# Appendix 9: Template for planning interviews

### Interviews

List general categories of the people to be interviewed and/or situations in which they are to be interviewed; for example:

* clinicians
* reception/administration staff
* consumers and families before appointment
* consumers and families in clinic
* consumers and families after appointment
* consumers and families in hospital
* clinicians in primary care
* consumers and families in primary care appointments.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Name of group or person** | **Perspective** | **When** | **Where** | **Contact person** | **Who is organising the interview** | **OrganisedY/N** |
|  |  |  |  |  |  |  |