

## Position Description

### Public Health Physician

<b>Team</b>	Knowledge Translation and Implementation
<b>Agency</b>	Te Aho o Te Kahu – Cancer Control Agency
<b>Manager</b>	Manager, Knowledge Translation and Implementation
<b>Location</b>	Wellington
<b>Job band (indicative)</b>	19D
<b>Security clearance</b>	N/A
<b>Date</b>	June 2026

### About Te Aho o Te Kahu - Ko wai mātou

Te Aho o Te Kahu, the Cancer Control Agency, is a departmental agency hosted by, but independent of, the Ministry of Health. It reports directly to the Minister of Health and was created to provide national leadership for and oversight of cancer control.

Te Aho o Te Kahu takes a whole-of-system focus on preventing and managing cancer and oversees system-wide prioritisation and coordination of cancer care in New Zealand. It is accountable for ensuring transparency of progress towards the goals and outcomes in the National Cancer Action Plan.

The Agency is equity-led, knowledge-driven, person/whānau-centred and outcomes focused.

### Tō mātou nei aka – Team description

The Knowledge Translation and Implementation team (KTI) provides expertise across Te Aho o Te Kahu work programmes, to progress the goals of fewer cancers, better survival and equity for all. The Knowledge Translation and Implementation team synthesises a broad range of evidence to develop knowledge products and expert advice. This work informs decision-making and strategic planning to address system level issues and improvements. The team:

- Provides evidence-based analysis and high-level system-wide thinking and guidance to work across the Agency
- Partners with the commissioning and delivery system to support and enable the translation of evidence-based guidance, best practices, and other quality improvement tools into implementation plans and actions
- Coordinates and embeds clinical input and expertise into Agency work

- Leads and provides input into complex/high-risk projects across the Agency, including helping with project conceptualisation, logic, design, review and refining deliverables
- Provides brokering, advocacy, and assistance for functions critical to improving equitable cancer outcomes that sit with other entities
- Undertakes technical reports with evidence-informed focus
- Supports the provision of information, advice and formal responses to ministerials and public enquiries.

### **Kōrero mō te tūranga – Position purpose**

The Public Health Physician provides strategic and operational clinical and public health leadership to support the development and delivery of the Te Aho o Te Kahu work programme. The public health physician provides high quality advice and analysis to inform the design and delivery of policies, projects and programmes of work within the Agency. The work of the public health physician has an impact across the cancer system, and a range of audiences including ministers, clinicians, consumers and the wider health sector.

### **Ko tōu ake mahi - What you'll do**

- Provide expert clinical and public health medicine advice, support and oversight across all aspects of the work of Te Aho o Te Kahu. This includes high quality, strategic advice, leadership, analysis and guidance to lead the design and delivery of programmes of work within the Agency.
- Provide leadership in applying epidemiology skills, techniques and tools to the in-depth analysis of cancer data.
- Provide interpretation and synthesis of information, including data, to inform the development of advice and programmes of work. This includes providing leadership in the interpretation of data in the context of inequities in health outcomes experienced by Māori, Pacific and disability communities and other priority populations.
- Prepare, review and quality assure papers, reports, briefings and presentations for a range of audiences, including the Manager KTI, Chief Executive and Minister of Health or Associates.
- Proactively keep up to date with public health practice, national and global cancer trends, data and research, and keep abreast of the emerging strategic thinking that could improve equitable cancer outcomes.
- Ensure strategies, plans and advice are reviewed and developed using Te Tiriti o Waitangi and equity analysis.
- Build and maintain collaborative and positive relationships across the Agency, Ministry of Health, the wider health sector, government and other external stakeholders.

- Represent the Agency at meetings, events and other agreed forums, e.g. NGO meetings, ministerial meetings and health sector meetings.
- Participate in cross sector projects/programmes, providing leadership and advice in relation to cancer.
- Undertake complex, ambiguous problem solving e.g. designing new approaches to issues that arise where there is no precedent.
- Provide organisational development opportunities to build public health knowledge and capability including coaching and mentoring of Agency staff. Be sought out to provide advice and support to colleagues.

This position description is intended as an insight to the main tasks and responsibilities required in the role and may be subject to change in consultation with the job holder.

### **Ko ngā pukenga ōu - What you'll bring to the role**

- A registered medical practitioner holding a current Annual Practising Certificate and vocational registration as a specialist medical practitioner in a relevant speciality (FNZCPHM, FAFPHM, or similar).
- Experience in screening or cancer sector is desirable
- Experience in developing and maintaining effective professional relationships with a wide range of high-level stakeholders
- Ability to make sound decisions under pressure in ambiguous situations and to articulate the rationale behind the judgement in making trade-offs
- Strong data analysis and evidence integration skills
- Proven experience contributing to strategic and complex information and advice clearly, succinctly and appropriately to different audiences and in different mediums.
- Ability to think critically, analyse complex technical information to provide advice to a wide range of audiences
- Ability to think strategically and be agile
- Demonstrated experience working successfully in diverse cultural contexts, with knowledge of Te Ao Māori and Pacific relations
- Understanding of and commitment to improving equity of outcomes and Māori Health

### **Angitūtanga – Leadership Success Profile**

The Te Kawa Mataaho Leadership Success Profile (LSP) describes what effective leadership looks like across the New Zealand public sector. All roles at the Agency are assigned to one of four leadership categories. Each category draws on selected capabilities, which combine both leadership competencies and character traits from the LSP, to reflect different types of leadership.

This role is assigned to the **‘Technical Leader’** category, and the following capabilities outline what is required to be successful in this category:

<b>Leading strategically</b>	<i>Develop and implement strategies that position your technical area to meet future needs, aligning initiatives with organisational priorities and engaging others in a clear and compelling vision.</i>
<b>Leading with influence</b>	<i>Communicate with authority and clarity to influence decisions, inspire confidence, and gain buy-in for complex technical initiatives across teams and stakeholders.</i>
<b>Enhancing organisational performance</b>	<i>Drive innovation and continuous improvement within your technical area to strengthen organisational performance and deliver sustainable outcomes.</i>
<b>Engaging others</b>	<i>Build strong relationships by connecting with stakeholders, listening actively, and adapting your approach to foster collaboration and trust across technical and non-technical audiences.</i>
<b>Achieving ambitious goals</b>	<i>Show determination and optimism to achieve challenging technical objectives, focusing on opportunities and solutions that deliver significant impact.</i>
<b>Curious</b>	<i>Show curiosity, flexibility, and openness in analysing and integrating ideas, information, and differing perspectives; to make fit-for-purpose decisions.</i>

### **Oranga me te haumarū – Your health, safety, and wellbeing**

At Te Aho o Te Kahu, we expect all our people to:

- Ensure health and safety is integrated into business-as-usual activities
- Promote employee participation in health and safety by actively supporting employee health and safety representatives (HSRs)
- Acquire and keep up-to-date knowledge of work health and safety matters including the hazards and risks associated with operations
- Ensure staff are informed of and trained in safe practices and procedures in their specific areas of work

### **Kanorau me te whakauru - Diversity and inclusion**

The Agency welcomes and supports people of all gender identities, ages, ethnicities, sexual orientations, disabilities, and religions. To support this we:

- Foster inclusive workplaces that value diverse perspectives and lived experience
- Attract and retain diverse talent by creating accessible, welcoming environments
- Apply the merit principle fairly, ensuring equitable opportunities for all