The activities programme is displayed on a community and social activities, planned and unplanned, which are noticeboard in the communal area and on individual resident suitable for their age and stage and are satisfying to them. noticeboards. The activities programme provides variety in the content

and includes a range of activities which incorporate education, leisure, cultural, spiritual and community events. For those residents who choose not to take part in the programme, one on one visits from the activities staff occur regularly. Outings are organised at least fortnightly, and regular visits from community visitors occur. Communion church services are held weekly, and multidenominational services are also available. The activities team integrate te reo Māori in the daily programme, with the use of te reo Māori phrases and everyday words as part of the daily activities programme. Cultural celebrations have included Māori language week, Te Tiriti o Waitangi and Matariki celebrations. Kapa haka, poi making and harakeke (flax) weaving form part of the activities on offer, and family/whānau participation in the programme is encouraged. The residents' activities assessments are completed by the activities team in conjunction with the RN on admission to the facility. Information on residents' interests, family, and previous occupations is gathered during the interview with the resident and/or their family/whānau and documented. The activity assessments include a cultural assessment which gathers information about cultural needs, values, and beliefs. Information from these assessments is used to develop the resident's individual activity care plan. The residents' activity needs are reviewed six-monthly at the same time as the care plans and are part of the formal six-monthly multidisciplinary review process. The residents and their families/whānau reported satisfaction with the activities provided. Over the course of the audit, residents were observed engaging and enjoying a variety of activities. Regular resident meetings are held and include discussion around activities. Subsection 3.4: My medication A current medication management policy identifies all aspects of FΑ medicine management in line with relevant legislation and guidelines. The people: I receive my medication and blood products in a safe and timely manner. A safe system for medicine management using an electronic system was observed on the day of audit. Prescribing practices are in line Te Tiriti: Service providers shall support and advocate for Māori to access appropriate medication and blood products. with legislation, protocols, and guidelines. The required three-monthly

As service providers: We ensure people receive their medication and blood products in a safe and timely manner that complies with current legislative requirements and safe practice guidelines.

reviews by the GP were recorded. There is space to document resident allergies and sensitivities on the electronic medication chart.

The service uses pharmacy pre-packaged medicines that are checked by the RN on delivery to the facility. All stock medications sighted were within current use by dates. A system is in place for returning expired or unwanted medication to the contracted pharmacy.

The medication refrigerator temperatures and medication room temperatures are monitored daily.

Medications are stored securely in accordance with requirements. The staff observed administering medication demonstrated knowledge and at interview demonstrated clear understanding of their roles and responsibilities related to each stage of medication management and complied with the medicine administration policies and procedures. The RN oversees the use of all pro re nata (PRN) medicines and documentation made regarding effectiveness in the progress notes was sighted. Current medication competencies were evident in staff files.

Education for residents regarding medications occurs on a one-to-one basis by the clinical nurse manager or registered nurses. Medication information for residents and family/whānau can be accessed online as needed.

There were two residents self-administering medication on the day of the audit. The two residents had been appropriately assessed for competency by the GP and had safe storage for medication in their rooms. No vaccines are stored on site, and no standing orders are used.

The medication policy describes use of over-the-counter medications and traditional Māori medications and the requirement for these to be discussed with and prescribed by a medical practitioner. Interview with RNs confirmed that where over the counter or alternative medications were being used, they were added to the medication chart by the GP following discussion with the resident and/or their family/whānau.

Subsection 3.5: Nutrition to support wellbeing

The people: Service providers meet my nutritional needs and consider my food preferences.

Te Tiriti: Menu development respects and supports cultural beliefs, values, and protocols around food and access to traditional foods. As service providers: We ensure people's nutrition and hydration needs are met to promote and maintain their health and wellbeing.

FΑ

A nutritional assessment is undertaken by the RN for each resident on admission to identify the residents' dietary requirements and preferences. The nutritional profiles are communicated to the kitchen staff and updated when a resident's dietary needs change. Diets are modified as needed and the cook at interview confirmed awareness of the dietary needs, likes, dislikes and cultural needs of residents. These are accommodated in daily meal planning. For residents identifying as Māori, information is gathered regarding nutritional needs and preferences during the initial assessment and during the development of their individual Māori care plan.

All meals are prepared on site and served in the dining rooms or in the residents' rooms if requested. There is a main dining room for the facility, located near to the kitchen. Meals are served directly from the kitchen into the dining room or transported in heated scan boxes to other areas of the facility as required. The temperature of food served is taken and recorded. Residents were observed to be given sufficient time to eat their meal and assistance was provided when necessary. The food service is provided in line with recognised nutritional guidelines for older people. The seasonal menu has been developed by a dietitian. The food control plan expiry date is 31 March 2024. The kitchen staff have relevant food handling and infection control training. The kitchen was observed to be clean, and the cleaning schedules sighted. All aspects of food procurement, production, preparation, storage, delivery, and disposal sighted at the time of the audit comply with current legislation and guidelines. The senior cook is responsible for purchasing the food to meet the requirements of the menu plans. Food is stored appropriately in fridges and freezers. Temperatures of fridges and the freezer are monitored and recorded daily. Dry food supplies are stored in the pantry and rotation of stock occurs. All dry stock containers are labelled and dated.

On interview, the senior cook was familiar with the concepts of tapu and noa. The cook discussed occasions where the service has provided culturally appropriate meal services and has menu options available for Māori and Pasifika.

Discussion and feedback on the menu and food provided is sought at the residents' meetings and in the annual residents' survey. Residents and families/whānau interviewed stated that they were satisfied with

		the meals provided.
Subsection 3.6: Transition, transfer, and discharge The people: I work together with my service provider so they know what matters to me, and we can decide what best supports my wellbeing when I leave the service. Te Tiriti: Service providers advocate for Māori to ensure they and whānau receive the necessary support during their transition, transfer, and discharge. As service providers: We ensure the people using our service experience consistency and continuity when leaving our services. We work alongside each person and whānau to provide and coordinate a supported transition of care or support.	FA	There is a Radius resident transfer/discharge policy. Transition, exit, discharge, or transfer is managed in a planned and coordinated manner and includes ongoing consultation with residents and family/whānau. The service facilitates access to other medical and non-medical services. Residents and family/whānau are advised of options to access other health and disability services, social support or Kaupapa Māori agencies if indicated or requested.
		Where needed, referrals are sent to ensure other health services, including specialist care is provided for the resident. Referral forms and documentation are maintained on resident files. Referrals are regularly followed up. Communication records reviewed in the residents' files, confirmed family/whānau are kept informed of the referral process.
		Interviews with the clinical nurse manager, RNs, and review of residents' files confirmed there is open communication between services, the resident, and the family/whānau. Relevant information is documented and communicated to health providers.
Subsection 4.1: The facility The people: I feel the environment is designed in a way that is safe and is sensitive to my needs. I am able to enter, exit, and move around the environment freely and safely. Te Tiriti: The environment and setting are designed to be Māoricentred and culturally safe for Māori and whānau. As service providers: Our physical environment is safe, well maintained, tidy, and comfortable and accessible, and the people we deliver services to can move independently and freely throughout. The physical environment optimises people's sense of belonging, independence, interaction, and function.	FA	There is a building warrant of fitness certificate that expires on 2 December 2023. The maintenance person works full-time (Monday to Friday). Maintenance requests are logged and followed up in a timely manner. There is an annual maintenance plan that includes electrical testing and tagging, resident equipment checks, call bell checks, calibration of medical equipment, and monthly testing of hot water temperatures. This plan comes from Radius head office. Essential contractors such as plumbers and electricians are available 24 hours a day as required. Checking and calibration of medical equipment, hoists and scales was completed in May 2023. Healthcare assistants interviewed stated they have adequate equipment to safely deliver care for rest home and hospital level of care residents.
		All corridors have safety rails that promote safe mobility. Corridors are spacious, and residents were observed moving freely around the

areas with mobility aids where required. The external courtyards and gardens have seating and shade. There is safe access to all communal areas. All rooms (apart from one double) are single occupancy, with a mixture of full ensuites, shared ensuites, and toilet only, with the remaining rooms utilising communal toilets and showers, of which there are sufficient numbers. All rooms have handbasins. Fixtures, fittings, and flooring are appropriate. Toilet/shower facilities are easy to clean. There is ample space in toilet and shower areas to accommodate shower chairs and a hoist if appropriate. There are signs on all shower/toilet doors. There are large and small communal areas. Activities occur in the larger areas and the smaller areas are spaces where residents who prefer quieter activities or visitors may sit. Care staff interviewed reported that they have adequate space to provide care to residents. Residents are encouraged to personalise their bedrooms, as viewed on the day of audit. All bedrooms and communal areas have ample natural light and ventilation. There is underfloor heating and heat pumps in all areas. The temperature was a good ambient temperature on the day of the audit. Staff and residents interviewed stated that this is effective. The service has no plans for building or refurbishments; however, should this occur, the organisation would take into consideration of how designs and environments reflect the aspirations and identity of Māori. This would be coordinated from head office. Subsection 4.2: Security of people and workforce FA Emergency management policies, including the pandemic plan, outlines the specific emergency response and evacuation The people: I trust that if there is an emergency, my service requirements, as well as the duties/responsibilities of staff in the event provider will ensure I am safe. of an emergency. Emergency management procedures guide staff to Te Tiriti: Service providers provide quality information on complete a safe and timely evacuation of the facility in the case of an emergency and security arrangements to Māori and whānau. emergency. As service providers: We deliver care and support in a planned and safe way, including during an emergency or unexpected A fire evacuation plan is in place that has been approved by the New Zealand Fire Service. A recent (9 June 2023) fire evacuation drill has

event.		been completed and this is repeated every six months. There are emergency management plans in place to ensure health, civil defence and other emergencies are included. Civil defence supplies are stored centrally and checked at regular intervals.	
		In the event of a power outage, there is back-up power available with Radius head office support and gas cooking. There are adequate supplies in the event of a civil defence emergency, including water stores to provide residents and staff with three litres per day, for a minimum of seven days. Emergency management is included in staff orientation and external contractor orientation and is included as part of the education plan. A minimum of one person trained in first aid is available 24/7.	
		There are call bells in the residents' rooms and ensuites, communal toilets and lounge/dining room areas. These are audible and are displayed on attenuating panels in hallways to alert care staff to who requires assistance. Residents were observed to have their call bells near to them. Residents and families/whānau interviewed confirmed that call bells are answered in a timely manner.	
		The building is secure after hours, and staff complete security checks. An external security company completes two patrols at night. Currently under Covid-19 precautions, visitors are controlled through a screening process for symptoms, and body temperature is measured at entry.	
Subsection 5.1: Governance	FA	Infection prevention and control (IPC) and antimicrobial stewardship	
The people: I trust the service provider shows competent leadership to manage my risk of infection and use antimicrobials appropriately. Te Tiriti: Monitoring of equity for Māori is an important component of IP and AMS programme governance. As service providers: Our governance is accountable for ensuring the IP and AMS needs of our service are being met, and we participate in national and regional IP and AMS programmes and respond to relevant issues of national and regional concern.		(AMS) are an integral part of the Radius strategic plan to ensure an environment that minimises the risk of infection to residents, staff, and visitors by implementing an infection control programme.	
		The Radius organisation have personnel with expertise in infection control and AMS as part of their senior management team. Expertise can also be accessed from Radius quality manager, Public Health and Te Whatu Ora-Waikato, who can supply Radius with infection control resources.	
		There is a documented pathway for reporting infection control and	

		AMS issues to the Radius Board. The clinical team report pandemic analysis weekly to the regional manager, whose report is available to the CEO/Board; outbreak of other infectious diseases is reported if and when they occur. Monthly compliance and risk reports are completed for all facilities by the compliance and risk manager for the CEO. Monthly collation of data is completed, trends are analysed and then referred to the facilities for action.
		There are policies and procedures in place to manage significant infection control events. Any significant events are managed using a collaborative approach and involve the infection control coordinator, the national clinical team, the GP, and the public health team.
		External resources and support are available through external specialists, microbiologist, GP, wound nurse, Public Health, and Te Whatu Ora -Waikato infection prevention and control specialists when required. Overall effectiveness of the programme is monitored by the facility management team.
		The clinical leader is the infection control coordinator. A documented and signed role description for the position is in place. The infection control coordinator reports to the facility manager.
		There are adequate resources to implement the infection control programme at Radius Matamata Retirement Village. The infection control coordinator is responsible for implementing the infection control programme, and liaises with the infection control committee who meet monthly as part of the quality health and safety and infection prevention and control meeting and as required.
		Infection control reports are discussed at the staff and nurses' meetings. The infection control coordinator has access to all relevant resident data to undertake surveillance, internal audits, and investigations. Staff interviewed demonstrated an understanding of the infection prevention and control programme.
Subsection 5.2: The infection prevention programme and implementation The people: I trust my provider is committed to implementing	FA	The infection control programme is appropriate for the size and complexity of the service. The infection prevention and control and AMS programmes are reviewed annually and is linked to the quality

policies, systems, and processes to manage my risk of infection. Te Tiriti: The infection prevention programme is culturally safe. Communication about the programme is easy to access and navigate and messages are clear and relevant.

As service providers: We develop and implement an infection prevention programme that is appropriate to the needs, size, and scope of our services.

and business plan.

There are documented policies and procedures in place that reflect current best practice relating to infection prevention and control and include policies for: hand hygiene; aseptic technique; transmission-based precautions; prevention of sharps injuries; prevention and management of communicable infectious diseases; management of current and emerging multidrug-resistant organisms (MDRO); outbreak management; single use items; healthcare acquired infection (HAI); and the built environment.

Infection prevention and control resources, including personal protective equipment (PPE), were available should a resident infection or outbreak occur. Staff were observed to be complying with the infection control policies and procedures. Staff demonstrated knowledge on the requirements of standard precautions and were able to locate policies and procedures. Radius has an organisational pandemic response plan in place which is reviewed and tested at regular intervals. The infection control coordinator and infection control committee have input when infection control policies and procedures are reviewed.

The infection control coordinator is responsible for coordinating/providing education and training to staff. The orientation package includes specific training around hand hygiene and standard precautions. Annual infection control training is included in the mandatory in-services that are held for all staff and also available electronically. Staff have completed infection control related education in the last 12 months. The infection control coordinator has access to an online training system with resources, guidelines, and best practice. The infection control coordinator has completed infection control audits.

At site level, the facility manager and infection control coordinator have responsibility for purchasing consumables. All other equipment/resources are purchased at national level. Infection control personnel have input into new buildings or significant changes, which occurs at national level and involves the head of resident risk and the regional managers. There is a policy in place for decontamination of reusable medical devices and this is followed. Reusable medical equipment is cleaned and disinfected after use and prior to next use.

		The service completed cleaning and environmental audits to safely assess and evidence that these procedures are carried out. Aseptic techniques are promoted through handwashing, sterile single use wound packs for wound management, and catheterisations. Educational resources in te reo Māori is accessible and available. All residents are included and participate in infection control and staff are trained in cultural safety. Family/whānau of residents interviewed confirm safe cultural practices are followed with whānau input.
Subsection 5.3: Antimicrobial stewardship (AMS) programme and implementation The people: I trust that my service provider is committed to responsible antimicrobial use. Te Tiriti: The antimicrobial stewardship programme is culturally safe and easy to access, and messages are clear and relevant. As service providers: We promote responsible antimicrobials prescribing and implement an AMS programme that is appropriate to the needs, size, and scope of our services.	FA	There are approved policies and guidelines for antimicrobial prescribing. The antimicrobial policy is appropriate for the size, scope, and complexity of the resident cohort. Infection rates are monitored monthly and reported to the quality health and safety and infection prevention and control meeting, as well as the staff and nurses' meetings. Prophylactic use of antibiotics is not considered to be appropriate and is discouraged. Antibiotic use is reviewed monthly and reported at registered and enrolled nurses' meetings. Prescribing of antimicrobial use is monitored, recorded, and analysed at site level. The service monitors antimicrobial use through evaluation and monitoring of medication prescribing charts, prescriptions, and medical notes. Further discussion takes place at senior management level and is reported to the Board. Trends are identified both at site level and national level. Feedback occurs from national senior management level.
Subsection 5.4: Surveillance of health care-associated infection (HAI) The people: My health and progress are monitored as part of the surveillance programme. Te Tiriti: Surveillance is culturally safe and monitored by ethnicity. As service providers: We carry out surveillance of HAIs and multidrug-resistant organisms in accordance with national and regional surveillance programmes, agreed objectives, priorities, and methods specified in the infection prevention programme, and with	FA	Surveillance is an integral part of the infection control programme. The purpose and methodology are described in the infection control policy in use at the facility. The infection control coordinator (clinical leader) uses the information obtained through surveillance to determine infection control activities, resources and education needs within the service. Monthly infection data is collected for all infections based on standard definitions. Infection control data is monitored and evaluated monthly and annually. Trends are identified and analysed, and corrective

an equity focus.		actions are established where trends are identified. These, along with outcomes and actions, are discussed at the quality health and safety and infection prevention and control meeting, and staff meetings. Meeting minutes are available to staff. Ethnicity data is included in benchmarking of infection control data at national level.	
		Staff are made aware of new infections at handovers on each shift, progress notes and clinical records. Short-term care plans are developed to guide care for all residents with an infection. There are processes in place to isolate infectious residents when required, as noted with two residents in isolation at the time of the audit.	
		Education for residents regarding infections occurs on a one-to-one basis and includes advice and education about hand hygiene, medications prescribed and requirements if appropriate for isolation.	
		There have been two Covid-19 outbreaks since the previous audit. One from April to May 2023 which affected 12 residents, and one from 27 June to 25 July 2023 affecting 9 residents. There has been one gastroenteritis related outbreak in January 2023 which affected 12 residents. All the outbreaks were managed effectively, and Radius Matamata Retirement Village worked alongside the public health team and Te Whatu Ora – Waikato. Staff continue to do surveillance rapid antigen tests (RAT) on themselves, and residents as clinically indicated. At the time of the audit, there were two residents in isolation for various conditions, with appropriates infection control measures and documentation in place.	
		Hand sanitisers and gels are available for staff, residents, and visitors to the facility. Visitors to the facility are scanned for temperature monitoring and record keeping of all incoming and outgoing visits is maintained. Visitors are still required to wear facemasks, and these are available on entry.	
Subsection 5.5: Environment	FA	The facility implements Radius waste management policies that conform to legislative and local council requirements. Policies include	
The people: I trust health care and support workers to maintain a hygienic environment. My feedback is sought on cleanliness within the environment.		(but are not limited to): considerations of staff orientation and education; incident/accident and hazards reporting; use of PPE; and	

Te Tiriti: Māori are assured that culturally safe and appropriate decisions are made in relation to infection prevention and environment. Communication about the environment is culturally safe and easily accessible.

As service providers: We deliver services in a clean, hygienic environment that facilitates the prevention of infection and transmission of antimicrobialresistant organisms.

disposal of general, infectious, and hazardous waste.

Current material safety data information sheets are available and accessible to staff in relevant places in the facility, such as the sluice room and laundry area. Staff receive training and education in waste management and infection control as a component of the mandatory training.

Interviews and observations confirmed that there is enough PPE and equipment provided, such as aprons, gloves, and masks. Interviews confirmed that the use of PPE is appropriate to the recognised risks. Observation confirmed that PPE was used in high-risk areas and for residents in isolation at the time of the audit as per guidelines. There is a sluice room in each of the units with sanitisers and adequate supplies of PPE, including eye wear.

Cleaning services are provided seven days a week. Cleaning duties and procedures are documented to ensure correct cleaning processes occur. Cleaning products are dispensed from an in-line system according to the cleaning procedure. There are designated locked cupboards for the safe and hygienic storage of cleaning equipment and chemicals. Household personnel are aware of the requirement to keep their cleaning trolleys in sight, and this was observed to be occurring at the time of the audit. Chemical bottles/cans in storage and in use were noted to be appropriately labelled. Cleaning staff have completed chemical safety training.

The safe and hygienic collection and transport of laundry items into relevant colour containers / laundry bags was witnessed. All resident's clothing, linen and towels are laundered on site. Visual inspection of the on-site laundry service demonstrated the implementation of a clean/dirty process. Residents' clothing is labelled and personally delivered to their rooms. Residents and family/whānau confirmed satisfaction with laundry services in interviews and in satisfaction surveys. Interview with the housekeeping supervisor confirmed that any concerns that arise are immediately addressed.

There is a policy to provide direction and guidance to safely reduce the risk of infection during construction, renovation, installation, and maintenance activities. It details consultation with the infection control team. There was no construction, installation, or maintenance in

		progress at the time of the audit.
Subsection 6.1: A process of restraint The people: I trust the service provider is committed to improving policies, systems, and processes to ensure I am free from restrictions. Te Tiriti: Service providers work in partnership with Māori to ensure services are mana enhancing and use least restrictive practices. As service providers: We demonstrate the rationale for the use of restraint in the context of aiming for elimination.	FA	The restraint approval process is described in the restraint policy and procedures meet the requirements of the restraint minimisation and safe practice standards and provide guidance on the safe use of restraints. The clinical nurse manager is the restraint coordinator and provides support and oversight for restraint management in the facility. The restraint coordinator is conversant with restraint policies and procedures.
		An interview with the restraint coordinator described the organisation's commitment to restraint elimination and implementation across the organisation.
		The reporting process to the governance body includes restraint data that is gathered and analysed monthly. A review of the files for the six residents using bedrails as restraint, included assessment, consent, monitoring, and evaluation.
		The GP at interview confirmed involvement with the restraint approval process. Family/whānau approval is gained should any resident be unable to consent and any impact on family/whānau is also considered.
		Restraint is used as a last resort when all alternatives have been explored. This was evident from interviews with staff who are actively involved in the ongoing process of restraint elimination. Regular training occurs. Review of restraint use is completed and discussed at all staff meetings.
		Training for all staff occurs at orientation and annually. This includes a competency assessment.
Subsection 6.2: Safe restraint The people: I have options that enable my freedom and ensure my care and support adapts when my needs change, and I trust that the least restrictive options are used first.	FA	The restraint policy details the process for assessment. Assessment covers the need, alternatives attempted, risk, cultural needs, impact on the family/whānau, any relevant life events, any advance directives, expected outcomes and when the restraint will end. The files reviewed of residents using restraint evidenced assessment,

Te Tiriti: Service providers work in partnership with Māori to ensure monitoring, evaluation, and GP involvement. that any form of restraint is always the last resort. Restraint is only used to maintain resident safety and only as a last As service providers: We consider least restrictive practices. resort. The restraint coordinator discusses alternatives with the implement de-escalation techniques and alternative interventions, resident, family/whānau, GP, and staff, taking into consideration and only use approved restraint as the last resort. wairuatanga. Alternatives to restraint include low beds, and sensor mats. Documentation includes the restraint method approved, when it should be applied, frequency of monitoring and when it should end. It also details the date; time of application and removal; risk/safety checks; food/fluid intake; pressure area care; toileting; and social interaction during the process. Review of documentation and interviews with staff confirmed that restraint monitoring is carried out in line with Radius policy. A restraint register is maintained and reviewed by the restraint coordinator, who shares the information with staff at the quality, staff, and clinical meetings. All restraints are reviewed and evaluated as per Radius policy and requirements of the standard. Use of restraints is evaluated threemonthly or more often according to identified risk. The evaluation includes a review of the process and documentation (including the resident's care plan and risk assessments), future options to eliminate use and the impact and outcomes achieved. Evaluations are discussed at the staff meetings and at the Radius national restraint committee meetings. A procedure is in place for emergency use of restraint. Subsection 6.3: Quality review of restraint FΑ A review of documentation and interview with the restraint coordinator demonstrated that there was monitoring and quality review of the use The people: I feel safe to share my experiences of restraint so I of restraints. can influence least restrictive practice. Te Tiriti: Monitoring and quality review focus on a commitment to The internal audit schedule was reviewed and included review of reducing inequities in the rate of restrictive practices experienced restraint minimisation. The content of the internal audits included the by Māori and implementing solutions. effectiveness of restraints, staff compliance, safety, and cultural As service providers: We maintain or are working towards a considerations. The restraint committee meet on a regular basis to restraint-free environment by collecting, monitoring, and reviewing review restraints. Restraint is also discussed at the three-monthly GP data and implementing improvement activities. reviews.

Staff monitor restraint related adverse events while restraint is in use.
Any changes to policies, guidelines or education are implemented if indicated. Data reviewed, minutes and interviews with staff (including RNs and HCAs), confirmed that the use of restraint is only used as a last resort.

Specific results for criterion where corrective actions are required

Where a subsection is rated partially attained (PA) or unattained (UA) specific corrective actions are recorded under the relevant criteria for the subsection. The following table contains the criterion where corrective actions have been recorded.

Criterion can be linked to the relevant subsection by looking at the code. For example, Criterion 1.1.1 My service provider shall embed and enact Te Tiriti o Waitangi within all its work, recognising Māori, and supporting Māori in their aspirations, whatever they are (that is, recognising mana motuhake) relates to subsection 1.1: Pae ora healthy futures in Section 1 Our rights.

If there is a message "no data to display" instead of a table, then no corrective actions were required as a result of this audit.

No data to display		

Specific results for criterion where a continuous improvement has been recorded

As well as whole subsections, individual criterion within a subsection can also be rated as having a continuous improvement. A continuous improvement means that the provider can demonstrate achievement beyond the level required for full attainment. The following table contains the criterion where the provider has been rated as having made corrective actions have been recorded.

As above, criterion can be linked to the relevant subsection by looking at the code. For example, Criterion 1.1.1 relates to subsection 1.1: Pae ora healthy futures in Section 1: Our rights.

If, instead of a table, these is a message "no data to display" then no continuous improvements were recorded as part of this audit.

No data to display

End of the report.